

Introduction – Council minutes 2015 – 2018

The following documents provide the minutes and associated resolutions from the University Council for the period of 2015 to 2018.

Some details have been redacted in accordance with the Right to Information Act (Tas), such as the full names and contact details of UTAS employees and information prepared in draft.



COUNCIL

A meeting of the Council was held by circular in January 2015.

Belinda Webster
Secretary

Appointment to Council- External Member

15/circ1/1 Council appointed Ms Leanne Topfer as a member of Council, for a 2-year term ending 31 December 2016.

Council

The University Council met in the Council Room on Friday, 13 February 2015, starting at 9:00 AM.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Peter Rathjen), Mrs Sue Chen, Dr Peter Davis, Mr Rhys Edwards, Mr Harvey Gibson, Mr Paul Gregg, Ms Heidi La Paglia, Professor Kwong Lee Dow, Ms Pip Leedham, Professor Dianne Nicol, Mr Corey Peterson, Associate Professor Elaine Stratford and Ms Leanne Topfer.

APOLOGIES: NIL

IN ATTENDANCE Ms Belinda Webster was present as secretary.
In attendance (other than for members only [REDACTED])
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED], will attend for the update on 125 celebrations.
[REDACTED], will attend for the presentation on social media.
[REDACTED], will attend for the draft annual financial statements.

SECTION 1 - MEMBERS ONLY SESSION

Members of Council met in closed session. Introductions were carried out for new members.

1.1 *Matters raised by members

Matters discussed and not minuted elsewhere included –

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

1.2 *Matters raised by the Chancellor

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

1.2.1 *Council Committee Membership

- 15/1/356** Council resolved to appoint–
- Professor Kwong Lee Dow (term ending 31 December 2016)
 - Mr Corey Peterson (term ending 31 December 2016)
 - Ms Leanne Topfer (term ending 31 December 2016)
- as members of the Audit and Risk Committee, noting that the committee membership is thus expanded by 1 position until 31 December 2015.
- 15/1/357** Council resolved to appoint Associate Professor Elaine Stratford as a member of the Built Environment and Infrastructure Committee for a 2 year term ending on 31 December 2016, noting that the committee membership is thus expanded by 1 position until 31 December 2015.
- 15/1/358** Council resolved to appoint Mr Rhys Edwards as a member of the Finance Committee for a 3 year term ending on 31 December 2017.

1.2.2 Community Engagement Awards and Distinguished Service Medal

- 15/1/359** Council resolved to appoint Dr Peter Davis to the selection committee for the Vice-Chancellor's Awards for Outstanding Community Engagement.
- 15/1/360** Council resolved to appoint Mr Harvey Gibson and Mrs Sue Chen to the Distinguished Service Medal Selection Committee.

SECTION 2 - INTRODUCTORY ITEMS

2.1 *Apologies

There were no apologies.

2.2 *Declaration of Interest

There were no new declarations of interest.

2.3 *Minutes

- 15/1/361** Council confirmed the minutes of the meeting held on 12 December 2014 and the meetings held by circular in December 2014 and January 2015, noting that the December 2014 minute should say ██████ Million not ██████ Million.

2.4 *Action Items

- 15/1/362** Council received the report showing progress on all outstanding items from previous Council meetings.

2.5 *Items to be starred / Motions on unstarred items

No unstarred item was starred.

Council passed the motions relating to the unstarred items in a block-

- 1.2.2 Community Engagement Awards and Distinguished Service Medal
3.5 Governance Structures (PwC Report).

SECTION 3 - VICE-CHANCELLOR'S REPORT

3.1 *125 Celebrations

15/1/363 Council received the update on 125 celebrations.

3.2 *Social Media

15/1/364 Council received the **attached** presentation on social media at the University of Tasmania.

3.3 *Vice-Chancellor's Portfolio Report

15/1/365 Council received the Vice-Chancellor's Report and the **attached** tabled addendum, including-

- Deputy Vice-Chancellor (Research) Portfolio Report (noting advice in relation to updating of the IMAS report)
- Deputy Vice-Chancellor (Students and Education) Portfolio Report
- Provost Portfolio Report.

3.4 *International Recruitment Update

15/1/366 Council received the report on International Recruitment performance for 2015, noting that pipeline reporting would be provided as soon as possible.

3.5 Governance Structures (PwC report)

15/1/367 Council received the Vice-Chancellor's update on governance structures (t).

3.6 *Other Business

SECTION 4 - ACADEMIC SENATE

4.1 *Academic Senate

15/1/368 Council received the draft minutes of the Academic Planning Session held on 4 December 2014.

The final proposed Higher Education Standards framework document and the guidance notes on corporate and academic governance are **attached**.

SECTION 5 - COUNCIL COMMITTEES

5.1 *Report from Chair of Audit and Risk Committee

15/1/369

Council approved the financial statements for the University and its controlled entities for year ended 31 December 2014 and authorised-

- the Chancellor, Vice-Chancellor and Chief Operating Officer to sign the 2014 financial statements
- the Vice-Chancellor and Chief Operating Officer to sign the management representation letter to the Auditor-General for the year ended 31 December 2014
- the Chief Operating Officer to sign the internal control, fraud and compliance letter to the Auditor-General for the year ended 31 December 2014.

SECTION 6 - CHIEF OPERATING OFFICER'S REPORT

6.1 Operational Report

15/1/371

Council received the Chief Operating Officer's Report, including-

- Chief Operating Officer's overview
- Human Resources (including Work Health Safety)
- ITS Project Status
- Commercial Services and Development
- Marketing and Communications.

SECTION 7 - CONFIDENTIAL ITEMS/GRADUATION

7.1 *Confidential items that are to remain confidential

| Item | Confidential | | | |
|---|----------------------|---------------------|---------------------------|----------------|
| | Council members only | Council Senior Exec | Until in the public arena | All UTAS staff |
| Confidential parts of the members only section | X | | | |
| Confidential parts of the minutes and action list | | X | | |
| 125 celebrations | | | X | |
| Social media | | | X | |
| VC Portfolio Report- | | | | X |
| - DVC (Research) Portfolio Report | | | | X |
| - DVC (Students Education) Portfolio Report | | | | X |
| - Provost Portfolio Report | | X | | |
| Governance Structures (PwC Report) | | X | | |
| International Recruitment update | | X | | |
| Draft minutes Academic Senate Planning Day | | | | X |
| Report from Chair of Audit and Risk Committee | | X | | |
| Chief Operating Officer's Operational Report | | | | |
| Graduation in Absentia | | | X | |

Council

The University Council met in the AMC Board Room, on Friday, 27 March 2015, starting at 11:00 AM.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Peter Rathjen), Dr Peter Davis, Mr Rhys Edwards, Mr Harvey Gibson, Mr Paul Gregg, Ms Heidi La Paglia, Professor Dianne Nicol, Mr Corey Peterson, and Ms Leanne Topfer.

IN ATTENDANCE

Ms Belinda Webster was present as secretary.

In attendance (other than for members only section):

[REDACTED]

[REDACTED] attended for the update on 125 celebrations.

SECTION 1 - MEMBERS ONLY SESSION

Members of Council met in closed session.

1.1 *Matters raised by members

[REDACTED] raised the issue of political donations, following media reports about donations at the University of Wollongong. The Vice-Chancellor confirmed that the University does not make political donations.

1.2 *Matters raised by the Chancellor

[REDACTED]

1.3 Remuneration and Nominations Committee

1.3.1 Re-election of Chancellor

The Deputy Chancellor took the Chair for this item, in the absence of the Chancellor. The item was dealt with at the start of the meeting.

15/2/373 Council by acclamation declared the Hon Michael Field AC elected as Chancellor for a further 3-year term ending 31 December 2018.

1.3.2 AMC Board

15/2/374 Council-

1. appointed Dr Janis Cocking to the Australian Maritime College (AMC) Board for a term expiring 31 December 2017.
2. amended Ordinance 15 (Australian Maritime Ordinance) by omitting clause 4.1 and substituting-"4.1 The Board comprises the Principal ex officio, plus not more than 9 members (including the Chair) appointed by the Council."
3. appointed Mr Paul Gregg to the Australian Maritime College (AMC) Board for a term expiring 31 December 2017.

The Deputy Chancellor requested the secretary to check the number of AMC Board members and only to progress the amendment to the Ordinance if necessary to accommodate the 2 proposed appointments. That has been done and the Ordinance will be amended as set out in paragraph 2 of resolution 15/2/374.

1.4 Ceremonial and Honorary Degrees Committee

15/2/375 Council resolved to confer the title of Honorary Professor on Sir Guy Green.

SECTION 2 - INTRODUCTORY ITEMS

2.1 *Apologies

Mrs Sue Chen, Professor Kwong Lee Dow, Ms Pip Leedham and Associate Professor Elaine Stratford were granted leave of absence.

2.2 *Declaration of Interest

[REDACTED]

2.3 *Minutes

15/2/376 Council confirmed the minutes of the meeting held on 13 February 2015.

2.4 *Action Items

15/2/377 Council received the report showing progress on all outstanding items from previous Council meetings.

2.5 *Items to be starred / Motions on unstarred items

These items were starred-

- 1.3 Remuneration and Nominations Committee – Mr Harvey Gibson
- 3.1 Annual Report - Members' Statement – Mr Harvey Gibson
- 4.3 Review of University Performance for 2015 and Beyond – Dr Peter Davis
- 7.1 COO Operational Report – Dr Peter Davis

Council passed the motions relating to the unstarred items in a block-

- 1.4 Ceremonial and Honorary Degrees Committee
- 4.4 Strategic Plan for Learning and Teaching (2015 extension)
- 4.5 Revocation of Award
- 5.2 Academic Senate Annual Report
- 6.3 Minutes of Council Committees
- 8.3 2015 Meeting dates, events and functions.

SECTION 3 - CHANCELLOR'S REPORT

3.1 Annual Report - Members' Statement

15/2/378 Council approved the 2014 Council Members' Report, as amended at the meeting, for inclusion in the 2014 Annual Report.



SECTION 4 - VICE-CHANCELLOR'S REPORT

4.1 *Update on 125 Celebrations

15/2/379 Council received the update on 125 celebrations.

4.2 *Vice-Chancellor's Portfolio Report

15/2/380 Council received the Vice-Chancellor's report, including-

- Deputy Vice-Chancellor (Research) Portfolio Report
- Deputy Vice-Chancellor (Students and Education) Portfolio Report
- Minutes of Institute Boards
- Provost Portfolio Report
- Vice-Chancellor's report addendum
- Oral update on ACIPA
- Tabled update on load (**attached**).

Council resolved to provide a statement to the Mercury, explaining the role of Council and reaffirming Council's support for the Vice-Chancellor as he implements the strategy adopted by Council, and to nominate the Deputy Chancellor as spokesperson in relation to that statement.

4.3 Review of University performance for 2015 and beyond

- 15/2/381** Council approved the framework for Council's overview of the University performance, as amended at the meeting and with the following components agreed for 2015-
- An Annual Performance Review based on reporting against the aspirational Institutional Key Performance Indicators (KPIs) to be held at the July Council meeting.
 - Items from the 2015 Task List to be reported in the regular Vice-Chancellor's report to Council progressively to note as complete, with progress against the full list reported at the December Council meeting.
 - The Vice-Chancellor's KPIs to be reviewed by the Chancellor (in a format to be agreed by the Remuneration and Nominations Committee) with the Vice-Chancellor in December.

- 15/2/382** Council adopted the framework for University reporting to Council on an annual basis, subject to any revisions from Council at the end of the 2015 process.

4.4 Strategic Plan for Learning and Teaching (2015 extension)

- 15/2/383** Council approved the Strategic Plan for Learning and Teaching (2015 Extension).

4.5 Revocation of Award

- 15/2/384** Council-
- revoked the award of ██████████ – Master of Education (TESOL) Conferral date: 16 December 2014.
 - conferred the award for which the student is eligible- ██████████ ██████████ Master of Education.

SECTION 5 - ACADEMIC SENATE

5.1 *Academic Senate meeting 20 February 2015

- 15/2/385** Council received the report and draft minutes of the 20 February 2015 Academic Senate meeting, noting that the Chair would report on the Academic Senate survey results at the next meeting.

5.2 Academic Senate Annual Report

- 15/2/386** Council received the 2014 Academic Senate Report to Council.

SECTION 6 - COUNCIL COMMITTEES

6.1 * Report from Chair of Audit and Risk Committee

- 15/2/387** Council received these reports from the Tasmanian Audit Office –
- Cover letter for year ended 31 December 2014
 - External Audit completion report
 - Audit opinion.
- 15/2/388** Council received the risk presentation from the Faculty of Science, Engineering and Technology.
- 15/2/389** Council received the Tasmanian Law Reform Institute Annual Report.

6.2 * Report from Chair of Built Environment and Infrastructure Committee

- 15/2/390** Council deferred consideration of the ACIPA project, noting that management would bring to the next meeting –
- A presentation on the design of the ACIPA building
 - A finalised Memorandum of Understanding with the State Government in respect of their contribution to the project
 - A letter from the state Government acknowledging that all issues of title around the site (including the black box) have now been resolved.
- Members also noted that they would be prepared to consider by circulation a request for approval of early works, should that become urgent.
- 15/2/391** Council approved the revised Sustainable Built Designs Policy.
- 15/2/392** Council approved the Strategic Asset Management Framework and the accompanying strategies –
- Space Management Strategy
 - Property Development Strategy
 - Infrastructure Asset Management Strategy
 - Disposal Strategy and Plan.
- 15/2/393** Council approved the amended Governance Level Principle 9 – Environmental Sustainability.
- 15/2/394** Council received the update on priority infrastructure projects.
- 15/2/395** Council approved the report on property commercialisation.

6.3 Minutes of Council Committees

- 15/2/396** Council received the minutes of these committee meetings-
- Audit and Risk (13 March 2015)
 - Built Environment and Infrastructure Committee (3 March 2015).

SECTION 7 - CHIEF OPERATING OFFICER'S REPORT

7.1 Operational Report

15/2/397

Council received the Chief Operating Officer's Report, noting that –

- the COO will report to the next meeting on the review of contractor induction processes in the light of the 3 reportable electric shock incidents so far this year
- the Provost will report to the next meeting on the review of casual positions.

SECTION 8 - CONFIDENTIAL ITEMS/GRADUATION

8.1 Confidential items that are to remain confidential

| Item | Confidential | | | |
|--|----------------------|---------------------|---------------------------|----------------|
| | Council members only | Council Senior Exec | Until in the public arena | All UTAS staff |
| Confidential parts of the members only section | X | | | |
| Confidential parts of the minutes and action list | | X | | |
| Annual report – Members' statement | | | X | |
| VC Portfolio Report- - DVC (Research) Portfolio Report - DVC (Students Education) Portfolio Report - Provost Portfolio Report | | | X | |
| Review of University performance for 2015 and beyond | | X | | |
| Strategic Plan for Learning and Teaching (2015 extension) | | | | X |
| Revocation of Award | | | X | |
| Academic Senate Meeting 20 February 2015 | | | | X |
| Academic Senate Annual report 2014 | | | | X |
| Report from Chairs of Council Committees | | | X | |
| Minutes of Council Committees | | X | | |
| Chief Operating Officer's Operational Report | | | X | |
| Graduation in Absentia | | | X | |

8.2 *Graduation in Absentia and Conferring of Awards

15/2/398

Council approved the applications for the conferring of Awards.

| ID NO | SPC | Name | Award |
|--------|-----|------------|--|
| 111322 | 23N | [REDACTED] | Bachelor of Applied Science (Nautical Science) |

| | | | |
|--------|----|----------------------|--|
| ██████ | ██ | ████████████████████ | Bachelor of Pharmacy |
| ██████ | ██ | ██████ | Bachelor of Education (Primary) |
| ██████ | ██ | ██████████████ | Graduate Certificate in Police Studies |
| ██████ | ██ | ██████████████ | Graduate Certificate in Nursing (Acute Care Nursing) |
| ██████ | ██ | ██████ | Master of International Business |
| ██████ | ██ | ██████ | Doctor of Philosophy |
| ██████ | ██ | ████████████████████ | Bachelor of Applied Science (Marine Environment) |
| ██████ | ██ | ██████ | Bachelor of Business |
| ██████ | ██ | ██████████████ | Graduate Certificate in Human Services Practice |
| ██████ | ██ | ██████████████ | Graduate Certificate in Applied Science (Marine Environment) |
| ██████ | ██ | ██████████████ | Bachelor of Applied Science (Nautical Science) |
| ██████ | ██ | ██████████████ | Bachelor of Social Science |
| ██████ | ██ | ██████████████ | Graduate Certificate in Infrastructure Asset Management |
| ██████ | ██ | ██████████████ | Graduate Certificate of Management |
| ██████ | ██ | ██████████████ | Bachelor of Applied Science (Marine Engineering) |
| ██████ | ██ | ██████████████ | Bachelor of Applied Science (Marine Engineering) |
| ██████ | ██ | ██████████████ | Bachelor of Arts |
| ██████ | ██ | ██████████████ | Graduate Certificate in Nursing (Acute Care Nursing) |
| ██████ | ██ | ██████████████ | Graduate Diploma of Nursing (Clinical Nursing and Teaching) |
| ██████ | ██ | ██████████████ | Diploma of University Studies (Health Science) |
| ██████ | ██ | ██████████████ | Master of Professional Accounting |
| ██████ | ██ | ██████████████ | Bachelor of Arts |
| ██████ | ██ | ████████████████████ | Associate Degree in Arts |
| ██████ | ██ | ██████████████ | Graduate Diploma of Clinical Pharmacy |
| ██████ | ██ | ██████████████ | Bachelor of Business |
| ██████ | ██ | ██████████████ | Graduate Certificate in Professional Accounting |

COUNCIL RESOLUTION BY CIRCULATION

Motion: That Council declares The Hon Michael Field AC elected as Chancellor for a further 3-year term ending 31 December 2018.

| Member | Vote received | In favour or against |
|--------------------------------------|----------------------------------|-----------------------------|
| The Hon Michael Field | N/A | N/A |
| Professor Peter Rathjen | | |
| Professor Dianne Nicol | | |
| Mr Rhys Edwards | | |
| Mrs Susan Chen | | |
| Dr Peter Davis | | |
| Professor Kwong Lee Dow | | |
| Mr Harvey Gibson (Deputy Chancellor) | | |
| Mr Paul Gregg | | |
| Ms Philippa Leedham | | |
| Ms Leanne Topfer | | |
| Associate Professor Elaine Stratford | | |
| Mr Corey Peterson | | |
| Ms Heidi La Paglia | | |
| | Quorum received in favour | Votes against |
| Resolution passed | | |

8.3 2015 Meeting Dates, Events and Functions

Remaining Council meeting dates for 2015 –

- Friday 8 May (Launceston)
- Friday 26 June (Burnie)
- Friday 31 July (Hobart)
- Friday 11 September (Launceston)
- Friday 30 October (Hobart)
- Friday 11 December (Hobart).

8.4 *Other Business

No other business was raised.

The Meeting closed at 3:45 PM.

COUNCIL

A meeting of the Council was held by circular in April 2015.

Belinda Webster
Secretary

Graduation in Absentia and Conferring of Awards

15/circ2/1 Council approved the applications for the conferring of Awards.

FACULTY OF HEALTH

PROFESSOR DENISE FASSETT, BHlthSci(Nurs), MNurs *Tas*, PhD *Technol.Syd*, SRCNA, Dean of the Faculty of Health, will present the graduates and diplomates.

[Redacted text block]

[Redacted text block]

[Redacted text block]

[REDACTED]

[REDACTED]

[REDACTED]

Council

The University Council met in the Council Room on Friday, 8 May 2015, starting at 11:30 AM.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Peter Rathjen), Ms Sue Chen, Dr Peter Davis, Mr Rhys Edwards, Mr Paul Gregg, Ms Heidi La Paglia, Professor Kwong Lee Dow, Ms Pip Leedham, Professor Dianne Nicol, Mr Corey Peterson, Associate Professor Elaine Stratford and Ms Leanne Topfer.

IN ATTENDANCE Ms Belinda Webster was present as secretary.

In attendance (other than for members only section) [REDACTED]

SECTION 1 - MEMBERS ONLY SESSION

Council met in closed session.

SECTION 2 - VICE-CHANCELLOR'S REPORT

2.1 *ACIPA Presentation

15/3/399 Council received the **attached** circulated presentation on the Academy for Creative Industries and Performing Arts (ACIPA).

2.2 *The New University - Learnings from the US Mission

15/3/400 Council endorsed in principle-

- the contents of the proposed revitalised partnership agreement with the State Government
- the contents of the proposed Memorandum of Understanding around Newnham and Inveresk
- the contents of the proposed Memorandum of Understanding around Hunter Street, the TAFE Building and Tarooma.

15/3/401 Council authorised the Chancellor and the Chairs of Finance, Audit & Risk and Built Environment & Infrastructure Committees, with advice from the Vice-Chancellor, to finalise the Partnership Agreement and the 2 Memoranda of Understanding and to authorise the Vice-Chancellor to sign them.

Note – in line with this resolution 15/3/401, the Chancellor and the Chairs of Finance, Audit & Risk and Built Environment & Infrastructure Committees met with the Vice-Chancellor, the Chief Operating Officer and the Chief Financial Officer on Tuesday 12 May 2015 to consider the Partnership Agreement and the 2 Memoranda of Understanding (an amended version of the Northern MoU to accommodate the views expressed at the Launceston City Council meeting on Monday 112 May 2015). The Chancellor and the Chairs authorised the Vice-Chancellor to sign the 3 documents.

SECTION 3 - INTRODUCTORY ITEMS

3.1 *Apologies and Attendees

Mr Harvey Gibson was granted leave of absence.

3.2 *Declaration of Interest

Mr Paul Gregg declared an interest as a member of the Advisory Committee for the ARC Industrial Transformation Training Centre, Research training Centre for Naval Design and Manufacturing.

3.3 *Minutes

15/3/402 Council confirmed the minutes of the meeting held on 27 March 2015 and the minutes of the meeting held by circular on 21 April 2015.

3.4 *Action Items

15/3/403 Council received the report showing progress on all outstanding items from previous Council meetings.

3.5 *Items to be starred / Motions on unstarred items

Items 5.5 (Mt St Vincent Nursing Home sublease) and 7.1 (March Forecast) were starred at the request of [REDACTED], and item 7.2 (Operational Report) at the request of [REDACTED] and [REDACTED].

The motions relating to the unstarred items were then passed in a block-

- 3.6 Nomination of Emeritus Professor
- 4.2 Tasmanian Law Reform Institute Board
- 5.2 Peter Underwood Centre Advisory Committee
- 5.3 Academic Casual Employment
- 5.4 Contractor Management System- External Review
- 6.2 Minutes of Council Committees.

SECTION 4 - CHANCELLOR'S REPORT

4.1 Nomination of Emeritus Professor

15/3/404 Council conferred the title Emeritus Professor on [REDACTED]

4.2 Tasmanian Law Reform Institute Board

15/3/405 Council appointed [REDACTED] to the Board of the Tasmania Law Reform Institute for a term commencing 9 May 2015 and ending 31 December 2017.

SECTION 5 - VICE-CHANCELLOR'S REPORT (CONTINUED)

5.1 *Vice-Chancellor's Portfolio Report

15/3/406 Council received the Vice-Chancellor's Report, including-

- Deputy Vice-Chancellor (Research) Portfolio Report
- Deputy Vice-Chancellor (Students and Education) Portfolio Report
- Provost Portfolio Report
- Minutes of Institute Boards –
 - AMC (**attached**, as circulated)
 - IMAS
 - Menzies
- The **attached** tabled addendum.

5.2 Peter Underwood Centre Advisory Committee

15/3/407 Council received the update on the Peter Underwood Centre for Educational Attainment.

5.3 Academic Casual Employment

15/3/408 Council received the report on the reasons for the increase in academic casual salary expenditure across Faculties and Institutes.

5.4 Contractor Management System- External Review

15/3/409 Council received the report on incidents involving electricity and noted that the findings of the external review will be reported to Council at its next meeting.

5.5 Mt St Vincent Nursing Home sublease

15/3/410 Council delegated authority to the Vice-Chancellor to sign the Mt St Vincent sublease ([REDACTED]) to facilitate construction of a Professional Development Centre, funded by the Department of Health and Ageing, noting advice that this project was at no cost to the University.

SECTION 6 - COUNCIL COMMITTEES

6.1 * Report from Chair of Finance Committee

15/3/411 Council received the report from the Chair of Finance Committee, including the **attached** circulated load update.

15/3/412

Council, in line with the Council approved 3 year capital plan, approved funding of [REDACTED] over 2015-16 for the Southern Campus Revitalisation and Activation Project (SCRAP) Stage 2, including:

Relocation of Pharmacy and the expansion of the Faculty of Health ([REDACTED] million).

Relocation of the Education faculty and the English Learning Centre (ELC) to the old IMAS building ([REDACTED] million), including student hub and learning spaces ([REDACTED] million)

Relocation of Riawunna to a location to be agreed, within the agreed funding envelope.

6.2 Minutes of Council Committees

15/3/413

Council received the draft minutes of the Finance Committee meeting held on 27 April 2015.

Council noted advice –

- from the Chief Operating Officer that he would inform members of the total cost of the Domain House refurbishment to date
- from the Vice-Chancellor that he had followed up in relation to the Clean Energy loan facility and there was no political impediment to the establishment of such a facility.

SECTION 7 - CHIEF OPERATING OFFICER'S REPORT

7.1 March Forecast

15/3/414

Council received the report on the 2015 forecast result compared to the original budget.

7.2 Operational Report

15/3/415

Council received the Chief Operating Officer's report, noting advice –

- from the Provost that work was underway to enable Rozelle numbers to be reported separately and that would happen as soon as possible
- from the Chief Operating Officer that further information in relation to the "other" item under "other expenses" in the operating result report would be provided in future
- from the Chair of Finance Committee and the Chief Operating Officer that the incoming Sense-Co Tasmania chief executive officer was well placed to provide advice about the future of that company.

SECTION 8 - CONFIDENTIAL ITEMS/GRADUATION

8.1 * Confidential items that are to remain confidential

| Item | Confidential | | | |
|---|----------------------|-----------------------|---------------------------|----------------|
| | Council members only | Council & Senior Exec | Until in the public arena | All UTAS staff |
| Confidential parts of the members only section | X | | | |
| Confidential parts of the minutes and action list | | X | | |
| VC Portfolio Report- - DVC (Research) Portfolio Report - DVC (Students Education) Portfolio Report - Provost Portfolio Report - Minutes from Institute Boards | | X | | X |
| ACIPA Presentation | | X | | |
| The New University- learnings from the US mission | | X | | |
| Peter Underwood Centre Advisory Committee | | | X | |
| Academic Casual Employment | | X | | |
| Contractor Management System – external review | | X | | |
| Mt St Vincent Nursing home sublease | | | X | |
| Nomination of Emeritus Professor | | | X | |
| Tasmanian Law Reform Institute Board | | | X | |
| Academic Senate 2014 Performance Review | | | | X |
| Report from Chair of Finance Committee | | X | | |
| Minutes of Finance Committee | | X | | |
| March Forecast | | X | | |
| Chief Operating Officer's Operational Report | | X | | |
| Graduation in Absentia | | | X | |

8.2 * Graduation in Absentia and Conferring of Awards

15/3/416

Council approved the applications for the conferring of awards.

| ID NO | Name | Award |
|--------|--------------------|--|
| ██████ | ██████████████████ | Bachelor of Applied Science (Marine Engineering) |
| ██████ | ██████████ | Graduate Certificate in Lean Management Systems |
| ██████ | ██████████ | Graduate Diploma of Applied Science (Marine Environment) |
| ██████ | ██████████████████ | Diploma of Dementia Care |
| ██████ | ██████████████████ | Bachelor of Applied Science (Nautical Science) |
| ██████ | ██████████████████ | Bachelor of Music |
| ██████ | ██████████████████ | Doctor of Philosophy |
| ██████ | ██████████ | Bachelor of Nursing with Clinical Honours (Transition to Practice) |
| ██████ | ██████████████████ | Graduate Diploma of Clinical Leadership |
| ██████ | ██████████ | Diploma of University Studies (Science) |

| | | |
|------------|------------|---|
| [REDACTED] | [REDACTED] | Bachelor of Laws |
| [REDACTED] | [REDACTED] | Master of Teaching |
| [REDACTED] | [REDACTED] | Graduate Certificate in Maritime Engineering (Naval Engineering) |
| [REDACTED] | [REDACTED] | Master of Business Administration |
| [REDACTED] | [REDACTED] | Bachelor of Engineering |
| [REDACTED] | [REDACTED] | Bachelor of Education (Primary) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Perioperative Nursing) |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Neonatal Intensive Care Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Clinical Nursing and Teaching) |
| [REDACTED] | [REDACTED] | Graduate Diploma of Nursing (Mental Health and Psychiatric Nursing) |
| [REDACTED] | [REDACTED] | Master of Philosophy (AMC) |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Paediatric Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Marketing |
| [REDACTED] | [REDACTED] | Bachelor of Arts |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Critical Care Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Cardiovascular Nursing) |
| [REDACTED] | [REDACTED] | Graduate Diploma of Nursing (Renal Nursing) |
| [REDACTED] | [REDACTED] | Bachelor of Nursing with Clinical Honours (Transition to Practice) |
| [REDACTED] | [REDACTED] | Bachelor of Contemporary Arts |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Marine Environment) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Emergency Nursing) |
| [REDACTED] | [REDACTED] | Graduate Diploma of Applied Science |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing |
| [REDACTED] | [REDACTED] | Master of Applied Science (Marine Environment) with First Class Honours |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Critical Care Nursing) |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Graduate Diploma of Journalism, Media and Communications |
| [REDACTED] | [REDACTED] | Bachelor of Engineering |
| [REDACTED] | [REDACTED] | Bachelor of Education (Primary) |
| [REDACTED] | [REDACTED] | Bachelor of Arts |

| | | |
|--------|--------------------|--|
| ██████ | ██████████████████ | Graduate Diploma in Education Studies |
| ██████ | ██████████████████ | Bachelor of Nursing with Clinical Honours (Transition to Practice) |
| ██████ | ██████████ | Master of International Business |
| ██████ | ██████████ | Bachelor of Business |
| ██████ | ██████████████ | Bachelor of Business |

8.3 * Other Business and 2015 Meeting Dates

Other Business, if any.

Council meeting dates for 2015 –
 Friday 13 February (Hobart)
 Friday 27 March (Launceston)
 Friday 8 May (Launceston)
 Friday 26 June (Burnie)
 Friday 31 July (Hobart)
 Friday 11 September (Launceston)
 Friday 30 October (Hobart)
 Friday 11 December (Hobart).

The Meeting closed at 2:50 PM

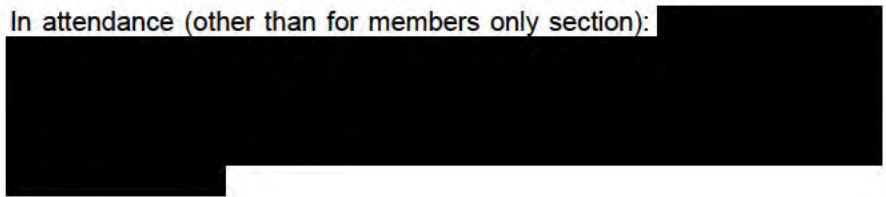
Council

The University Council met in the Room D201, Cradle Coast campus on Friday, 26 June 2015, starting at 11:20am.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Peter Rathjen), Ms Sue Chen, Dr Peter Davis, Mr Harvey Gibson, Mr Paul Gregg, Ms Heidi La Paglia, Professor Kwong Lee Dow, Ms Pip Leedham, Mr Corey Peterson, Associate Professor Elaine Stratford and Ms Leanne Topfer.

IN ATTENDANCE Ms Karina Groenewoud was present as secretary.

In attendance (other than for members only section):

**STRATEGIC SESSION**

Prior to the commencement of the Council meeting, a strategic discussion regarding the relationship with the Tasmanian Government was held by Council with the Minister for State Growth, Minister for Energy and Minister for Environment, Parks and Heritage, Hon Matthew Groom MP.

15/4/440 Council requested management to develop a draft proposition regarding a structure for the relationship between the University and the Tasmanian Government, for inclusion in the Partnership Agreement, to be ratified by Council and forwarded to Cabinet.

SECTION 1 - MEMBERS ONLY SESSION



Members met in closed session.

1.1 *Matters raised by members

Council noted the Vice-Chancellor's concerns regarding the scale of the agenda before the university and the impact on staff and requested a paper outlining the objectives, resources and costs, as well as the challenges, of the change agenda.

1.2 *Matters raised by the Chancellor**1.3 *Ceremonial and Honorary Degrees**

15/4/420 Council resolved to offer these honorary degrees -

-  AM Doctor of Letters (DLitt)
-  Doctor of Laws (LLD).

SECTION 2 - INTRODUCTORY ITEMS

2.1 *Apologies and Attendees

Mr Rhys Edwards and Professor Di Nicol were granted leave of absence.

2.2 *Declaration of Interest

[REDACTED]

2.3 *Minutes

15/4/421 Council confirmed the minutes of the meeting held on 8 May 2015.

2.4 *Action Items

15/4/422 Council received the report showing progress on all outstanding items from previous Council meetings.

2.5 *Items to be starred / Motions on unstarred items

No additional items were starred. The motions relating to the unstarred items were then passed in a block-

- 3.1 Appointments to the Menzies Board
- 3.2 Signing of two contracts
- 3.3 Amendments to Ordinance 3 (VC) and Ordinance 15 (AMC)
- 4.3 IMOS contract extension
- 4.4 Testamur issues
- 5.1 Academic Senate
- 6.2 Minutes of Council Committees.

SECTION 3 - CHANCELLOR'S REPORT

3.1 Appointment to the Menzies Board

15/4/423 Council approved the appointment of Professor Moira Clay to the Board of the Menzies Institute for Medical Research for a term ending 31 December 2017.

3.2 Signing of two contracts

15/4/424 Council ratified the signing by the Vice-Chancellor of the June 2015 Deed of Variation to the funding contract for the Academy for Creative Industries and Performing Arts (ACIPA) project.

15/4/425 Council ratified the signing by the Vice-Chancellor of the June 2015 Deed of Variation to the funding contract for the Antarctic Climate and Ecosystems Cooperative Research Centre (ACECRC).

3.3 Amendments to Ordinance 3 (VC) and Ordinance 15 (AMC)

15/4/426 Council made the ordinance amending Ordinance 3 (Vice-Chancellor) and resolved that it is to be sealed.

15/4/427 Council made the ordinance amending Ordinance 15 (Australian Maritime College) and resolved that it is to be sealed.

SECTION 4 - VICE-CHANCELLOR'S REPORT

4.1 *Vice-Chancellor's Portfolio Report

15/4/441 During the members only session, Council requested management develop a paper outlining the objectives, resources and costs, as well as the challenges, of the change agenda.

15/4/428 Council received the Vice-Chancellor's report-

- Deputy Vice-Chancellor (Research) Portfolio Report
- Deputy Vice-Chancellor (Students and Education) Portfolio Report
- Provost Portfolio Report
- The **attached** tabled Vice-Chancellor's addendum
- The **attached** tabled International Recruitment update.

15/4/442 Council requested management provide a report on student retention at the University including an explanation of the recent decrease in retention rates.

4.2 *AMC presentation

15/4/429 Council received the presentation on the Australian Maritime College (AMC).

4.3 IMOS contract extension

15/4/430 Council delegated authority to the Vice-Chancellor to sign (subject to appropriate legal and financial advice) the [REDACTED] National Collaborative Research Infrastructure Strategy (NCRIS) Funding Agreement Variation 2015-2016 for the Integrated Marine Observing System (IMOS).

4.4 Testamur issues

15/4/431 Council rescinded the testamur for the Bachelor of Surveying and Spatial Sciences in the name of [REDACTED] and approved the issue of the testamur for the Bachelor of Surveying and Spatial Sciences in the name of [REDACTED].

15/4/432 That Council-

- revoked the award - [REDACTED] – Master of Contemporary Arts (Visual Arts) (Conferral date: 18 December 2010)
- conferred the award - [REDACTED] – Master of Contemporary Arts (Contemporary Music).

4.5 *Other Business

4.5.1 Proposed sale and purchase of property

15/4/433

Council -

- authorised the acquisition of the Websters site with a purchase price up to [REDACTED] million, which would provide an estimated yield of [REDACTED]
- authorised negotiations around the subdivision and sale of the UniPrint site and associated carpark on Churchill Avenue with a sale price no less than [REDACTED] million less disposal costs
- delegated authority to the Vice-Chancellor to sign (subject to appropriate legal advice) any relevant documentation for the purchase of the Websters site up to [REDACTED] million and for the sale of the UniPrint site and associated carpark with a sale price no less than [REDACTED] million less disposal costs.

4.5.2 Novation of an existing funding agreement – clinical redesign of Tasmania’s health and hospitals System

[REDACTED] declared a conflict of interest in relation to this item and did not participate in the discussion.

15/4/434

Council delegated authority to the Vice-Chancellor to sign (subject to appropriate legal advice) the Deed of Novation and Variation to the [REDACTED] million funding agreement with the Commonwealth Government for the clinical redesign laboratory to transfer the agreement to the Tasmanian Government.

SECTION 5 - ACADEMIC SENATE

5.1 Academic Senate

15/4/435

Council received the report and draft minutes of the 1 May 2015 Academic Senate meeting.

SECTION 6 - COUNCIL COMMITTEES

6.1 * Report from Chair of Built Environment and Infrastructure Committee

15/4/436

Council received the report from the Chair of the Built Environment and Infrastructure Committee.

6.2 Minutes of Council Committees

15/4/437

Council received the draft minutes of the 2 June 2015 Built Environment and Infrastructure Committee.

SECTION 7 - CHIEF OPERATING OFFICER'S REPORT

7.1 *Operational Report

15/4/438

Council received the Chief Operating Officer's report, noting that the Chief Operating Officer would provide advice as to the discrepancy in reported amounts for the Student Revenue – Operating Grant full year forecast.

SECTION 8 - CONFIDENTIAL ITEMS/GRADUATION

8.1 * Confidential items that are to remain confidential

| Item | Confidential | | | |
|--|----------------------|---------------------|---------------------------|----------------|
| | Council members only | Council Senior Exec | Until in the public arena | All UTAS staff |
| Confidential parts of the members only section | X | | | |
| Confidential parts of the minutes and action list | | X | | |
| Appointment to the Menzies Board | | | X | |
| Signing of 2 contracts | | X | | |
| VC Portfolio Report- - DVC (Research) Portfolio Report - DVC (Students & Education) Portfolio Report - Provost and International Portfolio Report | | X | | |
| AMC presentation | | X | | |
| IMOS contract extension | | | X | |
| Testamur issues | | X | | |
| Academic Senate Meeting 1 May 2015 | | | | X |
| Report from Chair of Built Environment and Infrastructure Committee | | X | | |
| Minutes of Council Committees | | X | | |
| Chief Operating Officer's Operational Report | | | | |
| Graduation in Absentia | | | X | |

8.2 * Graduation in Absentia and Conferring of Awards

15/4/439 Council approved the applications for the conferring of awards.

| ID NO | Name | Award |
|--------|--------------------------------|--|
| ██████ | ████████████████████ | Doctor of Philosophy |
| ██████ | ██████████████████████████████ | Bachelor of Applied Science (Nautical Science) |
| ██████ | ██████████████████████████████ | Bachelor of Computing |
| ██████ | ██████████████████████████████ | Bachelor of Applied Science (Nautical |

| | | |
|------------|------------|--|
| [REDACTED] | [REDACTED] | Science) |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Bachelor of Antarctic Science |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Cardiovascular Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Acute Care Nursing) |
| [REDACTED] | [REDACTED] | Graduate Diploma of Nursing (Acute Care Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Acute Care Nursing) |
| [REDACTED] | [REDACTED] | Graduate Diploma of Nursing (Clinical Nursing and Teaching) |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Bachelor of Science |
| [REDACTED] | [REDACTED] | Master of Applied Science (Maritime Safety) |
| [REDACTED] | [REDACTED] | Bachelor of Fine Arts with Honours |
| [REDACTED] | [REDACTED] | Bachelor of Educational Studies |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Acute Care Nursing) |
| [REDACTED] | [REDACTED] | Master of E-Health (Health Informatics) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Emergency Nursing) |
| [REDACTED] | [REDACTED] | Bachelor of Business |
| [REDACTED] | [REDACTED] | Bachelor of Business |
| [REDACTED] | [REDACTED] | Diploma of Dementia Care |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Marine Engineering) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Human Services Practice |
| [REDACTED] | [REDACTED] | Master of Psychology (Clinical) |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Marine Engineering) |

| | | |
|------------|------------|---|
| [REDACTED] | [REDACTED] | Bachelor of Nursing with Clinical Honours (Transition to Practice) |
| [REDACTED] | [REDACTED] | Master of Social Work |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Anaesthetic and Recovery Nursing) |
| [REDACTED] | [REDACTED] | Diploma of Dementia Care |
| [REDACTED] | [REDACTED] | Bachelor of Laws |
| [REDACTED] | [REDACTED] | Bachelor of Music with Honours |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Emergency Nursing) |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Bachelor of Science |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Critical Care Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Perioperative Nursing) |
| [REDACTED] | [REDACTED] | Bachelor of Arts and Bachelor of Science |
| [REDACTED] | [REDACTED] | Bachelor of Pharmacy |
| [REDACTED] | [REDACTED] | Bachelor of Nursing |
| [REDACTED] | [REDACTED] | Master of Business |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |

8.3 * Other Business and 2015 Meeting Dates

Remaining meeting dates for 2015 –

Friday 31 July (Hobart)
Friday 11 September (Launceston)
Friday 30 October (Hobart)
Friday 11 December (Hobart).

No other business was raised.

The Meeting closed at 2:34pm.

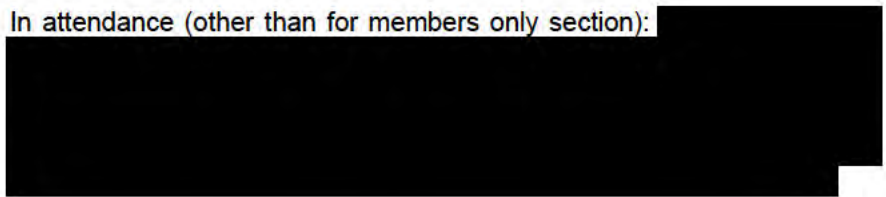
Council

The University Council met in the Council Room on Friday, 31 July 2015, starting at 11:30 AM.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Peter Rathjen), Ms Sue Chen, Dr Peter Davis, Mr Rhys Edwards, Mr Harvey Gibson, Ms Heidi La Paglia, Professor Kwong Lee Dow, Ms Pip Leedham, Professor Di Nicol, Mr Corey Peterson, Associate Professor Elaine Stratford and Ms Leanne Topfer.

IN ATTENDANCE Ms Belinda Webster was present as secretary.

In attendance (other than for members only section):



SECTION 1 - MEMBERS ONLY SESSION

Members of Council met in closed session. Matters dealt with and not minuted elsewhere included –

1.1 Remuneration and Nominations

Mr Harvey Gibson and Dr Peter Davis were not present for the item on Council membership.

15/5/443 Council appointed Dr Peter Davis (for a further 2-year term ending 31 December 2017) and Mr Harvey Gibson and Mr Paul Gregg (for a further 3-year term ending 31 December 2018), as members of Council.

15/5/444 Council appointed Ms Stephanie Taylor to the Jane Franklin Hall Council for a term ending at the AGM in 2018.

1.2 *Matters raised by members

No matters were raised by members.

1.3 *Matters raised by the Chancellor

15/5/441 Council approved the amendment to the membership of the Built Environment and Infrastructure Committee to add the Vice-Chancellor as an ex officio member rather than an attendee.

SECTION 2 - INTRODUCTORY ITEMS

2.1 *Apologies

Mr Paul Gregg was granted leave of absence.

2.2 *Declaration of Interest

There were no new declarations of interest.

2.3 *Minutes

15/5/442 Council confirmed the minutes of the meeting held on 26 June 2015.

2.4 *Action Items

15/5/440 Council received the report showing progress on all outstanding items from previous Council meetings.

2.5 *Items to be starred / Motions on unstarred items

No unstarred items were starred.

The Chancellor moved the motions relating to the unstarred items in a block-

3.1 Remuneration and Nominations Committee

3.2 Signing of contracts

3.3 Universities Australia constitution

4.5 University of Tasmania 2015 Annual Report

4.6 Contractor Management System - External Review

4.7 Welcome Home Week function

6.3 Minutes of Council Committees.

SECTION 3 - CHANCELLOR'S REPORT

3.1 Signing of a deed of variation

15/5/445 Council ratified the signing by the Acting Vice-Chancellor of the Deed of Agreement between the Commonwealth Department of Health (previously the Department of Health and Ageing) and the University for funding for the University's Rural Clinical School and the Centre for Rural Health under the Commonwealth Government's Rural Health Training Programme.

3.2 Universities Australia constitution

15/5/446 Council received the new constitution of Universities Australia.

SECTION 4 - VICE-CHANCELLOR'S REPORT

4.1 *Vice-Chancellor's Portfolio Report

15/5/447 Council received the Vice-Chancellor's Report, including-

- Deputy Vice-Chancellor (Research)
- Deputy Vice-Chancellor (Students and Education)
- Provost and Division of International Portfolio report
- Minutes of the AMC and Menzies Board meetings

- The **attached** tabled addendum.

Council in particular congratulated Associate Professor [REDACTED] on her appointment as Interim Director of the Peter Underwood Centre for Educational Attainment, and Professor [REDACTED] for recognition by Engineers Australia as one of the top 100 most influential engineers for 2015.

4.2 *Transformation Program

[REDACTED] attended for this item.

15/5/448

Council received the presentation on the Transformation Program, and endorsed in principle the broad outline of the proposed program, noting that the Vice-Chancellor will bring to Finance Committee and then to the 11 September Council meeting more detail around timelines and the resourcing package, with a request for authority to proceed.

Council noted advice that the Built Environment and Infrastructure Committee will consider -

- the high-level content of the submission to Infrastructure Australia at a meeting to which all members of Council will also be invited, noting the submission date of 14 August
- the high-level content of the submission to the Launceston City Council at a second meeting to which all members of Council will also be invited, noting the submission date of 31 August.

4.3 *Vice-Chancellor's Annual Review

15/5/466

Council received the report of the Vice-Chancellor's Annual Review 2015,

4.4 *Student Retention

15/5/449

Council received the **attached** presentation from the Deputy Vice-Chancellor (Students and Education) on Student Retention.

4.5 University of Tasmania 2014 Annual Report

15/5/450

Council received the 2014 Annual Report for the University of Tasmania.

4.6 Contractor Management System - External Review

15/5/451

Council received the report of the external review of the Contractor Management System, noting that the findings will be incorporated into the Work Health and Safety strategy.

4.7 Welcome Home Week

The **attached** list of events for the 125 Welcome Home Week and other known events was distributed to members at the meeting. Council members noted that they are encouraged to attend the highlighted events where possible, while they will also be very welcome at any other events that they are able to attend.

4.8 *Other Business - NESP Hub

15/5/452

Council delegated to the Vice-Chancellor authority to sign the Hub Agreement for the National Environmental Science Programme – Threatened Species Recovery Hub, noting that a review of the Vice-Chancellor's delegations may be timely,

particularly in relation to standard research funding contracts that may exceed 5 years.

SECTION 5 - ACADEMIC SENATE

5.1 *Academic Senate - Draft minutes and report 12 June 15

15/5/453 Council received the report and draft minutes of the 12 June 2015 Academic Senate meeting.

5.2 *Academic Senate – 2014 Performance Review

15/5/454 Council received the report and the **attached** presentation on Academic Senate- 2014 Performance Review, noting the significant changes to both Academic Senate and the Research College Board that have been made during Professor Nicol's first term as Chair of Academic Senate.

5.3 *Academic Senate - 2014 Committee Reviews

15/5/455 Council-

- received the report on Academic Senate - 2014 Committee Reviews
- approved the ordinance amending Ordinance 13 (Academic Senate) and resolved that it is to be sealed.

SECTION 6 - COUNCIL COMMITTEES

6.1 *Report from Chair of Audit and Risk Committee

15/5/456 Council received the presentation on risk management in the Faculty of Education, including reference to:

- The Faculty's relationships with key stakeholders
- The Education Ministerial Advisory Group and the Australian Institution for Teaching and School Leadership regulatory and compliance requirements
- Resourcing and development required within the Faculty
- Risks associated with professional placements
- The Faculty currently complying with requirements and being proactive in relation to potential requirements.

15/5/457 Council received the status report relating to the risks (particularly those relating to infrastructure) associated with the expected uplift in international student numbers.

15/5/458 Council received the risk status report on the National Rental Affordability Scheme (NRAS) Projects.

15/5/459 Council received the Work Health & Safety risk management internal audit report, noting that management has reviewed the target dates outlined in the report and has confirmed that those dates are realistic.

15/5/460 Council received the Sense-T - Procurement of Minimal Viable Product (MVP) Internal Audit Report.

6.2 *Report from the Chair of Finance Committee

15/5/461

Council-

- received the financial analysis of fee discounts for 2014
- noted that a further paper on the policy framework to manage the discounts arising from this analysis and the recently commenced Internal Audit will be provided to Finance Committee at its 16 October meeting.

15/5/462

Council received the analysis on international fees charged by the University of Tasmania and noted the proposal -

- to amend the international fee structure and adjust upwards international fees by an average of [redacted] per cent for 2016
- to provide that all current students are “grandfathered” on [redacted] per cent per annum indexation through to completion of studies
- to provide that all 2016 students who enrol prior to a nominal cut-off point (e.g. October 1, 2015) are charged at the 2015 rate plus [redacted] per cent with the above grandfathering clause to apply on an annual basis.

15/5/467

Council received the presentation on the financial forecast, including the International recruitment update.

6.3 Minutes of Council Committees

15/5/463

Council received the draft minutes of these meetings-

- Audit and Risk Committee (17 July 15)
- Finance Committee (17 July 15).

SECTION 7 - CHIEF OPERATING OFFICER'S REPORT

7.1 *Operational Report

15/5/464

Council received the Chief Operation Officer's report.

SECTION 8 - CONFIDENTIAL ITEMS/GRADUATION

8.1 *Confidential items that are to remain confidential

| Item | Confidential | | | |
|---|----------------------|---------------------|---------------------------|----------------|
| | Council members only | Council Senior Exec | Until in the public arena | All UTAS staff |
| Confidential parts of the members only section | X | | | |
| Confidential parts of the minutes and action list | | X | | |
| Remuneration and Nominations Committee | | | X | |
| Signing of a deed of variation | | X | | |
| VC Portfolio Report- - DVC (Research) Portfolio Report | | X | | |

| | | | | |
|--|--|---|---|---|
| - DVC (Students Education) Portfolio Report - Provost and Division of International Portfolio Report - Minutes of the Institute Boards | | | | |
| Transformation Program | | X | | |
| Aspirational Institutional KPIs | | X | | |
| Student Retention | | X | | |
| University of Tasmania 2015 Annual Report | | | X | |
| Contractor Management System - External Review | | | | |
| Academic Senate Meeting 12 June 2015 | | | | X |
| Academic Senate- 2014 Performance Review | | | | X |
| Academic Senate - 2014 Committee Review | | | | X |
| Report from Chairs of Council Committees | | X | | |
| Minutes of Council Committees | | X | | |
| Chief Operating Officer's Operational Report | | | | |
| Minutes of Council Committees | | X | | |
| Graduation in Absentia | | | X | |

8.2 *Graduation in Absentia and Conferring of Awards

15/5/465 Council approved the applications for the conferring of awards.

| | | |
|--------|----------------------|---|
| ██████ | ████████████████████ | Graduate Certificate in Road Engineering and Construction |
| ██████ | ██████████████ | Graduate Certificate in Nursing (Clinical Nursing and Teaching) |
| ██████ | ████████████████████ | Doctor of Philosophy |

8.3 *Other Business and 2015 Meeting Dates

There was no other business.

Remaining Council meeting dates for 2015 –

- Friday 11 September (Launceston)
- Friday 30 October (Hobart)
- Friday 11 December (Hobart).
- The Meeting closed at 2:30 PM

Strictly Confidential**COUNCIL**

A meeting of the University Council was held by circular in November 2015.

Belinda Webster
Secretary

Director, Menzies Institute for Medical Research

15/circ5/1 Council endorsed the appointment of Professor Alison Venn as Director, Menzies Institute for Medical Research for a five year term.

Council

The University Council met at Inveresk on Friday, 11 September 2015, starting at 9:00 AM.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Peter Rathjen), Ms Sue Chen, Dr Peter Davis, Mr Rhys Edwards, Mr Harvey Gibson, Ms Heidi La Paglia, Professor Kwong Lee Dow, Ms Pip Leedham, Professor Di Nicol, Mr Corey Peterson and Ms Leanne Topfer.

IN ATTENDANCE Ms Belinda Webster was present as secretary.

In attendance (other than for members only section) [REDACTED]

SECTION 1 - MEMBERS ONLY SESSION

1.1 *Matters raised by members

Members of Council met in closed session.

1.2 *Matters raised by the Chancellor

15/6/468 Council appointed Mr Neil Stump as a member of the IMAS Board for a term ending 31 December 2017.

SECTION 2 - INTRODUCTORY ITEMS

Professors [REDACTED] joined the meeting at 11.30am.

2.1 *Apologies

Associate Professor Elaine Stratford was granted leave of absence.

2.2 *Declaration of Interest

There were no new declarations of interest.

2.3 *Minutes

15/6/469 Council confirmed the minutes of the meeting held on 31 July and the meeting held by circular in August 2015.

2.4 *Action Items

15/6/470 Council received the report showing progress on all outstanding items from previous Council meetings.

2.5 *Items to be starred / Motions on unstarred items

Item 3.1 was starred at the request of [REDACTED].

Council passed the motions relating to the unstarred items in a block-

4.5 AMC Principal re-appointment

4.6 Ratification of variation of IMOS contract

6.3 Minutes of Council Committees

SECTION 3 - CHANCELLOR'S REPORT

3.1 University Council Meeting dates 2016

15/6/471 Council confirmed the 2016 meeting dates, noting the principles behind them-

- 12 February
- 18 March
- 6 May
- 24 June
- 5 August
- 23 September
- 4 November
- 9 December.

SECTION 4 - VICE-CHANCELLOR'S REPORT

4.1 *Vice-Chancellor's Report

15/6/472 Council received the Vice-Chancellor's Report and the **attached** tabled addendum.

15/6/484 Members discussed recent rankings, noting advice that in relation to attrition rates and the Course Evaluation Questionnaire the results did not reflect reality and noting that reporting on student survey results in particular was critical information for Council.

4.2 *Towards a New Australian University

15/6/473 Council-

- gave authority for the development of a Tasmanian University System
- approved the governance for the Integrated Transformation Program to support the realisation of the system
- approved the initial Transformation Program budget as recommended by Finance Committee, an average of [REDACTED] million per annum over the next four financial periods (total of [REDACTED] million), to be funded through [REDACTED]

██████████, and delegated to the Vice-Chancellor authority to draw down the funds as required

- noted that a further request will be required to fund the faculty and academic related costs of the program, which are estimated to be a similar quantum over the same period.

15/6/485 Members noted that management had brought Council along with them to this point and requested that Council continues to be engaged as the academic and faculty issues are addressed.

Mr Harvey Gibson left the meeting at 1.45pm.

4.3 *North West MoU

15/6/474 Council delegated authority to the Vice-Chancellor to sign the North West Memorandum of Understanding, subject to final approval from the State Government, noting that the Built Environment and Infrastructure Committee would meet to consider infrastructure implications in mid-November, at a meeting to which Council members would be invited.

4.4 *ACIPA/Southern MoU

15/6/476 Council -

- noted advice that the Vice-Chancellor had executed the Southern MOU, as authorised by Council in resolution 15/3/401 of 8 May 2015
- approved the commencement of the early works on the ACIPA site at a cost of ██████████ plus GST to ██████████, and authorised the Vice-Chancellor to sign the relevant documentation.
- received the **attached** tabled slides of the ACIPA project
- requested the Vice-Chancellor to bring an updated business case for the ACIPA project back through Finance Committee to Council, noting advice that the costs of the building project had changed over time and that the Transformation Program would also have implications for the business case.

4.5 AMC Principal reappointment

15/6/477 Council endorsed the reappointment of Professor Neil Bose as Principal of the Australian Maritime College for a further 5-year term to 31 January 2021.

4.6 Ratification of variation of IMOS contract

15/6/478 Council ratified the signing of the IMOS-CSIRO sub-contract variation by the Acting Deputy Vice-Chancellor Research.

SECTION 5 - ACADEMIC SENATE

5.1 *Academic Senate

15/6/479 Council received the report of the Chair of Academic Senate on the major items considered by Academic Senate at its meeting on 24 July 2015 and its special meeting on 12 August 2015, together with the draft minutes of those meetings.

Members noted that management will report to Council on the results of ERA 2015 and the research performance data together.

SECTION 6 - COUNCIL COMMITTEES

6.1 * Report from Chair of Built Environment and Infrastructure Committee

15/6/484 Council received the oral report from the Chair of the Built Environment and Infrastructure Committee.

6.2 * Report from Chair of Finance Committee

15/6/480 Council approved:

- the establishment of an [REDACTED], noting that any draw downs on the new facility will require Council approval.

15/6/485 Council:

- approved the recommended interim commercialisation process
- approved the allocation of [REDACTED] in 2015 from the investment fund for commercialisation within this process.
- noted that Finance Committee has requested the Chancellor to schedule a Council strategic session on commercialisation following the arrival of the new Deputy Vice-Chancellor (Research).

6.3 Minutes of Council Committees

15/6/481 Council received the draft minutes of these meetings-

- Built Environment Committee (11 & 26 August 2015)
- Finance Committee (18 August 2015).

SECTION 7 - CHIEF OPERATING OFFICER'S REPORT

7.1 *Operational Report

15/6/482 Council received the Chief Operating Officer's Report.

SECTION 8 - CONFIDENTIAL ITEMS/GRADUATION

8.1 * Confidential items that are to remain confidential

| | |
|--|--------------|
| | Confidential |
|--|--------------|

| Item | Council members only | Council Senior Exec | Until in the public arena | All UTAS staff |
|---|----------------------|---------------------|---------------------------|----------------|
| Confidential parts of the members only section | X | | | |
| Confidential parts of the minutes and action list | | X | | |
| VC Portfolio Report- | | X | | |
| - DVC (Research) Portfolio Report | | X | | |
| - DVC (Students Education) Portfolio Report | | X | | |
| - Provost Portfolio Report | | X | | |
| - Minutes of the Institute Boards | | X | | |
| Toward a New Australian University | | X | | |
| North West MOU | | X | | |
| ACIPA | | X | | |
| AMC Principal reappointment | | | X | |
| Report from Chairs of Council Committees | | X | | |
| Minutes of Council Committees | | X | | |
| Chief Operating Officer's Operational Report | | X | | |
| Minutes of Council Committees | | X | | |

8.2 * Graduation in Absentia and Conferring of Awards

15/6/483 Council approved the application for the conferring of the awards.

ID Number

Name

Award Title

██████████

████████████████████

Associate Degree in Maritime and Logistics Management

8.3 Other Business and 2015 Meeting Dates

There was no other business.

Remaining meeting dates for 2015 –

Friday 30 October (Hobart) - note the Vice-Chancellor awards presentation and dinner on Thursday 29 October.

Friday 11 December (Hobart) - note the University Dinner (final 125 Dinner) on Thursday 10 December.

The meeting closed at 2.30pm.

COUNCIL

A meeting of the University Council was held by circular in September 2015.

Belinda Webster
Secretary

1 Nomination of Honorary Degrees

15/circ4/1 Council approved the recommendation to award an Honorary Degree of Doctor of Laws to [REDACTED] and authorised the Chancellor to confer the award during the Sultan's upcoming visit to Tasmania.

Council

The University Council met in the Green Room, Wrest Point Hotel on Friday, 30 October 2015, starting at 9:00 AM.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Peter Rathjen), Ms Sue Chen, Dr Peter Davis, Mr Rhys Edwards, Mr Harvey Gibson, Mr Paul Gregg, Ms Heidi La Paglia, Professor Di Nicol, Mr Corey Peterson, Ass/Prof Elaine Stratford and Ms Leanne Topfer.

Ms Belinda Webster was present as secretary.

IN ATTENDANCE

In attendance (other than for members only section) [REDACTED]

[REDACTED]

SECTION 1 - MEMBERS ONLY SESSION

Members of Council met in closed session. Matters discussed and not minuted elsewhere included –

- Election of Deputy Chancellor – Mr Harvey Gibson was elected Deputy Chancellor for a further 3 year term from 1 January 2016 to 31 December 2018.

- [REDACTED]

- Members discussed the Special Programs internal audit and response, noting that there would be further discussion with the senior executive in the room.

1.1 *Matters raised by members

Members are invited to raise any matters for Council's consideration.

1.2 *Matters raised by the Chancellor

1.3 *Remuneration and Nominations

15/7/485

Council approved the appointment of Professor [REDACTED] to the boards of

1.4 *Ceremonial and Honorary Degrees Committee

- 15/7/486** Council resolved to confer an Honorary Degree on [REDACTED], and requested the Ceremonial and Honorary Degrees Committee to reconsider and provide advice on the appropriate degree to be awarded.

SECTION 2 - INTRODUCTORY ITEMS

2.1 *Apologies

Professor Kwong Lee Dow and Ms Pip Leedham were granted leave of absence.

2.2 *Declaration of Interest

There were no new declarations of interest.

2.3 *Minutes

- 15/7/487** Council confirmed the minutes of the meeting held on 11 September 2015 and the meeting held by circular in September 2015.

2.4 *Action Items

- 15/7/488** Council received the report showing progress on all outstanding items from previous Council meetings.

2.5 *Items to be starred / Motions on unstarred items

Council passed the motions relating to the unstarred items in a block-

- 3.2 Re-election of Chair of Academic Senate
- 3.3 Distinguished Service Medal
- 3.3 Execution of documents by the University (Testamurs)
- 4.3 2016 SSAF consultation process
- 4.4 Additions to AMC Search Limited membership
- 6.3 Minutes of Council Committees.

SECTION 3 - CHANCELLOR'S REPORT

3.1 *University Charter

- 15/7/489** Council approved the University of Tasmania Council Charter as amended at the meeting, noting that the Vice-Chancellor will investigate and advise Council on the need to review the University of Tasmania Act as part of progressing the agreed framework for the development of a Tasmanian University System.

3.2 Re-election of Chair of Academic Senate

- 15/7/490** Council congratulated Professor Di Nicol on her re-election (unopposed) as Chair of Academic Senate for a further 3-year term, to 31 December 2018.

3.3 Distinguished Service Medal

15/7/491 Council noted the appointment of Dr Peter Davis and Mr Rhys Edwards to the Distinguished Service Medal Committee.

3.4 Execution of documents by the University (Testamurs)

15/7/492 Council made the ordinance amending Ordinance 7 (Execution of documents by the University Amendment Ordinance (Testamurs)) and resolved that it is to be sealed.

SECTION 4 - VICE-CHANCELLOR'S REPORT

4.1 *Vice-Chancellor's Portfolio Report

15/7/493 Council received the Vice-Chancellor's Report and the **attached** tabled addendum.

4.2 *Quality Assurance of Academic Programs

15/7/494 Council received the Quality Assurance of Academic Programs - Management Response, noting that appropriate unit approval processes were now in place and that advice (to be provided before the end of the year) had been sought from Damian Bugg AM QC in relation to the historical claimed discounts.

4.3 2016 SSAF Consultation Process

15/7/495 Council approved the 2016 Student Services and Amenities Fee (SSAF) Consultation Process.

4.4 Additions to AMC Search Limited membership

15/7/496 Council approved the appointment of a further 4 members of the AMC Board as members of AMC Search Limited-

- Professor Sarah Derrington
- Ms Carol Dooley
- Dr Janis Cocking
- Professor Neil Bose.

4.5 *Other Business - Northern Expansion Project

15/7/497 Council endorsed the Response to the City of Launceston in regards to the information requested regarding the transfer of land at Inveresk to the University.

Council considered item 6.2 (Report from Chair of Finance Committee) immediately after item 4.5 (Northern Expansion Project)

Council adjourned following consideration of item 6.2 (Report from Chair of Finance Committee) to enable members to attend the CEDA lunch
Mr Gregg left the meeting immediately after the CEDA lunch

SECTION 5 - ACADEMIC SENATE

5.1 *Academic Senate

- 15/7/498** Council received the Chair of Academic Senate's report and the draft minutes from the meeting held on 18 September 2015.
- 15/7/511** Council noted that Academic Senate had focussed on gender equity at its strategic session, and the Chancellor requested the Chair of Academic Senate to bring a paper to Council on successful interventions elsewhere on equity issues, with recommendations for Council's approval.
- 15/7/512** Council noted that the planning day in February 2016 would look to change the nature of the operational agenda, to ensure that reports on core teaching, student experience and research are better understood by Council members.
- The Chancellor asked members to provide him with suggestions on pre-reading, presentations, and any other feedback to facilitate that planning day discussion.

SECTION 6 - COUNCIL COMMITTEES

6.1 * Report from Chair of Audit and Risk Committee

- 15/7/499** Council received the Financial Audit Strategy for 2015.
- 15/7/500** Council received the report on the external review of mechanisms to support the responsible conduct of research at the University.
- 15/7/501** Council received the report on risk management at the Australian Maritime College.
- 15/7/502** Council noted the committee's advice on the organisational risk profile.
- 15/7/503** Council received the report on the internal audit on conflicts of interest.
- 15/7/504** Council received the report on the internal audit on Special Programs, noting that the requirement for these units to provide pathways to awards has been appropriately dealt with and that course level learning outcomes are currently under consideration.
- 15/7/505** Council received the Continuous Self-Assessment 2015 Annual Review.
- 15/7/506** Council received the report on the 2015 Work Health & Safety self-assessment verification internal audit, September 2015, noting the good progress that has been made recently and the intention to work towards the next level of maturity.

6.2 * Report from Chair of Finance Committee

(Council considered this item immediately after item 4.5.)

- 15/7/513** Council received the **attached** tabled information on the UN Principles of Responsible Investing, and noted advice from the Chair of Finance

Committee that the University's investment policy was having a positive impact.

15/7/507

Council-

- endorsed the 2016 Operating Budget
- endorsed the 2016 Capital Budget
- noted the 2016 Cash Flow outlook, which is based on the 2016 Operating and Capital budgets.

6.3 Minutes of Council Committees

15/7/508

Council received the draft minutes of these meetings-

- Audit and Risk Committee (25 September 2015)
- Finance Committee (16 October 2015).

SECTION 7 - CHIEF OPERATING OFFICER'S REPORT

7.1 *Operational Report

15/7/509

Council received the Chief Operating Officer's report, noting the Chancellor's request to base initial conversations around the emerging issues indicated in the cover page to the report. Members also noted that the first dot point should include "over 10 years", in the light of earlier discussion on special programs.

The Chief Operating Officer undertook to provide updated data on the percentage of responsible officers who had successfully completed WHS training.

SECTION 8 - CONFIDENTIAL ITEMS/GRADUATION

8.1 *Confidential items that are to remain confidential

| Item | Confidential | | | |
|---|----------------------|---------------------|---------------------------|----------------|
| | Council members only | Council Senior Exec | Until in the public arena | All UTAS staff |
| Confidential parts of the members only section | X | | | |
| Confidential parts of the minutes and action list | | X | | |
| Distinguished Service Medal | | | X | |
| Execution of documents by the University (Testamur) | | | | |
| VC Portfolio Report- - DVC (Research) Portfolio Report - DVC (Students Education) Portfolio Report - Provost Portfolio Report - Minutes of the Institute Boards | | X | | |

| | | | | |
|--|--|---|---|---|
| Quality Assurance of Academic Programs | | X | | |
| 2016 SSAF consultation process | | | | |
| Amendments to AMC Search Limited membership | | | | |
| Academic Senate Meeting 18 September 2015 | | | | X |
| Report from Chairs of Council Committees | | X | | |
| Minutes of Council Committees | | X | | |
| Chief Operating Officer's Operational Report | | | | |
| Minutes of Council Committees | | X | | |
| Graduation in Absentia | | | X | |

8.2 * Graduation in Absentia and Conferring of Awards

15/7/510 Council approved the applications for the conferring of awards.

| | | |
|------------|------------|---|
| [REDACTED] | [REDACTED] | Diploma of Dementia Care |
| [REDACTED] | [REDACTED] | Bachelor of Engineering (Naval Architecture) Honours |
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Bachelor of General Studies |
| [REDACTED] | [REDACTED] | Graduate Certificate in Infrastructure Asset Management |
| [REDACTED] | [REDACTED] | Diploma of Dementia Care |
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Doctor of Psychology in Clinical Psychology |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Orthopaedic Nursing) |
| [REDACTED] | [REDACTED] | Bachelor of Business |
| [REDACTED] | [REDACTED] | Diploma of Dementia Care |
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing |

8.3 *Other Business and 2015 Meeting Dates

Other Business, if any.

Remaining meeting dates for 2015 –

Friday 11 December (Hobart).

The meeting closed at 3:00 PM

Council

The University Council met in the Council Room on Friday, 11 December 2015, starting at 11.30am.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Peter Rathjen), Ms Sue Chen, Mr Rhys Edwards, Mr Harvey Gibson, Mr Paul Gregg, Ms Pip Leedham, Professor Kwong Lee Dow, Professor Di Nicol, Mr Corey Peterson, Associate Professor Elaine Stratford and Ms Leanne Topfer.

Ms Belinda Webster was present as secretary.

IN ATTENDANCE Dr Peter Davis attended for the whole meeting.

In attendance (other than for members only section):

[REDACTED]
[REDACTED]
[REDACTED] t, attended for the presentation of the ACIPA design.

SECTION 1 - MEMBERS ONLY SESSION

Members of Council met in closed session.

1.1 *Matters raised by members

Matters discussed and not minuted elsewhere included –

- Council endorsed a review of the governance arrangements for AMC Search Pty Ltd and its relationship with the AMC.
- The Chancellor advised that Remuneration and Nominations Committee had approved a 2-year contract extension for the DVCSE with a review after 1 year.

1.2 *Matters raised by the Chancellor

1.3 *Remuneration and Nominations

- 15/8/516** Council appointed Mr Tomas Rolf to the University Council for a 1-year term ending 31 December 2016.
- 15/8/515** Council reappointed Mr Harvey Gibson as Chair of the Audit and Risk Committee for a term ending 31 December 2018.
- 15/8/517** Council reappointed Dr Peter Davis as Chair of the Built Environment and Infrastructure Committee for a term ending 31 December 2017.

- 15/8/518** Council appointed-
- Mr Rhys Edwards as Chair of Finance Committee for a term ending 31 December 2017
 - Mr Paul Gregg as a member of Finance Committee for a term ending 31 December 2018.
- 15/8/519** Council agreed to wind up the Investment Committee from 1 January 2016, noting that the Chief Operating Officer will in future report to Finance Committee each meeting on investment activities.
- 15/8/520** Council appointed Mr Paul Gregg as Chair of the Australian College Board (AMC) Board for a term ending 31 December 2017.
- 15/8/521** Council reappointed Professor David Sadler to the TUU Board for a 3-year term ending 31 December 2018.

SECTION 2 - INTRODUCTORY ITEMS

2.1 *Apologies

Ms Heidi La Paglia was granted leave of absence.

2.2 *Declaration of Interest

There were no new declarations at the meeting but immediately after the meeting [REDACTED] declared her membership of the [REDACTED].

2.3 *Minutes

- 15/8/522** Council confirmed the minutes of the meeting held on 30 October 2015 and of the meeting held by circular on 13 November 2015.

2.4 *Action Items

- 15/8/514** Council received the report showing progress on all outstanding items from previous Council meetings.

2.5 *Items to be starred / Motions on unstarred items

Item 3.2 University Charter was starred at the request of Mr Harvey Gibson.

Council passed the motions relating to the unstarred items in a block-

- 3.1 Ceremonial and Honorary Degrees Committee
- 4.6 Student Experience Strategy 2016-2020
- 4.7 Retention and Success Strategy 2015-2017
- 4.8 Community and Partnerships Strategic Plan 2015-2018
- 6.2 Report from Chair of Built Environment and Infrastructure Committee
- 6.4 Minutes of Council Committees.

SECTION 3 - CHANCELLOR'S REPORT

3.1 Ceremonial and Honorary Degrees Committee

15/8/523 Council approved the conferring of the title Emeritus Professor on [REDACTED].

3.2 University Charter- revoking of Ordinances etc

15/8/524 Council, noting that the updated content of these Ordinances and policies was now included in the Charter-

- revoked Ordinances 1, 2, 3, 4, 5, 6, 7 and 95
- revoked these policies –
 - Council Confidential Information Policy
 - Council Members' Access to Information Policy
 - Roles, Rights and Responsibilities of Council Members
- approved Governance Level Principle on University Governance, GLP1 as amended to relate only to the Policy Framework.

SECTION 4 - VICE-CHANCELLOR'S REPORT

4.1 *Vice-Chancellor's Portfolio Report

15/8/525 Council received the Vice-Chancellor's Report and the **attached** tabled addendum.

4.2 *2016 Budget

15/8/526 Council approved the 2016 Operating Budget and the 2016 Capital Budget.

4.3 *Progress against the 2015 University Task List

15/8/527 Council received the report on progress against the 2015 Task List.

4.4 *Academy for Creative Industries and Performing Arts

15/8/528 Council-

- received the presentation on the design for the Academy for Creative Industries and Performing Arts (ACIPA) project
- endorsed the concept of [REDACTED] lease to the State Government (Theatre Royal) for the new Studio Theatre in accordance with the Development Agreement for the Creative Industries and Performing Arts project
- resolved to delegate authority to the Vice-Chancellor to sign the Studio Theatre lease on behalf of the University, following finalisation of the Development Agreement and subject to appropriate legal advice
- received the oral update on the value management exercise for the ACIPA project
- noted that a revised and updated business case for the ACIPA project will be presented to Finance Committee at its first meeting in 2016.

4.5 *Transformation Program

- 15/8/529** Council
- approved the concepts to support the proposed agreement with State Government (including TasTAFE) to provide ██████ of value through transaction of properties
 - noted that Finance Committee has requested regular updates relating to the milestones.
- 15/8/530** Council-
- approved a ██████ contribution to the North and North West projects (subject to sufficient Federal and State funding being received for the projects), comprising ██████ in direct cash capital contribution and a further ██████ m in other funds previously approved or funded from future operating budgets or asset sales as detailed in the paper provided to the committee
 - noted advice that the Launceston Institute was a new concept being discussed with the State to align the research activities in the North into one identifiable centre. The Institute idea aligns very closely with the original concept plans for the Willis St site and is a collection of all the research activities of the University in the North rather a new venture. The concept is still being discussed and remains a concept at this stage of the process.
- 15/8/531** Council noted the impact of the borrowing capacity of the University based on the Northern and Southern property projects, noting the importance of maintaining appropriate gearing rates and of defining the relevant exit point/s.

4.6 Student Experience Strategy 2016-2020

- 15/8/532** Council received the University's Student Experience Strategy 2016-2020 and accompanying Implementation Plan for 2016.

4.7 Retention and Success Strategy 2015-2017

- 15/8/533** Council received the Retention and Success Strategy 2015-2017.

4.8 Community and Partnerships Strategic Plan 2015-2018

- 15/8/534** Council received the Community and Partnerships Strategic Plan 2015-2018.

4.9 *Other Business

SECTION 5 - ACADEMIC SENATE

5.1 *Academic Senate

- 15/8/535** Council received the draft minutes and the report of the meeting held on 13 November 2015.

SECTION 6 - COUNCIL COMMITTEES

6.1 * Report from Chair of Audit and Risk Committee

15/8/543 Council received the report from the Chair of Audit and Risk Committee.

6.2 Report from Chair of Built Environment and Infrastructure Committee

15/8/544 Council received the report from the Chair of the Built Environment and Infrastructure Committee.

6.3 * Report from Chair of Finance Committee

15/8/536 Council received the report on the Transformation Program.

15/8/537 Council resolved to delegate authority to the Vice-Chancellor to sign the Sporting Facilities lease with the Tasmania University Union (TUU), subject to appropriate legal advice.

15/8/538 Council resolved to delegate authority to the Vice-Chancellor to sign the [REDACTED] lease extension with Australian Pome Fruit, subject to appropriate legal advice.

15/8/539 Council resolved to delegate authority to the Vice-Chancellor to sign the lease for the UniPrint Building and adjoining carpark to [REDACTED], subject to appropriate legal advice.

15/8/540 Council-

- noted that Finance Committee resolved to dis-establish Investment Committee effective 1 January 2016
- made the revised Investment Policy
- revoked Governance Level Principle 5, Investment, noting that the principles expressed in that document are included in the Investment Policy, and that the need for Governance Level Principles will be reconsidered over 2016 in the light of the adoption of the University Charter.

6.4 Minutes of Council Committees

15/8/541 Council received the draft minutes of these committee meetings-

- Audit and Risk Committee (27 November 2015)
- Built Environment and Infrastructure Committee (17 November 2015)
- Finance Committee (27 November 2015).

SECTION 7 - CHIEF OPERATING OFFICER'S REPORT

7.1 *Operational Report

15/8/542 Council received the Chief Operating Officer's Report.

SECTION 8 - CONFIDENTIAL ITEMS

8.1 * Confidential items that are to remain confidential

| Item | Confidential | | | |
|--|----------------------|---------------------|---------------------------|----------------|
| | Council members only | Council Senior Exec | Until in the public arena | All UTAS staff |
| Confidential parts of the members only section | X | | | |
| Confidential parts of the minutes and action list | | X | | |
| Ceremonial and Honorary Degrees Committee- Emeritus Professor nomination | | | X | |
| VC Portfolio Report- - DVC (Research) Portfolio Report - DVC (Students Education) Portfolio Report - Provost Portfolio Report | | | | X |
| 2016 Budget | | | | X |
| Review of University Performance | | X | | |
| ACIPA | | X | | |
| Transformation Program | | X | | |
| Academic Senate Meeting 13 November 2015 | | | | X |
| Reports from Chairs of Council Committees | | X | | |
| Confidential parts of minutes of Council Committees | | X | | |
| Chief Operating Officer's Operational Report | | X | | |

8.2 *Other Business and 2016 Meeting Dates

The Chancellor recorded formal thanks for their contributions to these people –

- Ms Heidi La Paglia for her service to Council
- Dr Rod Roberts for his service to the Investment Committee
- Mr Paul Gregg for his service as Chair of Finance Committee
- Ms Susan Gough for her service to the Built Environment and Infrastructure Committee.

Meeting dates for 2016–

- 12 February (Hobart)
- 13 February (Council Planning conference) (Hobart)
- 18 March (Burnie)
- 20 May (Launceston)
- 24 June (Hobart)
- 19 August (Launceston)
- 23 September (Hobart)
- 11 November (Launceston)
- 9 December (Hobart).

The Meeting closed at 2:50 PM

COUNCIL

A meeting of the University Council was held by circular in January 2016.

Belinda Webster
Secretary

Southern Property Project Update

16/circ1/1 [REDACTED]

[REDACTED]

Strictly Confidential**COUNCIL**

A meeting of the University Council was held by circular in February 2016.

Belinda Webster
Secretary

Proposed purchase of Hobart property

16/circ2/1 Council authorised the Vice-Chancellor to submit (subject to appropriate legal advice) a bid for the purchase of the Theatre Royal Hotel and its assets with a price of [REDACTED] million.

Council

The University Council met in the Council Room on Friday, 12 February 2016, starting at 9:00 AM.

Present: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Peter Rathjen), Ms Sue Chen, Dr Peter Davis, Mr Rhys Edwards, Mr Harvey Gibson, Mr Paul Gregg, Ms Pip Leedham, Professor Kwong Lee Dow, Professor Di Nicol, Mr Corey Peterson, Mr Tomas Rolf, Associate Professor Elaine Stratford and Ms Leanne Topfer.

Ms Belinda Webster was present as secretary.

In Attendance

In attendance (other than for members only section) [REDACTED]

[REDACTED] for the presentation of the 2015 draft annual financials.

SECTION 1 - MEMBERS ONLY SESSION

Members of Council met in closed session. Matters discussed and not minuted elsewhere included –

- Integrity Commission – the Vice-Chancellor spoke to the **attached** tabled paper.

Council requested management to provide a draft submission to the current 5-year external review of the Integrity Commission and to give members an opportunity for input.

Members are advised that submissions to the review are due cob Friday 4 March 2016 and a draft will be circulated as soon as possible.

- University Dinner, December 2015 – members provided feedback, including –
 - Notes for the host of each table about those at the table
 - Appropriate mix of students and sponsors at each table
 - Careful consideration of those to be offered awards
 - Students to be more central (inside during the entertainment)
 - Lack of academic tables in recent years
- Foundation - potential capital raising program mentioned in VC report

The Vice-Chancellor suggested that the Executive Director, Advancement, be invited to address Council at its next meeting.

1.1 *Matters raised by members

Members are invited to raise any matters for Council's consideration.

1.2 *Matters raised by the Chancellor

SECTION 2 - INTRODUCTORY ITEMS

2.1 *Apologies

There were no apologies.

2.2 *Declaration of Interest

[REDACTED]

2.3 *Minutes

16/1/545

Council confirmed the minutes of the meeting held on 11 December 2015, and the minutes of the meeting held by circular in January 2016 as amended to state [REDACTED] M instead of [REDACTED], on advice from the Chancellor that he had authorised the increase late on Thursday 11 February.

2.4 *Action Items

16/1/546

Council received the report showing progress on all outstanding items from previous Council meetings, noting that the special programs update was included in the financial statements and the Vice-Chancellor's report.

2.5 *Items to be starred / Motions on unstarred items

The motions relating to the unstarred items were passed in a block-

- 3.2 Council Committees
- 3.3 Board of Legal Education
- 5.2 Ore CRC
- 5.3 Multi-Deed
- 8.2 Chief Operating Officer's report.

SECTION 3 - CHANCELLOR'S REPORT

3.1 *RECOGNISE Campaign

16/1/547

Council received the presentation on the RECOGNISE Campaign and resolved to sign up to the Recognise Campaign Partners Network Charter.

3.2 Council Committees

- 16/1/548** Council approved the Council Committees attachment to the University Council Charter, with the amendments requested by the Audit & Risk Committee to clarify –
- That the Chancellor cannot chair the Audit & Risk Committee
 - That the Council policy on self-review will apply to Council committees.

3.3 Board of Legal Education

- 16/1/549** Council nominated Ms Melanie Bartlett for appointment as a member of the Board of Legal Education.

SECTION 4 - 2015 DRAFT ANNUAL FINANCIAL STATEMENTS

4.1 *2015 Draft Annual Financial Statements

- 16/1/550** Council approved the 2015 Annual Financial Statements for the University and its consolidated entities and authorised the Chancellor and Vice-Chancellor to sign the financial statements on behalf of the University.

SECTION 5 - VICE-CHANCELLOR'S REPORT

5.1 *Vice-Chancellor's Portfolio Report

- 16/1/551** Council received the Vice-Chancellor's Report for February 2016, together with the **attached** tabled addendum.

5.2 CRC for Optimising Research Extraction II – Participants Agreement

- 16/1/552** Council delegated authority to the Vice-Chancellor to sign the Cooperative Research Centre for Optimising Resource Extraction II – Participants Agreement, subject to appropriate legal advice.

5.3 Multi-Project Funding Deed of variation

- 16/1/553** Council delegated authority to the Vice-Chancellor to sign (subject to appropriate legal advice) the Deed of Variation in order to extend the term of the Deed for Multi-Project Funding until 30 June 2019, including the provision of a new Project Schedule which provides funding for the activities of the Rural Clinical School and Centre for Rural Health from 1 January 2016 until 31 December 2018.

SECTION 6 - ACADEMIC SENATE

6.1 *Academic Senate

- 16/1/554** Council received the draft minutes of the 3 December 2015 Academic Senate Planning Day.

SECTION 7 - COUNCIL COMMITTEES

7.1 * Report from Chair of Audit and Risk Committee

16/1/555 Council noted that the report from the Chair of Audit & Risk Committee had been partially received with items 3.2 and 4.1, and noted that the remaining items from the 11 February meeting of the Audit & Risk Committee would be reported to Council at its March meeting.

SECTION 8 - CHIEF OPERATING OFFICER'S REPORT

16/1/558

8.1 *Governance Review of AMC Search

16/1/556 Council-

1. noted the AMC Board resolution
2. agreed the need for an oversight body (to be nominated by the Vice-Chancellor and the Chair of the AMC Board) to investigate the issues, recommendations and options as set out in the Deloitte report
3. requested the oversight body to provide advice to the Vice-Chancellor on implementation of recommendations 2.1 to 2.10, with timing of implementation to be agreed with the Vice-Chancellor
4. noted that recommendation 1 may be capable of implementation in the medium term and requests the Vice-Chancellor to provide advice in due course
5. delegated to the VC authority to implement any of recommendations 2.1 to 2.10 that would otherwise require Council approval.

8.2 Operational Report

16/1/557 Council received the Chief Operating Officer's Report.

SECTION 9 - CONFIDENTIAL ITEMS/GRADUATION

9.1 * Confidential items that are to remain confidential

16/1/558 Council determined that these items are to remain confidential –

| Item | Council members only | Council Senior Exec | Until in the public arena | All UTAS staff |
|---|----------------------|---------------------|---------------------------|----------------|
| Confidential parts of the members only section | X | | | |
| Confidential parts of the minutes and action list | | X | | |

| | | | | |
|--|--|---|---|---|
| Council Committees | | | X | |
| Board of Legal Education | | | X | |
| Confidential parts of the VC Portfolio Report- - DVC (Research) portfolio report - DVC (Students & Education) portfolio report - Provost portfolio report | | X | | |
| Academic Senate Meeting Planning Day Dec15 | | | | X |
| Report from Chair of Audit Risk Committee | | | X | |
| Minutes of Council Committees | | X | | |
| Chief Operating Officer's Operational Report | | X | | |

9.2 * Graduation in Absentia and Conferring of Awards

16/1/559 Council approved the applications for the conferring of awards.

| | | |
|------------|------------|--|
| [REDACTED] | [REDACTED] | Diploma of Maritime and Logistics Management |
| [REDACTED] | [REDACTED] | Bachelor of Pharmacy |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Bachelor of Pharmacy |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Clinical Nursing and Teaching) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Acute Care Nursing) |
| [REDACTED] | [REDACTED] | Graduate Diploma of Maritime and Logistics Management |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Marine Engineering) |
| [REDACTED] | [REDACTED] | Graduate Certificate of Education |
| [REDACTED] | [REDACTED] | Graduate Certificate of Education |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Critical Care Nursing) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Education (TESOL) |
| [REDACTED] | [REDACTED] | Bachelor of Education (Primary) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Graduate Diploma of Rehabilitation Counselling |
| [REDACTED] | [REDACTED] | Graduate Diploma of Nursing (Clinical Nursing and Teaching) |
| [REDACTED] | [REDACTED] | Bachelor of Education (Primary) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Bachelor of Education (Primary) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Marine Engineering) |
| [REDACTED] | [REDACTED] | Bachelor of Engineering Technology (Professional Honours in Road E |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Bachelor of Music |
| [REDACTED] | [REDACTED] | Master of Education |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Marine Engineering) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Cardiovascular Nursing) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Marine Engineering) |

| | | |
|--------|--------------------------|--|
| ██████ | ████████████████ | Graduate Certificate in Human Services Practice |
| ██████ | ████████████████████ | Bachelor of Business |
| ██████ | ████████████████ | Bachelor of Nursing with Clinical Honours (Transition to Practice) |
| ██████ | ████████████████████████ | Bachelor of Applied Science (Marine Engineering) |
| ██████ | ████████████████ | Bachelor of Applied Science (Nautical Science) |
| ██████ | ████████████████████ | Graduate Certificate in Nursing (Acute Care Nursing) |
| ██████ | ████████████████ | Bachelor of Applied Science (Marine Engineering) |
| ██████ | ████████████████ | Graduate Diploma of Clinical Pharmacy |
| ██████ | ████████████████ | Bachelor of Applied Science (Nautical Science) |
| ██████ | ██████████ | Graduate Diploma of Professional Accounting |
| ██████ | ████████████████ | Bachelor of Applied Science (Marine Engineering) |
| ██████ | ██████████ | Doctor of Philosophy |
| ██████ | ██████████ | Bachelor of Engineering Technology |
| ██████ | ██████ | Graduate Certificate in Nursing (Acute Care Nursing) |

9.3 * Other Business and 2016 Meeting Dates

Other Business, if any.

Remaining meeting dates for 2016 –

- 18 March (Burnie)
- 20 May (Launceston)
- 24 June (Hobart)
- 19 August (Launceston)
- 23 September (Hobart)
- 11 November (Launceston)
- 9 December (Hobart).

The Meeting closed at 12:45 PM

Council

The University Council met in the in WP101 Domestic Arts Building, West Park on Friday, 18 March 2016, starting at 12:30 PM.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Peter Rathjen), Ms Sue Chen, Dr Peter Davis, Mr Rhys Edwards, Mr Harvey Gibson, Ms Pip Leedham, Professor Di Nicol, Mr Tomas Rolf and Ms Leanne Topfer.

IN ATTENDANCE Ms Belinda Webster was present as secretary.

In attendance (other than for members only section):

[REDACTED]

SECTION 1 - MEMBERS ONLY SESSION

Members of Council met in closed session.

1.1 *Matters raised by members

Members are invited to raise any matters for Council's consideration.

1.2 *Matters raised by the Chancellor

Travel and other entitlements

While noting that there was no suggestion that any University policies had been breached, in the light of recent media speculation the Chancellor, with Council's approval, referred the issues around travel and other entitlements to the Audit & Risk Committee for review and report.

Academic Senate attendance

Remaining Academic Senate dates for this year, with names of Council members who have said they will attend those meetings, are-

22 April (Launceston) – Pip Leedham

3 June (videoconference)

22 July (videoconference)

16 September (Hobart) – Rhys Edwards

4 November (Launceston) – Sue Chen and Leanne Topfer

1 December (Hobart).

Other Council members are asked to advise the secretary which meeting/s they would like to attend.

1.3 Remuneration and Nominations Committee

- 16/2/560** Council reappointed Mr Brian Doyle to the Menzies Institute for Medical Research Board for a further 12-month term ending 31 December 2016.
- 16/2/561** Council extended the terms of these directors on the University Foundation Board-
- Mr Stuart Clues to 31 December 2016
 - Mr David Clerk to 22 January 2018
 - Mr James Walker to 31 December 2017
 - Mr Steven Schmied to 31 August 2019
 - Mr Paul McTaggart to 31 August 2019.

1.4 Ceremonial and Honorary Degrees Committee

- 16/2/562** Council approved naming the physiology rooms 207/208 in Medical Science Precinct Building 1 the Arthur Cobbold Physiology Rooms 207/208.
- 16/2/563** Council conferred the title of Emeritus Professor on [REDACTED].

1.5 Submission to the Integrity Commission

- 16/2/564** Council noted that the submission to the 5-year review of the Integrity Commission was submitted on 4 March 2016.

SECTION 2 - INTRODUCTORY ITEMS

2.1 *Apologies and Attendees

Mr Paul Gregg, Professor Kwong Lee Dow, Mr Corey Peterson and Professor Elaine Stratford were granted leave of absence.

2.2 *Declaration of Interest

There were no new declarations of interest.

2.3 *Minutes

- 16/2/565** Council confirmed the minutes of the meeting held on 12 February 2016.

2.4 *Action Items

- 16/2/566** Council received the report showing progress on all outstanding items from previous Council meetings.

2.5 *Items to be starred / Motions on unstarred items

The motions relating to the unstarred items were passed in a block-

- 1.3 Remuneration and Nominations Committee
- 1.4 Ceremonial and Honorary Degrees Committee
- 1.5 Integrity Commission Report

- 3.3 2015 Tasmanian Law Reform Institute Annual Report
- 4.2 2015 Academic Senate report to Council
- 5.3 Minutes of Council Committees
- 7.2 Revocation of Awards.

SECTION 3 - VICE-CHANCELLOR'S REPORT

3.1 *Vice-Chancellor's Portfolio Report

- 16/2/567** Council received the Vice-Chancellor's Report and the **attached** tabled addendum, noting the detailed analysis of research block funding performance and noting advice on steps being taken to improve medical research performance.

3.2 2015 Tasmanian Law Reform Institute Annual Report

- 16/2/568** Council received the 2015 Tasmanian Law Reform Institute Annual Report.

3.3 *Other Business

ACIPA delegation

- 16/2/569** Council received the **attached** tabled paper and delegated authority to the Vice-Chancellor to sign, subject to appropriate legal advice, contracts for the construction and fitout of the Academy of Creative Industries and Performing Arts (ACIPA) project up to a combined value of [REDACTED] plus any money received for the project through fundraising activities.

Theatre Royal Hotel

- 16/2/578** Council received the oral report from the Vice-Chancellor that the University's bid for the Theatre Royal Hotel had been successful, and the Vice-Chancellor thanked Council members for their flexibility and confidence in authorising the purchase so quickly.

SECTION 4 - ACADEMIC SENATE

4.1 *Equity Issues

- 16/2/570** Council received the paper on equity issues from the Chair of Academic Senate and referred it to management for recommendations, noting the Chair of Academic Senate's suggestion that a working party from the University Equity Committee could develop a strategy for consideration by the senior executive, with the Vice-Chancellor to report to the November Council meeting.

4.2 2015 Academic Senate Report to Council

- 16/2/571** Council received the 2015 Academic Senate report to Council.

SECTION 5 - COUNCIL COMMITTEES

5.1 * Report from Chair of Audit and Risk Committee

- 16/2/572** Council received the report from the Chair of the Audit and Risk Committee on items considered at the 11 February 2016 meeting of that committee, other than

the 2015 Annual Financial Statements and the committee terms of reference (both of which were considered at the 12 February 2016 meeting of Council).

Sense-Co Tasmania Pty Ltd

16/2/579 Council received an oral report from Sense Co Tasmania Pty Ltd Board member Harvey Gibson (in the absence of Chair Paul Gregg) on the status of the company, including 3 potential projects, and noted advice from Mr Gibson that the Board was now comfortable with the management and oversight of the company.

5.2 * Report from Chair of Built Environment and Infrastructure Committee

16/2/573 Council received the report from the Chair of the Built Environment and Infrastructure Committee, noting the issues that the committee had considered during the site visits around planning to move University operations from Newnham to Inveresk (apart from the AMC) and from Mooreville Road to West Park.

5.3 Minutes of Council Committees

16/2/574 Council received the draft minutes of the Audit and Risk Committee meeting held on 11 February 2016.

SECTION 6 - CHIEF OPERATING OFFICER'S REPORT

6.1 *Operational Report

16/2/575 Council received the Chief Operating Officer's report, noting some challenges with enrolments (particularly in the Faculty of Science, Engineering and Technology), and noting advice that a re-forecast of the budget would be available in April.

SECTION 7 - CONFIDENTIAL ITEMS/GRADUATION

7.1 * Confidential items that are to remain confidential

| Item | Confidential | | | |
|---|-----------------------------|----------------------------|----------------------------------|-----------------------|
| | Council members only | Council Senior Exec | Until in the public arena | All UTAS staff |
| Confidential parts of the members only section | X | | | |
| Confidential parts of the minutes and action list | | X | | |
| Vice-Chancellor's Portfolio Report | | X | | |
| Equity Issues | | X | | |
| 2015 Academic Senate Report to Council | | | | X |
| Report from Chairs of Council Committees | | X | | |
| Minutes of Council Committees | | X | | |

| | | | | |
|--|--|---|---|--|
| Chief Operating Officer's Operational Report | | X | | |
| Revocation of an award | | X | | |
| Graduation in Absentia | | | X | |
| | | | | |

7.2 Revocation of an award

16/2/576 Council-

- revoked the award of Graduate Certificate of Education awarded to [REDACTED] awarded on 17 December 2015
- revoked the award of Master of Economic Geology awarded to [REDACTED] awarded on 14 August 2015.

7.3 * Graduation in Absentia and Conferring of Awards

16/2/577 Council approved the applications for the conferring of awards as listed –

| Student Id | Formal Name | Award |
|------------|-------------|---|
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Marine Engineering) |
| [REDACTED] | [REDACTED] | Master of Business Administration (Finance) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Marine Engineering) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Marine Engineering) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Marine Engineering) |
| [REDACTED] | [REDACTED] | Bachelor of Education (Primary) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Paediatric Nursing) |
| [REDACTED] | [REDACTED] | Bachelor of Education (Primary) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Bachelor of Arts |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Emergency Nursing) |
| [REDACTED] | [REDACTED] | Graduate Diploma of Clinical Pharmacy |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Child and Family Health Nursing) |
| [REDACTED] | [REDACTED] | Master of Business Administration (Health Management) |

| | | |
|------------|------------|---|
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Master of Psychology (Clinical) Master of Professional Accounting Bachelor of Arts Master of Business Administration (Maritime and Logistics Management) |
| [REDACTED] | [REDACTED] | Bachelor of Arts Bachelor of Arts Bachelor of Education (Health and Physical Education) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Critical Care Nursing) |
| [REDACTED] | [REDACTED] | Bachelor of Education (Primary) Graduate Certificate in Nursing (Acute Care Nursing) |
| [REDACTED] | [REDACTED] | Bachelor of Education (Primary) Bachelor of Applied Science (Marine Engineering) |
| [REDACTED] | [REDACTED] | Bachelor of Health Science Doctor of Philosophy Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Paediatric Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Journalism, Media and Communications |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Marine Engineering) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Anaesthetic and Recovery Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Neuroscience Nursing) |
| [REDACTED] | [REDACTED] | Bachelor of Pharmacy Graduate Certificate in Nursing (Renal Nursing) |
| [REDACTED] | [REDACTED] | Master of Rehabilitation Counselling Bachelor of Applied Science (Marine Engineering) |
| [REDACTED] | [REDACTED] | Master of Social Work Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Critical Care Nursing) |

| | |
|------------|------------|
| [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] |
| 1 | [REDACTED] |
| [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] |

- Bachelor of Education (Primary)
- Diploma of Dementia Care
- Diploma of Music
- Graduate Certificate in Nursing (Perioperative Nursing)
- Graduate Certificate in Nursing (Acute Care Nursing)
- Graduate Certificate in Nursing
- Master of Business (Marketing)
- Bachelor of Applied Science (Marine Engineering)
- Bachelor of Business
- Bachelor of Applied Science (Nautical Science)
- Graduate Certificate in Research
- Doctor of Philosophy
- Bachelor of Education
- Graduate Certificate in Nursing (Anaesthetic and Recovery Nursing)
- Graduate Certificate in Research
- Doctor of Philosophy
- Graduate Certificate in Nursing (Acute Care Nursing)
- Graduate Certificate in Nursing (Neonatal Intensive Care Nursing)
- Bachelor of Applied Science (Marine Engineering)
- Bachelor of Applied Science (Nautical Science)
- Graduate Certificate in Nursing (Neuroscience Nursing)
- Bachelor of Applied Science (Marine Engineering)
- Doctor of Philosophy
- Graduate Certificate in Research
- Graduate Diploma of Clinical Leadership
- Bachelor of Applied Science (Nautical Science)
- Graduate Certificate in Nursing (Emergency Nursing)
- Doctor of Philosophy
- H5F Graduate Certificate in Nursing (Anaesthetic and Recovery Nursing)
- Master of Economic Geology
- Graduate Certificate in Education (Teaching Digital Technologies)

7.4 *Other Business, Venue change & 2016 Meeting Dates

Remaining meeting dates for 2016 –

20 May (Launceston)

24 June (Hobart)

19 August (Launceston)

23 September (Hobart)

11 November (**Burnie**)

9 December (Hobart).

The meeting closed at 2.50pm.

Strictly Confidential**COUNCIL**

A meeting of the University Council was held by circular in April 2016.

Belinda Webster
Secretary

IMOS Funding Extension

16/circ3/1 Council delegated authority to the Vice-Chancellor to sign, subject to appropriate legal and financial advice, the [REDACTED] National Collaborative Research Infrastructure Strategy (NCRIS) Funding Agreement Variation 2016-2017 for the Integrated Marine Observing System (IMOS).

Strictly Confidential**COUNCIL**

A meeting of the University Council was held by circular in May 2016.

Belinda Webster
Secretary

Rural Health Multidisciplinary Training Program 2016-2018

16/circ4/1

Council delegated authority to the Vice-Chancellor to sign, subject to appropriate legal and financial advice, the Deed of Variation to amend the Deed for Multi-Project Funding.

Council

The University Council met in Room 28, the Tramsheds, Inveresk on Friday, 20 May 2016, starting at 11:05 AM.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Peter Rathjen), Ms Sue Chen, Dr Peter Davis, Mr Rhys Edwards, Mr Harvey Gibson, Mr Paul Gregg, Professor Kwong Lee Dow, Ms Pip Leedham, Professor Di Nicol, Mr Corey Peterson, Mr Tomas Rolf, Professor Elaine Stratford and Ms Leanne Topfer.

IN ATTENDANCE Ms Belinda Webster was present as secretary.

In attendance (other than for members only section):

[REDACTED]

SECTION 1 - MEMBERS ONLY SESSION

1.1 *Matters Only Session

Members of Council met in closed session. Matters discussed and not minuted elsewhere included –

- Council membership – the Chancellor advised that there had been overwhelming unanimous support for the 2 proposed reappointments, including from the Minister's office, but that he had yet to make contact with the Minister himself and would do so before the 24 June meeting, so that the reappointments could be formalised then
- Lunch meetings with professors and the Chancellor, VC and Chair of Academic Senate to continue the discussion from the Council planning sessions around academic input to decision-making processes
- Reminder to Council members to select a meeting of Academic Senate to attend this year.

1.2 *Remuneration and Nominations Committee

- 16/3/580** Council appointed Ms Susan Gough and Mrs Caroline Rockefeller as Directors of the UTAS Foundation Board for terms ending 20 May 2019.
- 16/3/581** Council appointed Mr Tom Black and Captain Allan Gray to the Board of the Australian Maritime College for terms ending 31 December 2018.
- 16/3/582** Council appointed Dr John Whittington to the Board of the Institute for Marine and Antarctic Studies for a term ending 31 December 2018.
- 16/3/583** Council approved the appointment of Mr Rhys Edwards as Chair of UTAS Holdings.

- 16/3/584** Council-
- noted the appointment of Professor Janelle Allison as Principal, University of Tasmania College (interim title) from 11 April 2016 to 31 December 2017
 - noted that a public announcement on this appointment will be made at the appropriate time.

- 16/3/585** Council endorsed-
- that the University commences negotiations for a separate enterprise agreement (or schedule) for the Associate Degree Division outlining terms and conditions of employment for teaching staff delivering the course offerings
 - that the University then negotiates a revised agreement for current University staff covered by the scope clause and classifications of the current staff agreement
 - that the negotiating process for both agreements be overseen by a Strategic Reference Group.

1.3 *Ceremonial and Honorary Degrees Committee

16/3/586 Council approved the establishment of the first Endowed Chair in perpetuity and approved the naming of the Endowed Chair the "Warren Chair in Astrophysics".

16/3/587 Council resolved that Council and Ceremonial and Honorary Degree Committee members would actively contribute to building the University's reputation by nominating individuals for Australia Day and Queen's Birthday award, and Council agreed to make an addition to the committee's terms of reference accordingly.

16/3/588 Council resolved to confer an Honorary Degree on [REDACTED] – Doctor of Letters (DLitt).

16/3/589 Council conferred the title of Emeritus Professor on [REDACTED]

SECTION 2 - INTRODUCTORY ITEMS

[REDACTED] joined the meeting at 12.05pm.

2.1 *Apologies

There were no apologies.

2.2 *Declaration of Interest

There were no new declarations of interest.

2.3 *Minutes

16/3/590 Council confirmed the minutes of the meetings held on 18 March 2016 and by circular on 1 April and 2 May 2016.

2.4 *Action Items

- 16/3/591** Council received the report showing progress on all outstanding items from previous Council meetings.

2.5 *Items to be starred / Motions on unstarred items

Item 4.2 The University of Tasmania: Student Profile April 2016 was starred at the request of [REDACTED]

The motions relating to the unstarred items were passed in a block-

- 4.3 Disposal of former TUU accommodation properties
- 6.3 Minutes of Council Committees
- 7.1 COO Operational Report
- 8.2 Revocation and reissue of awards.

SECTION 3 - CHANCELLOR'S REPORT

3.1 *2015 Annual Report

- 16/3/592** Council approved the draft 2015 Annual Report, noting that any significant changes to the content would come back to Council for approval.

SECTION 4 - VICE-CHANCELLOR'S REPORT

4.1 *Vice-Chancellor's Portfolio Report

- 16/3/593** Council received the Vice-Chancellor's Report and the **attached** tabled addendum.
- 16/3/594** Council delegated authority to the Vice-Chancellor, subject to appropriate legal and financial advice, to sign two Deeds of Variation of the Commonwealth Agreement in relation to the Antarctic Climate and Ecosystems Cooperative Research Centre (ACE CRC).
- 16/3/595** Council delegated authority to the Vice-Chancellor to sign a Letter of Variation to the National Collaborative Research Infrastructure Strategy (NCRIS) Funding Agreement for the Integrated Marine Observing System (IMOS) of no more than [REDACTED], subject to appropriate legal and financial advice.
- 16/3/596** Council endorsed the approach to naming and signage of the building to be constructed as part of the Creative Industries and Performing Arts Development.

4.2 The University of Tasmania: Student Profile April 2016

- 16/3/597** Council received the report on the University of Tasmania: Student Profile April 2016, noting in particular the need for growth in research higher degree enrolments and the steps being taken to increase those numbers.

4.3 Disposal of Former TUU Accommodation Properties

- 16/3/598** Council received the report on the possible disposal of former Tasmania University Union (TUU) accommodation properties in Sandy Bay.

SECTION 5 - ACADEMIC SENATE

5.1 *Academic Senate

16/3/599 Council received the report and the draft minutes from the Academic Senate meeting held on 22 April 2016.

SECTION 6 - COUNCIL COMMITTEES

6.1 * Report from Chair of Audit and Risk Committee

16/3/600 Council received the report from the Chair of Audit and Risk Committee, noting that the **attached** Special Programs internal audit report, omitted in error from the agenda pack, would be circulated to members and that there would be independent validation of the management response to the audit.

16/3/601 Council received the **attached** Auditor-General's draft report to Parliament as circulated shortly before the meeting.

6.2 * Report from Chair of Finance Committee

16/3/602 Council received the report from the Chair of Finance Committee and approved the revised terms of reference for Finance Committee.

6.3 Minutes of Council Committees

16/3/606 Council received the draft minutes of the Finance Committee meeting held on 29 April 2016.

SECTION 7 - CHIEF OPERATING OFFICER'S REPORT

7.1 Operational Report

16/3/603 Council received the Chief Operating Officer's Operational Report.

SECTION 8 - CONFIDENTIAL ITEMS/GRADUATION

8.1 * Confidential items that are to remain confidential

All items are to remain confidential until officially announced, or until members are advised otherwise.

8.2 Revocation of an award / Reissue of testamur

16/3/604 Council-

- revoked the award – [REDACTED], Graduate Certificate in Nursing: 14 August 2015
- approved the reissue of new award certificate for the following graduate under a change of name-- original name [REDACTED] - change name: [REDACTED].

8.3 * Graduation in Absentia and Conferring of Awards

16/3/605

Council approved the applications for the conferring of awards as listed-

| Student Id | Formal Name 1 | Award |
|------------|---------------|--|
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Marine Engineering) |
| [REDACTED] | [REDACTED] | Advanced Diploma of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Bachelor of Business |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Diploma of Dementia Care |
| [REDACTED] | [REDACTED] | Bachelor of Education (Primary) |
| [REDACTED] | [REDACTED] | Graduate Diploma of Nursing (Emergency Nursing) |
| [REDACTED] | [REDACTED] | Bachelor of Information Systems |
| [REDACTED] | [REDACTED] | Master of Marketing |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Special Care of the Newborn Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Neonatal Intensive Care Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Bachelor of Engineering (Honours) (Mechanical) and Master of Business Administration |
| [REDACTED] | [REDACTED] | Bachelor of Paramedic Practice |
| [REDACTED] | [REDACTED] | Graduate Certificate in Health and Human Services |
| [REDACTED] | [REDACTED] | Diploma of Dementia Care |
| [REDACTED] | [REDACTED] | Master of Business Administration (Maritime and Logistics Management) |
| [REDACTED] | [REDACTED] | Bachelor of Nursing with Clinical Honours (Transition to Practice) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Cardiovascular Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Graduate Certificate in Education (Global Education) |

| | | |
|------------|------------|---|
| [REDACTED] | [REDACTED] | Graduate Diploma of Nursing (Critical Care Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Paediatric Nursing) |
| [REDACTED] | [REDACTED] | Bachelor of Education (Primary) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Bachelor of Business |
| [REDACTED] | [REDACTED] | Bachelor of Science |
| [REDACTED] | [REDACTED] | Master of Business Administration (Maritime and Logistics Management) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Mental Health and Psychiatric Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Maritime and Logistics Management |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Bachelor of Educational Studies |
| [REDACTED] | [REDACTED] | Graduate Certificate in Public Health |
| [REDACTED] | [REDACTED] | Graduate Diploma of Marine Sciences |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Master of Engineering Science |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Critical Care Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Cardiovascular Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Paediatric Nursing) |
| [REDACTED] | [REDACTED] | Bachelor of Education (Health and Physical Education) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Emergency Nursing) |
| [REDACTED] | [REDACTED] | Diploma of Dementia Care |
| [REDACTED] | [REDACTED] | Bachelor of Paramedic Practice |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Paediatric Nursing) |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Master of Business Administration (Maritime and Logistics Management) |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |

| | | |
|--------|--------|---|
| ██████ | ██████ | Graduate Certificate in Nursing (Renal Nursing) |
| ██████ | ██████ | Graduate Certificate in Nursing (Critical Care Nursing) |
| ██████ | ██████ | Graduate Certificate in Nursing (Emergency Nursing) |
| ██████ | ██████ | Graduate Certificate in Nursing (Emergency Nursing) |
| ██████ | ██████ | Master of Clinical Pharmacy |
| ██████ | ██████ | Graduate Diploma of Nursing (Oncology Nursing) |
| ██████ | ██████ | Bachelor of Education (Primary) |
| ██████ | ██████ | Graduate Certificate in Nursing (Renal Nursing) |
| ██████ | ██████ | Diploma of Dementia Care |
| ██████ | ██████ | Diploma of Dementia Care |
| ██████ | ██████ | Graduate Certificate in Research |
| ██████ | ██████ | Doctor of Philosophy |
| ██████ | ██████ | Bachelor of Information Systems |
| ██████ | ██████ | Bachelor of Business |

8.4 *Other Business and 2016 Meeting Dates

Other Business, if any.

Remaining meeting dates for 2016 –

- 24 June (Hobart)
- 19 August (Launceston)
- 23 September (Hobart)
- 11 November (Burnie)
- 9 December (Hobart).

The Meeting closed at 3pm.

Council

The University Council met in the Council Room on Friday, 24 June 2016, starting at 9:00 AM.

Present: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Peter Rathjen), Ms Sue Chen, Dr Peter Davis, Mr Rhys Edwards, Mr Harvey Gibson, Mr Paul Gregg, Professor Kwong Lee Dow, Ms Pip Leedham, Professor Di Nicol, Mr Corey Peterson, Mr Tomas Rolf, Professor Elaine Stratford and Ms Leanne Topfer.

Ms Belinda Webster was present as secretary.

Apologies: There were no apologies.

In attendance:

In attendance (other than for members only section):

[REDACTED]

SECTION 1 - MEMBERS ONLY

1.1 *Members Only

All matters discussed in closed session are minuted elsewhere.

1.2 Council appointments

16/4/610 Council by acclamation reappointed Professor Kwong Lee Dow and Ms Leanne Topfer to the University Council both for 3-year terms ending 31 December 2019.

1.3 National Conference on University Governance

16/4/611 Council received the report on the National Conference on University Governance.

1.4 *Student member of Council

16/4/612 Council resolved to appoint as the student member of Council the student who successfully contests an election conducted specifically for that position.

Mr Gregg and Professor Rathjen requested that their dissenting votes be recorded.

SECTION 2 - INTRODUCTORY ITEMS

2.1 *Introductory Items

There were no new declarations of interest.

16/4/613 Council confirmed the minutes of the meeting held on 20 May 2016.

16/4/614 Council received the report showing progress on all outstanding items from previous committee meetings.

2.2 *Items to be starred / Motions on unstarred items

Item 7.1 Chief Operating Officer's Report was starred at the request of [REDACTED].

The motions relating to the unstarred items were passed in a block-

1.2 Council appointments

1.3 National Conference on University Governance

3.1 University Council Charter

3.3 Vice-Chancellor's Community Engagement and Awards and Distinguished Service Medal

6.3 Minutes of Council Committees.

SECTION 3 - CHANCELLOR'S REPORT

3.1 University Council Charter

16/4/615 Council-

- approved the amendment to the University Council Charter to include requirements (currently stated in the Policy on Council Review) for reviews of Council's performance
- revoked the Policy on Council Review.

3.2 *Ceremonial and Honorary Degrees Committee Terms of Reference

16/4/616 Council approved the revised Terms of Reference for the Ceremonial and Honorary Degrees Committee and received the oral report from [REDACTED] on the nomination process for Australian honours.

3.3 Vice-Chancellor's Community Engagement Awards and Distinguished Service Medal

16/4/617 Council appointed Dr Peter Davis to the selection committee for the Vice-Chancellor's Awards for Outstanding Community Engagement for 2016.

16/4/618 Council appointed Mr Harvey Gibson and Ms Leanne Topfer to the Distinguished Service Medal Selection Committee for 2016.

SECTION 4 - VICE-CHANCELLOR'S REPORT

4.1 *Vice-Chancellor's Portfolio Report

16/4/619 Council received the Vice-Chancellor's Report and the **attached** tabled addendum.

4.2 *Other Business - Request for approval to secure new equity in Alzhyme Pty Ltd to secure new equity in Alzhyme Pty Ltd

16/4/620 Council-

- approved that UTAS Holdings holds and manages the allocation of equity in [REDACTED], noting that separate notifications will be provided for subsequent milestone-dependent allocations at the appropriate times
- authorised the Vice-Chancellor to sign any necessary documents, subject to appropriate legal advice.

SECTION 5 - ACADEMIC SENATE

5.1 *Academic Senate

16/4/621 Council received the report and the draft minutes from the Academic Senate meeting held on 3 June 2016, noting specifically the Chair of Academic Senate's reports on –

- Curriculum renewal
- Academic governance of the associate degree program
- Academic voice discussion and the proposed introduction of College boards.

SECTION 6 - COUNCIL COMMITTEES

6.1 *Report from Chair of Audit and Risk Committee

16/4/622 Council received the report from the Chair of Audit and Risk Committee on the major items considered by the Audit and Risk Committee at its 17 May 2016 meeting that were not reported to the 20 May Council meeting, the final management report (Auditor-General) and the Risk Presentation (Transformation Program).

6.2 *Report from Chair of Built Environment and Infrastructure Committee

16/4/623 Council received the report from the Chair of the Built Environment and Infrastructure Committee.

16/4/624 Council endorsed the draft West Park Site Master Plan and Concepts.

6.3 Minutes of Council Committees

16/4/625 Council received the draft minutes of these meetings-

- Audit and Risk Committee (17 May 2016)
- Built Environment and Infrastructure Committee (1 June 2016).

SECTION 7 - CHIEF OPERATING OFFICER'S REPORT

7.1 Operational Report

This item was starred at the request of [REDACTED].

16/4/626 Council received the Chief Operating Officer's Operational Report, noting the oral advice from the Chief Operating Officer and the Vice-Chancellor relating to the performance of the Tasmanian School of Business and Economics in relation to Associate Degree offerings; Science, Engineering and Technology enrolments; student revenue forecasts; and the impact of the long-term unsustainability of the demand driven system.

SECTION 8 - CONFIDENTIAL ITEMS/GRADUATION

8.1 * Confidential items that are to remain confidential

16/4/627 All items are to remain confidential until officially announced, or until members are advised otherwise.

8.2 * Graduation in Absentia and Conferring of Awards

16/4/628 Council approved the applications for the conferring of awards as listed-

| Student Id | Student Name | Award |
|--------------|--------------|--|
| [REDACTED] | [REDACTED] | Master of Clinical Pharmacy |
| 1 [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Graduate Certificate in Clinical Leadership |
| [REDACTED] | [REDACTED] | Diploma of Dementia Care |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Quality and Safety) |
| [REDACTED] | [REDACTED] | Bachelor of Economics and Bachelor of Laws with Honours in Law |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing |
| [REDACTED] | [REDACTED] | Graduate Diploma of Nursing (Clinical Nursing and Teaching) |
| [REDACTED] | [REDACTED] | Bachelor of Paramedic Practice |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing |
| [REDACTED] | [REDACTED] | Diploma of Dementia Care |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Marine Environment) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |

| | | |
|------------|------------|--|
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Diploma of Dementia Care |
| [REDACTED] | [REDACTED] | Bachelor of Paramedic Practice |
| [REDACTED] | [REDACTED] | Bachelor of Engineering (Naval Architecture) |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Bachelor of Business |
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |

8.3 *Other Business and 2016 Meeting Dates

The Chancellor took on notice a request from [REDACTED] for consideration the future of the Sandy Bay campus, including the university's priorities and the academic considerations and opportunity costs of any proposed building projects, agreeing to schedule an appropriate discussion in due course.

Remaining meeting dates for 2016 –

- 19 August (Launceston)
- 23 September (Hobart)
- 11 November (Burnie)
- 9 December (Hobart).

The meeting closed at 3.15pm

Strictly Confidential**COUNCIL**

A meeting of the University Council was held by circular in July 2016.

Belinda Webster
Secretary

Request to approve securing equity in a new aquaculture company

16/circ5/1 Council-

- approved the formation of UTAS Nexus Aquasciences NewCo.
- delegated authority to the Vice-Chancellor to sign the necessary documentation, subject to appropriate legal and financial advice.

Council

The University Council met in the Council Room on Friday, 19 August 2016, starting at 9:00 AM.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Peter Rathjen), Dr Peter Davis, Mr Rhys Edwards, Professor Dom Geraghty (Acting Chair of Academic Senate), Mr Harvey Gibson, Mr Paul Gregg, Professor Kwong Lee Dow, Ms Pip Leedham, Mr Corey Peterson, Professor Elaine Stratford.

Ms Belinda Webster was present as secretary.

IN ATTENDANCE In attendance (other than for members only section):

SECTION 1 - MEMBERS ONLY

1.1 *Members Only

Members of Council met in closed session. Matters discussed and not minuted elsewhere included the invitation to [REDACTED] to attend the NTEU's National Workshop on University Councils: University Governance, in whose interest?". [REDACTED] will report to Council following the workshop.

1.2 *Remuneration and Nominations Committee

16/5/630

16/5/631

Council-

- approved the extension of the appointment of Emeritus Professor Mary O'Kane as Chair and member of the IMAS Board
- approved the extension of the appointments of Dr Nick Gales and Mr Greg Johannes as members of the IMAS Board
- approved the appointment of Dr John Whittington as a member of the IMAS Board

with all 4 appointments to expire on 31 December 2017.

SECTION 2 - INTRODUCTORY ITEMS

2.1 *Introductory items

[REDACTED]

- 16/5/632** Council confirmed the minutes of the meeting held on 20 May 2016 and the meeting held by circular in July 2016.
- 16/5/633** Council received the report showing progress on all outstanding items from previous Council meetings, and endorsed the development in due course of a planning framework for the Sandy Bay campus in the light of continuing movement into the CBD.

2.2 *Items to be starred / Motions on unstarred items

Item 3.6 (Requests for delegation of authority) was starred at the request of [REDACTED] and [REDACTED].
The motion relating to the remaining unstarred item was passed -

6.1 Minutes of Council Committees.

SECTION 3 - VICE-CHANCELLOR'S REPORT

3.1 *Vice-Chancellor's Portfolio Report

16/5/634 Council received the Vice-Chancellor's report and the attached tabled addendum.

3.2 *Vice-Chancellor's Annual Review report

16/5/636 Council approved the Strategic Plan for Learning and Teaching (2016-2020).

3.3 *International Strategy

16/5/637 Council approved the International Strategy 2016-2020.

3.4 *Review of UTAS Foundation

16/5/638 Council approved the Vice Chancellor, in consultation with the Chair of the Foundation Board, convening a panel to review the structure and governance of the University of Tasmania Foundation in light of growing philanthropic support. The panel will make recommendations to the Council through the Vice-Chancellor on any improvements that it identifies.

3.5 Requests for delegation of authority

16/5/639 Council delegated authority to the Vice-Chancellor to sign (subject to appropriate legal and financial advice) a lease for The Media School to occupy premises in Salamanca Square, adjoining The Mercury premises. The lease will be for a term of up to [REDACTED]

16/5/640 Council-

- approved the University becoming a member of a not-for-profit company (NFP-Co) to manage and operate a network of entrepreneurship and innovation hubs
- delegated authority to the Vice-Chancellor to sign the necessary documentation, subject to appropriate legal and finance advice.

- 16/5/641** Council delegated authority to the Vice-Chancellor to sign (subject to appropriate legal and financial advice) a Deed of Standing Offer for the Supply of Research and Evaluation Services as part of a Refreshable Panel of Suppliers subject to appropriate legal advice.
- 16/5/642** Council delegated authority to the Vice-Chancellor to sign the Deed of Variation for the National Environmental Science Program (NESP) - Threatened Species Recovery Hub, subject to appropriate legal advice.
- 16/5/643** Council delegated authority to the Vice-Chancellor to sign the nil-value electricity supply contracts, subject to appropriate legal advice.

3.6 *Other Business

SECTION 4 - ACADEMIC SENATE

4.1 *Academic Senate

- 16/5/644** Council received the report of the Academic Senate meeting held on 23 June 2016 and the report and draft minutes from the Academic Senate meeting held on 22 July 2016.

SECTION 5 - COUNCIL COMMITTEES

5.1 * Report from Chair of Audit and Risk Committee

This item was dealt with immediately after the VC's report, and Mr Gibson left the meeting at the conclusion of the item at 1.55pm.

- 16/5/645** Council approved
- Risk Management Governance Level Principle 2
 - Risk Management Policy, including the Risk Rating Matrix.

5.2 * Report from Chair of Finance Committee

- 16/5/646** Council received the report from the Chair of Finance Committee, noting that the ongoing delays with the ACIPA project were not acceptable. Council requested the Chancellor to write to the Premier accordingly.

5.3 Minutes of Council Committees

- 16/5/647** Council received the draft minutes of these meetings-
- Audit and Risk Committee (July 2016 by circulation)
 - Finance Committee (29 July 2016).

SECTION 6 - CHIEF OPERATING OFFICER'S REPORT

6.1 *Operational Report

16/5/648 Council received the Chief Operating Officer's Operational Report, following discussion around the impact on the forecast of the failure to meet enrolment targets.

SECTION 7 - CONFIDENTIAL ITEMS

7.1 * Confidential items

All items are to remain confidential until officially announced, or until members are advised otherwise.

7.2 *Other Business and 2016 Meeting Dates

Other Business, if any.

Remaining meeting dates for 2016 –

- 23 September (Hobart)
- 11 November (Burnie)
- 9 December (Hobart).

The meeting closed at 2:50pm.

Council

The University Council met in the Council Room on Friday, 23 September 2016, starting with a strategic session at 9:00 AM.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Peter Rathjen), Mrs Sue Chen, Dr Peter Davis, Mr Rhys Edwards, Professor Di Nicol (Chair of Academic Senate), Mr Harvey Gibson, Mr Paul Gregg, Professor Kwong Lee Dow, Mr Corey Peterson, Mr Tomas Rolf, Professor Elaine Stratford and Ms Leanne Topfer.

Ms Belinda Webster was present as secretary.

IN ATTENDANCE (Other than for members only section):

[REDACTED]

SECTION 1 - MEMBERS ONLY

1.1 *Members Only

Members of Council met in closed session. Matters discussed and not minuted elsewhere included –

- [REDACTED]
- [REDACTED]
- [REDACTED]

1.2 *Introductory items

1. Apologies

Ms Pip Leedham was granted leave of absence.

2. Declaration of interest

There were no new declarations of interest.

3. Minutes

16/6/681 Council confirmed the minutes of the meeting held on 19 August 2016.

4. Action items

16/6/682 Council received the report showing progress on all outstanding items from previous Council meetings.

1.3 *Items to be starred / Motions on unstarred items

No additional items were starred.

The motions relating to the unstarred items were passed in a block-

3.3 University Council and Committee meeting dates for 2017

4.3 2017 Student Services and Amenities Fees consultation process

6.4 Minutes of Council committees

7.1 COO Operational report

8.1 Confidential items

8.2 Reissue of award certificate under a new name.

SECTION 2 - CHANCELLOR'S REPORT

2.1 *Ceremonial and Honorary Degrees Committee

- 16/6/649** Council resolved to confer an honorary Doctor of Letters (DLitt) degree on [REDACTED]
- 16/6/650** Council resolved to confer an honorary Doctor of Science (DSc) degree on [REDACTED].
- 16/6/651** Council approved the nomination of Professor [REDACTED] and Professor [REDACTED] for an Order of Australia through the Australian honours system, noting that –
- in future such nominations would be submitted by the Vice-Chancellor following endorsement by the Ceremonial and Honorary Degrees Committee without requiring Council approval
 - Council members are encouraged to put names forward to the Vice-Chancellor for consideration.
- 16/6/652** Council approved in principle the creation of a new type of recognition (Chancellor's Robes) for individuals who have made significant financial contributions.
- 16/6/653** Council approved-
- enabling Aboriginal graduands to wear Aboriginal colour scarves with their Academic Dress, noting that the necessary changes to Ordinance 33 Academic Dress will come to the next meeting
 - the addition of a Welcome to Country to the first end of year Graduations in each of the locations of Hobart, Launceston and Burnie.
- 16/6/654** Council approved an amendment to clause 3.4 of the Naming and Naming Rights Policy as it relates to naming buildings or other facilities in honour of a donor, as set out in the agenda papers.
- 16/6/655** Council resolved to confer the title of Emeritus Professor on [REDACTED].

2.2 *Remuneration and Nominations Committee

16/6/656 Council received the update on Enterprise Bargaining negotiations.

16/6/657 Council approved the appointment of-

- Mr Phil Leersen (for a 1-year term until the 2017 AGM) and Mr David Clerk (for a 2-year term until the 2018 AGM) as directors of AMC Search
- Mr David Clerk (as an ongoing appointment) as the representative of the University as Member of AMC Search.

2.3 University Council and Committee Meeting Dates for 2017

16/6/659 Council confirmed the 2017 meeting dates.

SECTION 3 - VICE-CHANCELLOR'S REPORT

3.1 *Vice-Chancellor's Report

16/6/660 Council received the Vice-Chancellor's report, including the 22 June 2016 AMC Board minutes and the 27 May 2016 IMAS Board minutes, and the **attached** tabled update.

3.2 2017 Student Services and Amenities Fees Consultation Process

16/6/661 Council approved the 2017 Student Services and Amenities Fee (SSAF) Consultation process.

3.3 *Proposed purchase of the Philip Smith Centre

16/6/662 Council-

- approved the purchase of the Philip Smith Centre
- approved funding for the purchase by way of draw down from the Investment Portfolio
- delegated authority to the Vice-Chancellor to sign (subject to appropriate legal and financial advice) a contract for the purchase of the Philip Smith Centre from Hobart Discovery Inc. for [REDACTED]
- delegated authority to the Vice-Chancellor to sign (subject to appropriate legal advice) an agreement to license the area of the rose garden in Aberdeen Street to Hobart Discovery Inc.
- delegated authority to the Vice-Chancellor to sign (subject to appropriate legal advice) any associated tenant agreements or leases.

SECTION 4 - ACADEMIC SENATE

4.1 *Academic Senate

16/6/663 Council received the draft minutes of the meeting held on 29 August 2016 and the oral report of the meeting held on 16 September 2016.

SECTION 5 - COUNCIL COMMITTEES

5.1 * Report from Chair of Audit and Risk Committee

16/6/664 Council received the report from the Chair of Audit and Risk Committee.

5.2 * Report from Chair of Built Environment and Infrastructure Committee

16/6/665 Council noted-

- that the Built Environment and Infrastructure Committee supports the submission of the business case being developed for the Hobart Science, Technology, Engineering and Maths (STEM) Precinct to Infrastructure Australia at the end of September 2016
- that the BEIC discussed the early conceptual thinking on the Southern Campus Revitalisation, and requested management to prepare scenario planning for the Sandy Bay campus, taking into account the various possibilities for STEM and referencing the academic vision for future STEM activities.

16/6/666 Council noted that the BEIC strongly supports the purchase of the Philip Smith Centre.

16/6/667 Council received the report on the Media School.

16/6/668 Council-

- received the update on the Launceston component of the Northern Expansion Project
- noted that the University will finalise the land transfer of the Willis St site and Site D at Inveresk now that the conditions of the City of Launceston motion to grant the land to the University are met
- given the importance of controlling entrance points to a major campus, endorsed the commencement of negotiations with the City of Launceston concerning the land and buildings adjacent to the student accommodation at Inveresk, noting that any purchase will be subject to Council approval
- endorsed the commencement of discussions with the City of Launceston to understand the suitability and value of site C.

16/6/669 Council received the high level project plan for the West Park campus and noted the commencement of the detailed design and construction planning process.

16/6/670 Council noted that the BEIC endorsed the strategy to monetise a number of the University's purpose-built student accommodation assets.

16/6/671 Council received the ACIPA Development Project - Conditions Precedent Status Report.

16/6/672 Council received the ACIPA project proposed signage concepts presentation.

16/6/673 Council received the report on Priority Infrastructure Projects.

5.3 * Report from Chair of Finance Committee

- 16/6/674 Council-
- approved the submission of a Hobart STEM Precinct Business Case to Infrastructure Australia at the end of September 2016, based on the paper included in the agenda papers
 - noted the estimated funding requirements for the STEM Precinct project should it proceed.
- 16/6/675 Council approved the Strategic Capital Management Framework and associated funding analysis, noting that members would be given an opportunity to comment further at the next meeting if they so desired.
- 16/6/676 Council-
- approved the strategy to monetise a number of the University's purpose-built student accommodation assets
 - noted that the details of the final transaction will form part of an Information Memorandum (with the contents as set out in the proposed contents list) and delegated authority to the Vice-Chancellor to finalise the Information Memorandum, subject to appropriate advice.

5.4 Minutes of Council Committees

- 16/6/677 Council received the draft minutes of the Audit and Risk Committee meeting held on 30 August 2016.

SECTION 6 - CHIEF OPERATING OFFICER'S REPORT

6.1 Operational Report

- 16/6/678 Council received the Operational Report for September 2016.

SECTION 7 - CONFIDENTIAL ITEMS/GRADUATION

7.1 Confidential items

All items are to remain confidential until officially announced, or until members are advised otherwise.

7.2 Reissue of Award Certificate under a new name

- 16/6/679 Council approved the reissue of a new award certificate for the following graduate under a change of name-

Original Name: [REDACTED]
Changed name: [REDACTED]

7.3 * Graduation in Absentia and Conferring of Awards

16/6/680 Council approved the applications for the conferring of awards.

| | | |
|------------|------------|--|
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Graduate Diploma of Legal Practice |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Critical Care Nursing) |
| [REDACTED] | [REDACTED] | Master of International Business |
| [REDACTED] | [REDACTED] | Bachelor of Business |
| [REDACTED] | [REDACTED] | Diploma of Dementia Care |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Cardiovascular Nursing) |
| [REDACTED] | [REDACTED] | Diploma of Dementia Care |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Emergency Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Neuroscience Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Cardiovascular Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Renal Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Anaesthetic and Recovery Nursing) |

7.4 *Other Business and 2016 Meeting Dates

Other Business, if any.

Remaining meeting dates for 2016 –

- 11 November (Burnie)
- 9 December (Hobart).

The meeting closed at 2:56pm.

COUNCIL

A meeting of the Council was held by circulation in November 2016.

Belinda Webster
Secretary

AGENDA

INTRODUCTORY ITEMS

1 Declaration of interest

There were no new declarations of interest.

NOMINATIONS

2 IMAS Board

16/circ6/1 Council approved the appointment of The Hon. Warwick Smith AM as a member of the Board of the Institute for Marine and Antarctic Studies (IMAS), for a term ending 31 October 2019.

3 Foundation Board

16/circ7/1 Council approved the extension of the term of office of Mr Stuart Clues as a Foundation Director, to 31 December 2017, noting that the Foundation Board may then elect him for a further term as Chairperson, ending 31 December 2017.

Council

The University Council met in the West Park on Friday, 11 November 2016, starting at 11:00 AM.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Peter Rathjen), Mrs Sue Chen, Dr Peter Davis, Mr Rhys Edwards, Professor Di Nicol, Mr Paul Gregg, Professor Kwong Lee Dow, Mr Corey Peterson, Professor Elaine Stratford and Ms Leanne Topfer.

Professor Mike Calford (Provost), Professor David Sadler (Deputy Vice-Chancellor

[REDACTED]

[REDACTED]

SECTION 1 - MEMBERS ONLY

1.1 *Members Only

Members met in closed session. Matters discussed and not minuted elsewhere included the start of the election process for staff members of Council.

1.2 Universities Australia Higher Education Conference

16/7/684 Council received the report on the 2017 Universities Australia Higher Education Conference.

SECTION 2 - INTRODUCTORY ITEMS

2.1 *Introductory Items

1. Apologies

Mr Harvey Gibson, Ms Pip Leedham and Mr Tomas Rolf were granted leave of absence.

2. Declaration of interest

There were no new declarations of interest

16/7/685 Council confirmed the minutes of the meeting held on 23 September 2016.

16/7/686 Council received the report showing progress on all outstanding items from previous Council meetings.

2.2 *Items to be starred / Motions on unstarred items

No unstarred items to be starred.

The motions relating to the unstarred items were passed in a block-

- 1.2 Universities Australia Higher Education Conference
- 3.1 Ceremonial and Honorary Degrees Committee
- 4.5 Amendment to Ordinance 11 (Alumni)
- 5.2 Academic Senate Membership
- 6.1 Minutes of Council committees
- 8.3 Revocation of an award.

SECTION 3 - CHANCELLOR'S REPORT

3.1 Ceremonial and Honorary Degrees Committee

- 16/7/687** Council approved the Ordinance amending Ordinance 33 (Academic Dress) and resolved that it is to be sealed.

SECTION 4 - VICE-CHANCELLOR'S REPORT

4.1 *Vice-Chancellor's Report

- 16/7/688** Council received the Vice-Chancellor's Report and the **attached** tabled addendum.

4.2 *Student Accommodation Strategy- Information Memorandum

- 16/7/689** Council-
- received the Information Memorandum (IM)
 - noted that the IM will be released in November 2016 to potential investors, seeking indicative bids to license the University's purpose-built student accommodation assets, with initial responses due in the first week of February 2017.

4.3 *Naming of ACIPA Development

MS Alicia O'Grady and Professor Kit Wise attended for this item.

- 16/7/690** Council approved the 'Hedberg Centre' ('Hedberg') as the name for the Academy of Creative Industries and Performing Arts building.

4.4 *College Structure Formation

- 16/7/691** Council-
- approved the formation of the University College as a discrete operating unit within the University
 - approved the formation of the College of Arts and Law
 - noted that the formation of additional Colleges within the University's structure is being explored.

4.5 Amendment to Ordinance 11 (Alumni)

16/7/692 Council approved the amending Ordinance 11 (Alumni) and resolved that it is to be sealed.

SECTION 5 - ACADEMIC SENATE

5.1 *Academic Senate

16/7/693 Council received the draft minutes and the report of the Academic Senate meeting held on 16 September 2016.

5.2 Academic Senate Membership

16/7/694 Council-

- approved the amendments to the membership of Academic Senate
- approved the Ordinance amending Ordinance 13 Academic Senate and resolved that it is to be sealed.

SECTION 6 - COUNCIL COMMITTEES

6.1 Minutes of Council Committees

16/7/695 Council received the draft minutes of these committees-

- Built Environment (14 September 2016)
- Finance Committee (21 September 2016).

SECTION 7 - CHIEF OPERATING OFFICER'S REPORT

7.1 *Operational Report

16/7/696 Council received the Chief Operating Officer's Operational Report.

SECTION 8 - CONFIDENTIAL ITEMS/GRADUATION

8.1 * Confidential items that are to remain confidential

All items are to remain confidential until officially announced, or until members are advised otherwise.

8.2 * Graduation in Absentia and Conferring of Awards

16/7/697

Council approved the applications for the conferring of awards.

| | | |
|------------|------------|--|
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Critical Care Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Anaesthetic and Recovery Nursing) |
| [REDACTED] | [REDACTED] | Graduate Diploma in Maritime Engineering (Naval Engineering) |
| [REDACTED] | [REDACTED] | Bachelor of Business |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Marine Engineering) |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Critical Care Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Paediatric Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Health (e-Health) |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Cardiovascular Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Rehabilitation Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Critical Care Nursing) |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Advanced Diploma of Marine Engineering |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Renal Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Paediatric Nursing) |
| [REDACTED] | [REDACTED] | Diploma of Dementia Care |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Perioperative Nursing) |

8.3 Revocation and replacement of an award

16/7/698

Council-

- revoked the degree of Bachelor of Music with Honours Lower Second Class (conferral date of 12 August 2016) awarded to [REDACTED]
- awarded the degree of Bachelor of Music with Honours Upper Second Class to [REDACTED]).

8.4 *Other Business and 2016/17 Meeting Dates

There was no other business.

Remaining meeting date for 2016 –
9 December (Hobart).

Meeting dates for 2017-

10-11 February (Hobart)

31 March (Launceston)

19 May (Burnie)

30 June (Launceston)

11 August (Hobart)

22 September (Hobart)

10 November (Hobart)

8 December (Launceston).

The meeting closed at 2:40pm.

Council

The University Council met in the Council Room on Friday, 9 December 2016, starting at 9:00 AM.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Peter Rathjen), Mrs Sue Chen, Dr Peter Davis, Professor Di Nicol, Mr Harvey Gibson, Mr Paul Gregg, Professor Kwong Lee Dow, Ms Pip Leedham, Mr Tomas Rolf, Mr Corey Peterson, Professor Elaine Stratford and Ms Leanne Topfer.



SECTION 1 - MEMBERS ONLY

1.1 *Members Only

Members of Council met in closed session.

Staff election results

The Chancellor advised Council that Mr Corey Peterson had been re-elected as the professional staff member, and that Professor Jamie Kilpatrick had been elected as the academic member of Council.

Council Planning session 10-11 February 2017

Members noted –

- the Discussion Paper from The Consultancy Bureau, which will form the basis of part of the strategic session in February
- advice that Professor [REDACTED] and Professor [REDACTED] would lead the March strategic session on technology as a disruption to higher education and some of the responses from this University
- the Chancellor's request for members to suggest strategic sessions for 2017, to be finalised at the February planning session (and noting the Deputy Chancellor's request for the University's risk profile to be the subject of one session).

Members agreed that preparation for the TEQSA re-registration process is underway and requested a report to Council in March 2017, then to be a rolling agenda item for the rest of the year.

Members also noted the Deputy Chancellor's request for the most recent draft minutes from each of the Institute Boards to be included in the Council pack.

Members agreed with the Chair of Built Environment and Infrastructure Committee's request for Professor Elaine Stratford to remain on that committee following the expiry of her term on Council.

The senior executive joined the meeting at 12.15pm.

SECTION 2 - INTRODUCTORY ITEMS

2.1 *Introductory items

Mr Rhys Edwards was granted leave of absence.

- 16/8/699** Council confirmed the minutes of the meeting held on 11 November 2016 and the meeting held by circular in November 2016.
- 16/8/700** Council received the report showing progress on all outstanding items from previous Council meetings.

2.2 *Items to be starred / Motions on unstarred items

The Chancellor will ask members to indicate any unstarred items to be starred.

The Chancellor will put the motions relating to the unstarred items in a block-

- 3.1 2017 Performance Sessions
- 3.3 Remuneration and Nominations Committee
- 4.4 Formation of Colleges - Amendments to Ordinances, Governance Level Principles and Policies
- 4.5 Inclusion, Diversity and Equity Strategy Update
- 4.6 IMAS Taroona Lease delegation
- 5.2 Ordinance 13 - Academic Senate
- 6.4 Minutes of Council Committees

Professor Skidmore left the meeting at 12.25pm.

SECTION 3 - CHANCELLOR'S REPORT

3.1 Council performance sessions for 2017

- 16/8/701** Council received the report on performance sessions scheduled for 2017.

3.2 *Ceremonial and Honorary Degrees Committee

- 16/8/702** Council conferred the title of Emeritus Professor on [REDACTED] and Professor [REDACTED].
- 16/8/703** Council approved the revisions to the Distinguished Professor Policy.
- 16/8/704** Council approved the revisions to Ordinance 10 - Emeritus Professor.

3.3 Remuneration and Nominations Committee

- 16/8/705** Council received the update on Enterprise Bargaining negotiations.
- 16/8/706** Council approved the appointment of Mr Bruce Neil for a further term as chair of the Board of the Menzies Institute, for a term ending 31 December 2019.

16/8/707 Council approved the appointment of Ms Darshi Ganeson-Oats, and the reappointment of Professor Sarah Derrington, to the AMC Board, both for 3 year terms ending 31 December 2019.

SECTION 4 - VICE-CHANCELLOR'S REPORT

4.1 *Vice-Chancellor's Portfolio Report

16/8/708 Council received the Vice-Chancellor's Report and the **attached** tabled addendum, and noted the oral report from the Chair of the Built Environment and Infrastructure Committee on the recent study tour.

4.2 *Report from Chair of AMC Board

16/8/709 Council received-

- the report from the Chair of the AMC Board on his recent visit to Abu Dhabi
- the minutes of the AMC Board meetings held on 7 September and 23 November 2016.

4.3 *Strategic Plan for Aboriginal Engagement

Professor [REDACTED] attended for this item.

16/8/710 Council approved the University of Tasmania Strategic Plan for Aboriginal engagement 2017-2020.

4.4 Formation of Colleges - Amendments to Ordinances, Governance Level Principles and Policies

16/8/711 Council approved amendments to-

- Governance Level Principle 8 – Public Relations and Communications
- Governance Level Principle 12 - Academic Standards
- Ordinance 14 – Academic Structure and the associated Academic Structure Policy
- Ordinance 8 – Student Complaints
- Ordinance 9 – Student Discipline
- Delegations Policy and supporting Schedule of Financial Delegation

to incorporate the College of Arts and Law and the Pro Vice-Chancellor (Arts and Law) and the University College and Principal, University College.

4.5 Inclusion, Diversity and Equity Strategy Update

16/8/712 Council received the update on the progress of the University's Inclusion, Diversity and Equity Strategy.

4.6 IMAS Taroona lease delegation

- 16/8/713** Council delegated to the Vice-Chancellor authority to sign (subject to satisfactory legal advice) a Crown Land Lease for the University to occupy Crown land adjoining the IMAS site at Taroona. The lease will be for a term of [REDACTED].

SECTION 5 - ACADEMIC SENATE

5.1 *Academic Senate

- 16/8/714** Council received the draft minutes of the Academic Senate meeting held on 4 November 2016 and the report of that meeting, as well as the oral report from the Chair on the 1 December Academic Senate planning session.

5.2 Ordinance 13 - Academic Senate

- 16/8/715** Council approved amendments to Ordinance 13 - Academic Senate to incorporate the College of Arts and Law.

SECTION 6 - COUNCIL COMMITTEES

[REDACTED] attended for this item.

6.1 * Report from Chair of Audit and Risk Committee

- 16/8/716** Council received the Division of the Chief Operating Officer Executive Risk Presentation.
- 16/8/717** Council approved the Whole of University Strategic Risk Profile Report, noting that the profile will be regularly updated to assist Council in considering key strategic risks.
- 16/8/718** Council received the progress report on the response to the management-commissioned independent external review of mechanisms to support the responsible conduct of research at the University of Tasmania report, February-March 2015, noting that the Audit & Risk Committee will be receiving ongoing updates, including timelines for implementation.
- 16/8/719** Council approved the University of Tasmania - 2017 Annual Internal Audit Plan.
- 16/8/720** Council received the Compliance Framework Internal Audit, noting that the Provost and the Chief Operating Officer will confer over the detailed implementation plan.
- 16/8/721** Council received the report on the 2016 [REDACTED], noting that the Audit & Risk Committee noted management's acknowledgement of the findings and the advice that the work necessary to address the issues raised is already underway.

- 16/8/722** Council received the 2016 Work Health and Safety Control Self-Assessment Verification Internal Audit, noting that the due date for the risk assessments is 30 June 2017.
- 16/8/723** Council approved the revised terms of reference for the Audit and Risk Committee with the addition of "To oversee the effectiveness of the University's compliance framework".
- 16/8/724** Council received the Special Programs Audit - Management Status update, November 2016, noting that the Audit & Risk Committee noted advice from management relating to the impact on attrition rates and the potential for uncapped associate degree places, and noting the intention to shift single unit enrolments into the associate degree structure where appropriate.

6.2 *Report from Chair of Built Environment and Infrastructure Committee

- 16/8/725** Council approved the amendments to the BEIC terms of reference by-
- adding "In addition, the committee will have an oversight role for sustainability generally."
 - omitting "\$500,000" and substituting "\$1M".
- 16/8/726** Council recognised the importance of having appropriate signage on all University buildings, and adopts the principle that construction of major capital projects should not commence until all associated architectural, master planning and signage issues have been resolved.
- 16/8/727** Council received the report on Priority Infrastructure [REDACTED]

6.3 * Report from Chair of Finance Committee

- [REDACTED] attended for this item.
- 16/8/728** Council approved –
- the 2017 Operating Budget
 - the 2017 Capital Budget
 - the 2017 Cash Flow Budget (based on the 2017 Operating and Capital Budgets).
- 16/8/729** Council agreed to consider the master planning for the Sandy Bay campus in the context of the STEM funding proposal.
- 16/8/730** Council received the business case, as submitted to Infrastructure Australia, for a Hobart Science and Technology Precinct, noting that no funding commitment has been given.

6.4 Minutes of Council Committees

- 16/8/731** Council received the draft minutes of these meetings-
- Audit and Risk Committee (22 November 2016)

- Built Environment and Infrastructure Committee (16 November 2016)
- Finance Committee (25 November 2016).

SECTION 7 - CHIEF OPERATING OFFICER'S REPORT

7.1 *Operational Report

16/8/732 Council received the Chief Operating Officer's Report.

SECTION 8 - CONFIDENTIAL ITEMS / OTHER BUSINESS

8.1 * Confidential items / Other business

All items are to remain confidential until officially announced, or until members are advised otherwise.

Other Business

The Chancellor thanked professor Stratford and Mr Rolf for their contributions to Council during their terms of office.

Meeting dates for 2017

- 10 February (Hobart)
- 31 March (Launceston)
- 19 May (Burnie)
- 30 June (Launceston)
- 11 August (Hobart)
- 22 September (Hobart)
- 10 November (Hobart)
- 8 December (Launceston).

The meeting closed at 3.15pm.

Strictly Confidential**COUNCIL**

A meeting of the University Council was held by circular in December 2016.

Belinda Webster
Secretary

Committee appointments

16/circ7/1

Council-

- appointed Professor Elaine Stratford to the Built Environment and Infrastructure Committee for a further term ending 31 December 2018
- appointed Professor Kwong Lee Dow to the Audit and Risk Committee for a further term ending 31 December 2019
- appointed Ms Leanne Topfer to the Audit and Risk Committee for a further term ending 31 December 2019
- appointed Mr Corey Peterson to the Audit and Risk Committee for a further term ending 31 December 2018.

Council

The University Council met in the Council Room on Friday, 10 February 2017, starting at 9:10 AM.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Peter Rathjen), Mrs Sue Chen, Mr Clark Cooley Dr Peter Davis, Mr Rhys Edwards, Professor Di Nicol, Mr Harvey Gibson, Mr Paul Gregg, Prof Jamie Kirkpatrick, Professor Kwong Lee Dow, Ms Pip Leedham, Mr Corey Peterson, and Ms Leanne Topfer.

**SECTION 1 - MEMBERS ONLY****1.1 *Members Only**

Members of Council met in closed session.

1.2 *Remuneration and Nominations Committee

Enterprise Bargaining

- 17/1/735** Council-
- received the Enterprise Bargaining update
 - noted that negotiations are unlikely to conclude before June 2017
 - noted that further updates will be provided regularly.
- 17/1/748** Council noted that the Vice-Chancellor will bring a report to Council on the status of Enterprise Bargaining negotiations, particularly in respect to the requirement for two separate agreements and addressing teaching only aspects.
- 17/1/736** Council appointed Professor Jamie Kirkpatrick to the Audit and Risk Committee for a term ending 31 December 2018.

The senior executive joined the meeting at 9.23am.

SECTION 2 - INTRODUCTORY ITEMS**2.1 *Introductory Items**

There were no apologies.

- 17/1/737** Council approved the minutes of the meeting held on 9 December 2016, as amended, and the meetings held by circular in December 2016.

17/1/738 Council received the report showing progress on all outstanding items from previous Council meetings.

2.2 *Items to be starred / Motions on unstarred items

These items were starred at the request of members-

4.2 Digital Student Data Project ()

5.1 Academic Senate Planning Day minute ()

7.1 Chief Operating Officer's Report ()

The motions relating to the unstarred items were passed in a block-

8.1 Confidential items

8.3 Revocation of an award

SECTION 3 - 2016 DRAFT ANNUAL FINANCIAL STATEMENTS

3.1 *2016 Draft Annual Financial Statements

17/1/739 Council approved the 2016 Annual Financial Statements for the University and its consolidated entities and recommends that the Chancellor and Vice-Chancellor sign the financial statements of behalf of the University.

SECTION 4 - VICE-CHANCELLOR'S REPORT

4.1 *Vice-Chancellor's Report

17/1/740 Council received the Vice-Chancellor's Report, including the 8 August and 11 November 2016 IMAS Board minutes, and the **attached** tabled addendum.

4.2 *Digital Student Data Project

17/1/742 Council delegated to the Vice-Chancellor authority to sign (subject to satisfactory legal advice) the Participant Agreement between the 42 Universities and Higher Education Services for an initial term expiring 1 May 2023.

17/1/741 Council delegated to the Vice-Chancellor authority to sign (subject to satisfactory legal advice) the Master Agreement between Higher Education Services and Digitary (Australia) Pty Ltd and the 42 Universities listed for an initial term expiring 1 May 2023.

SECTION 5 - ACADEMIC SENATE

5.1 * Academic Senate Planning Day minutes

17/1/743 Council received the draft minutes of the 1 December 2016 Academic Senate Planning Day.

SECTION 6 - COUNCIL COMMITTEES

6.1 Report from Chair of Audit and Risk Committee

17/1/744 Council received the report from the Chair of Audit and Risk Committee.

SECTION 7 - CHIEF OPERATING OFFICER'S REPORT

7.1 * Operational Report

17/1/745 Council received the Chief Operating Officer's report.

SECTION 8 - CONFIDENTIAL ITEMS/GRADUATION

8.1 Confidential items that are to remain confidential

All items are to remain confidential until officially announced, or until members are advised otherwise.

8.2 * Graduation in Absentia and Conferring of Awards

17/1/746 Council approved the applications for the conferring of awards.

| Student ID | Formal Name | Award Title |
|------------|-------------|---|
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Critical Care Nursing) |
| [REDACTED] | [REDACTED] | Graduate Diploma of Nursing (Community Health Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Acute Care Nursing) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Graduate Diploma of Nursing (Cardiovascular Nursing) |
| [REDACTED] | [REDACTED] | Bachelor of Engineering (Marine and Offshore Engineering) |
| [REDACTED] | [REDACTED] | Advanced Diploma of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Graduate Diploma of Nursing (Clinical Nursing and Teaching) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Emergency Nursing) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Cardiovascular Nursing) |
| [REDACTED] | [REDACTED] | Graduate Diploma of Maritime and Logistics Management |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Bachelor of Business |
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Marine Engineering) |

[REDACTED]

Bachelor of Applied Science (Nautical Science)
Diploma of Dementia Care
Graduate Certificate in Nursing (Perioperative Nursing)
Graduate Certificate in Nursing (Renal Nursing)
Graduate Certificate in Nursing (Critical Care Nursing)
Graduate Certificate in Nursing (Critical Care Nursing)
Graduate Certificate in Nursing (Paediatric Nursing)
Bachelor of Nursing with Professional Honours (Critical Care Nursing)
Diploma of Dementia Care

Bachelor of Applied Science (Nautical Science)
Bachelor of Applied Science (Marine Engineering)
Bachelor of Applied Science (Nautical Science)

Graduate Certificate in Nursing (Cardiovascular Nursing)
Graduate Certificate in Nursing (Oncology Nursing)
Bachelor of Applied Science (Marine Engineering)
Diploma in Music Performance
Bachelor of Applied Science (Nautical Science)
Graduate Certificate in Nursing (Perioperative Nursing)
Graduate Certificate in Nursing (Cardiovascular Nursing)
Bachelor of Applied Science (Marine Engineering)
Graduate Certificate in Maritime and Logistics Management
Advanced Diploma of Applied Science (Marine Electrical Engineering)
Graduate Diploma of Nursing (Anaesthetic and Recovery Nursing)
Bachelor of Applied Science (Marine Engineering)
Bachelor of Education (Health and Physical Education)
Bachelor of Applied Science (Nautical Science)
Graduate Certificate in Nursing (Critical Care Nursing)
Graduate Certificate in Nursing (Perioperative Nursing)
Graduate Certificate in Nursing (Critical Care Nursing)
Bachelor of Applied Science (Marine Engineering)
Bachelor of Applied Science (Nautical Science)
Bachelor of Applied Science (Marine Engineering)
Bachelor of Applied Science (Nautical Science)
Bachelor of Applied Science (Nautical Science)
Advanced Diploma of Applied Science (Nautical Science)
Bachelor of Applied Science (Nautical Science)
Graduate Diploma of Nursing (Emergency Nursing)
Graduate Diploma of Nursing (Acute Care Nursing)
Bachelor of Applied Science (Nautical Science)

Bachelor of Applied Science (Nautical Science)
Bachelor of Applied Science (Marine Engineering)

| | | |
|------------|------------|--|
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Marine Engineering) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Bachelor of Pharmacy with Honours |
| [REDACTED] | [REDACTED] | Master of Applied Science (Environmental Management and Spatial Sciences) |
| [REDACTED] | [REDACTED] | Bachelor of Engineering Technology (Professional Honours in Road Engineering & Construction) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Evidence-Based Complementary Medicines |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Critical Care Nursing) |
| [REDACTED] | [REDACTED] | Graduate Diploma of Nursing (Critical Care Nursing) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Marine Engineering) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Rehabilitation Nursing) |
| [REDACTED] | [REDACTED] | Bachelor of Nursing with Professional Honours (Anaesthetic and Recovery Nursing) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Marine Engineering) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Marine Engineering) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Acute Care Nursing) |
| [REDACTED] | [REDACTED] | Diploma of International Studies |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Emergency Nursing) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Perioperative Nursing) |
| [REDACTED] | [REDACTED] | Graduate Diploma of Nursing (Anaesthetic and Recovery Nursing) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Bachelor of Education (Primary) |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Neuroscience Nursing) |
| [REDACTED] | [REDACTED] | Associate Degree in Dementia Care |
| [REDACTED] | [REDACTED] | Bachelor of Applied Science (Nautical Science) |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Graduate Certificate in Nursing (Cardiovascular Nursing) |
| [REDACTED] | [REDACTED] | Master of Clinical Nursing |
| [REDACTED] | [REDACTED] | Graduate Certificate in Education (Early Childhood) |
| [REDACTED] | [REDACTED] | Doctor of Philosophy |
| [REDACTED] | [REDACTED] | Graduate Certificate in Research |
| [REDACTED] | [REDACTED] | Bachelor of Pharmacy |
| [REDACTED] | [REDACTED] | Master of Maritime Engineering (Naval Engineering) |
| [REDACTED] | [REDACTED] | Master of Information Technology and Systems |
| [REDACTED] | [REDACTED] | Master of Professional Accounting |

8.3 Revocation of an award

17/1/747

Council-

- revoked the degree of Graduate Certificate in Nursing (Critical Care Nursing) awarded to [REDACTED]

- awarded the degree of Graduate Certificate in Nursing (Perioperative Nursing) to [REDACTED].

8.4 *Other Business and 2017 Meeting Dates

Other Business, if any.

Remaining meeting dates for 2017

- 31 March (Launceston)
- 19 May (Burnie)
- 30 June (Launceston)
- 11 August (Hobart)
- 22 September (Hobart)
- 10 November (Hobart)
- 8 December (Launceston).

The Meeting closed at 11:29 AM

Council

The University Council met in the AMC Boardroom on Friday, 31 March 2017, starting at 9:00 AM.

PRESENT:

The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Peter Rathjen), Mrs Sue Chen, Mr Clark Cooley Dr Peter Davis, Mr Rhys Edwards, Professor Di Nicol, Mr Harvey Gibson, Mr Paul Gregg, Prof Jamie Kirkpatrick, Professor Kwong Lee Dow, Ms Pip Leedham, and Mr Corey Peterson.

Professor Mike Calford (Provost), Professor Brigid Heywood (Deputy



SECTION 1 - MEMBERS ONLY

1.1 *Members Only

Members of Council met in closed session.

1. Discussion on the future of the Chancellor

The Chancellor vacated the Chair and absented himself from the meeting. The Deputy Chancellor assumed the Chair.

The Deputy Chancellor thanked members for their responses to an email issued subsequent to Council Succession Planning discussions in February 2017, supporting his meeting with the Chancellor to discuss his intentions and also for providing other relevant information in respect to the future of the Chancellor.



The Deputy Chancellor provided an overview to Council of the matters discussed with the Chancellor.

Following discussion, members were unanimous in their support for the Chancellor continuing in the role beyond his current term.

17/2/749 Council re-elected the Chancellor for a further 3-year term from 1 January 2018.

The Chancellor returned to the meeting to be updated on Council's decision and was congratulated on his re-election.

The Deputy Chancellor vacated the Chair and this was assumed by the Chancellor.

2. Consideration of moving the members only section to the end of each meeting

Discussions were held on whether members only should be moved to the end of each Council meeting.

Following discussion it was resolved that:

- Members only would remain at the current position on the agenda with half an hour allocated to this section. Once half an hour of discussion had been reached, the Chancellor will formally defer Members Only to the end of the meeting to the extent that members have matters yet to be raised for further discussion.

3. [REDACTED]

[REDACTED]

[REDACTED]

4. Status of IQBoard

Members raised the issue of IQBoard's functionality and whether it was fit for purpose given noted issues with the solution.

17/2/793 Council requested Management to report back to its the next meeting on the status of IQBoard and the proposed action to address noted shortcomings.

Professors [REDACTED] joined the meeting at 9.32am.

SECTION 2 - INTRODUCTORY ITEMS

2.1 *Introductory Items

1. Apologies and attendees

Ms Leanne Topfer was granted leave of absence.

2. Declaration of interest

There were no new declarations of interest.

3. Minutes

17/2/784 Council approved the minutes of the meeting held on 10 February 2017.

4. Action items

17/2/785 Council received the report showing progress on all outstanding items from previous Council meetings.

2.2 *Items to be starred / Motions on unstarred items

Item 4.2- The Hedberg- Request for delegation was starred at the request of [REDACTED] and Mr [REDACTED]

The motions relating to the unstarred items were passed in a block-

2.3 Community Engagement Awards and Distinguished Service Medal

4.3 Enterprise Bargaining negotiations update

4.4 Procurement and Contracts Governance Level Principle 7

4.5 Sale of University's property at Bagot St, Beauty Point

5.2 Academic Senate Report to Council

5.3 Academic Senate Annual Performance Review and Proposed External Review

6.4 Minutes of Council Committees

8.2 Graduation Issues.

SECTION 3 - CHANCELLOR'S REPORT

3.1 Community Engagement Awards and Distinguished Service Medal

17/2/750 Council appointed Susan Chen to the selection committee for the Vice-Chancellor's Award for Outstanding Community Engagement.

17/2/751 Council appointed Mr Harvey Gibson and Dr Peter Davis to the Distinguished Service Medal Selection Committee.

SECTION 4 - VICE-CHANCELLOR'S REPORT

4.1 * Vice-Chancellor's Portfolio Report

17/2/752 Council received the Vice-Chancellor's Report, including the 9 March 2017 AMC Board draft minutes, the 23 February 2017 IMAS Board draft minutes and the 15 December 2016 Menzies Board draft minutes, and the **attached** tabled addendum.

Professor Skidmore joined the meeting at 9.54am.

4.2 * The Hedberg - Request for delegation

There was clarification requested in respect to ownership of unit entitlements and the 'black box' within the Hedberg development. Management provided clarification to the satisfaction of members.

17/2/753 Council delegated to the Vice-Chancellor, authority to execute (subject to appropriate legal and financial advice) the:

- Additional Crown Contributions Agreement, formalising the agreed approach to managing the State's [REDACTED] p and committing the State to a [REDACTED] million financial contribution to the project
- Preliminary strata plan for the Hedberg development, which determines the owners' unit entitlements and establishes a set of by-laws to govern the operation of the development.

4.3 Enterprise Bargaining update

- 17/2/754** Council received the update on the status of negotiations with respect to Enterprise Bargaining, in particular in relation to the teaching-only aspects and two agreements.

4.4 Procurement and Contracts Governance Level Principle 7

- 17/2/755** Council approved the amendments to Procurement and Contracts Governance Level Principle 7.

4.5 Sale of the University's property at Bagot Street, Beauty Point

- 17/2/756** Council-
- received the update on the sale of the University's property at Bagot Street, Beauty Point
 - delegated authority to the Vice-Chancellor to sign the necessary papers (subject to appropriate legal advice) to progress the sale of the Bagot Street property, Beauty Point.

The meeting broke for morning tea at 10.45am
then recommenced at 11am.

Professo [REDACTED] joined the meeting at 11am.

SECTION 5 - ACADEMIC SENATE

5.1 *Academic Senate meeting 21 February 2017

- 17/2/757** Council received the draft minutes of the Academic Senate meeting held on 24 February 2017 and the report of that meeting.

5.2 Academic Senate Report to Council

- 17/2/758** Council received the 2016 Academic Senate report to Council.

5.3 Academic Senate Annual Performance Review and Proposed External Review

- 17/2/759** Council-
- received the report on the 2016 Academic Senate Annual Performance Review and the report on the 2016 Academic Senate Annual Performance Review
 - notes the proposed external review of Academic Senate in early 2017.

SECTION 6 - COUNCIL COMMITTEES

6.1 * Report from Chair of Audit and Risk Committee

- 17/2/760** Council received the Chair's report of the 9 February 2017 Audit and Risk Committee meeting.
- 17/2/761** Council received the extract of the presentation on risk management at the Menzies Institute for Medical Research.
- 17/2/790** Council receives the report on the University of Tasmania - Internal Audit Data Analytics Strategy 2016.
- 17/2/762** Council received the report on the MyHR Security Review.
- 17/2/763** Council received the update on the 2016 Governance of Academic Quality Assurance Follow-up Internal Audit.

6.2 * Report from Chair of Built Environment and Infrastructure Committee

- 17/2/789** Council received the Chair's report of the 21 February 2017 Built Environment and Infrastructure Committee meeting.
- 17/2/764** Council-
- received the presentation on Southern Campus Development Scenarios
 - noted that Management will develop key guiding principles to inform decision making in respect to the simplified scenarios
 - noted that the Chair will meet with the Chancellor to agree a process to progress southern campus development options.
- 17/2/765** Council
- received the report on progress with the ██████████ consultancy investigating options for disposal of the University's surplus Sandy Bay campus properties
 - noted that the committee requested details of all current Sandy Bay Campus properties which have previously been approved by Council for disposal
 - noted that the committee asked management to consider alternative options to resource the progression of the Sandy Bay Campus Realisation of Land and Buildings, noting the importance that these resources have strong community consultation skills.
- 17/2/766** Council received the report on the progress of the Northern Transformation property projects and requested a report to the next meeting on the status of the Australian Maritime College, and if sufficiently progressed, the Newnham site as impacted by the Northern Expansion Project.
- 17/2/767** Council received the report on Priority Infrastructure Projects.

Mr Gibson left the meeting at 11.56am.

6.3 * Report from Chair of Finance Committee

- 17/2/791** Council received the Chair's report of the 10 March 2017 Finance Committee meeting.

- 17/2/768** Council received the 2016 full year management report and the 2017 load report.
- 17/2/769** Council noted that Macquarie Private Portfolio Management has been selected as the preferred tenderer to provide discretionary portfolio management services for a [REDACTED] Australian direct equities portfolio.
- 17/2/770** Council approved the amendments to the Investment Policy.
- 17/2/771** Council received the update on activities of the Investment Advisory Panel, investment performance and associated transactions.
- 17/2/772** Council-
- approved proceeding to the binding bid phase of the Student Accommodation transaction
 - endorsed the Vice-Chancellor exercising his delegated authority to approve the proposed fee schedule for [REDACTED]
 - a base fee calculated at 0.85% of the total consideration received [REDACTED]
 - noted that the Chief Operating Officer will advise whether a member of Finance Committee or Council will be requested to participate in the process to select the preferred provider on the forum to consider presentation of final bids.
- 17/2/790** Council requested Management to provide regular updates on the Student Accommodation Strategy.
- 17/2/773** Council received an update on the strategic capital management framework and proposed process for preparing a more detailed funding strategy.
- 17/2/774** Council-
- received the report on the outcome of Infrastructure Australia's assessment of the University's business case for a new Hobart Science and Technology (STEM) Precinct
 - notes that discussions are ongoing to identify and determine funding.
- 17/2/775** Council received the report on-
- the key terms of the Master Loan Facility Agreement with Tascorp
 - the covenants relating to the University's borrowing facilities and compliance with these covenants
 - the Tasmanian Audit Office close report recommendation and the planned action to address this.
- 17/2/776** Council-
- noted the options for disposal of the University's surplus Sandy Bay campus properties
 - approved the properties identified as Priority 1 to be released to the market during 2017. Priority 1 properties are-
 - 301 Sandy Bay Road (sale and lease back)
 - 6 Grace Street

- Above French Street – Research House / Hytten Hall / Commerce / associated car parking
 - Mt Nelson Villas
 - Convenience Store (Uniprint) – noting that this is already subject to a separate process.
- noted management will need to discuss with the Tasmania University Union (TUU) the realisation of properties impacting TUU operations prior to the submission of proposals to Council.

6.4 Minutes of Council Committees

17/2/777 Council received the draft minutes of these meetings-

- Audit and Risk Committee (9 February 2017)
- Built Environment and Infrastructure Committee (21 February 2017)
- Finance Committee (10 March 2017).

SECTION 7 - CHIEF OPERATING OFFICER'S REPORT

7.1 *Operational Report

17/2/778 Council received the Chief Operating Officer's Report.

7.2 * 2017 load report

17/2/779 Council received the 2017 Load Report, updated following March census.

SECTION 8 - CONFIDENTIAL ITEMS/GRADUATION

8.1 * Graduation in Absentia and Conferring of Awards

17/2/780 Council approved the applications for the conferring of awards.

8.2 Graduation issues

17/2/781 Council approved the issue of a new testamur for [REDACTED], Graduate Certificate in Nursing (Critical Care Nursing) (originally conferred in the name [REDACTED] on 17 December 2016).

17/2/782 Council-

- revoked the degree of Bachelor of Engineering awarded to [REDACTED]
- revoked the award of Graduation Diploma of Science awarded to [REDACTED]
- awarded the degree of Bachelor of Engineering to [REDACTED]
- awarded the Graduate Diploma of Science to [REDACTED]

Council-

17/2/783

- revoked the award of Graduate Certificate in Nursing (Anaesthetic and Recovery Nursing) awarded to [REDACTED]

awarded the Graduate Certificate in Nursing (Emergency Nursing) to [REDACTED]).

8.3 *Other Business, Confidential items and Meeting Dates

1. Other Business

There was no other business.

2. Confidential items

All items are to remain confidential until officially announced, or until members are advised otherwise

3. Meeting Dates

Remaining dates for 2017 –

19 May (Burnie)

30 June (Launceston)

11 August (Hobart)

22 September (Hobart)

10 November (Hobart)

8 December (Launceston).

Mr Gibson rejoined the meeting at 12.50pm.

Council was adjourned at 1.10pm for the Performance and Strategic Sessions.

Professor [REDACTED] left the meeting at 3pm.

Council resumed at 3.10pm.

[REDACTED] left the meeting at 3.12pm.

1.1 *Members Only (reconvened)

5. Carbon neutrality and impact of the divestment group on the University's investment portfolio-

There was some discussion on this matter and it was noted it is a management issue which needs consideration as part of the 2018 budget discussions.

The Meeting closed at 3.20pm.

Council

The University Council met in the Rooms D201-D202, Cradle Coast Campus on Friday, 19 May 2017, starting at 8:30 AM.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Acting Vice-Chancellor (Professor Mike Calford), Mrs Sue Chen, Mr Clark Cooley, Dr Peter Davis, Mr Rhys Edwards, Professor Di Nicol, Mr Harvey Gibson, Mr Paul Gregg, Prof Jamie Kirkpatrick, Professor Kwong Lee Dow, Ms Pip Leedham, Mr Corey Peterson and Ms Leanne Topfer.




Mr Alastair McDougall attended as Secretary.

SECTION 1 - MEMBERS ONLY

1.1 *Members Only

Members of Council met in closed session.

The following matters were raised and discussed during Members Only:

1. The desire to receive some feedback and guidance from Council on the Australian Maritime College's strategic presentation. There was acknowledgement of the need to allocate some time for Council to discuss and consider strategic issues, and that in respect to the AMC's presentation some time will be allocated some time during the Operational session at the June 2017 Council meeting.
2. The ability of all Council members to enrol in University of Tasmania units and courses should be considered from an equity perspective. At present the *University of Tasmania Act 1992* precludes some Council members from enrolling as a student at the University.
3. The performance report in respect to the Built Environment and Infrastructure Committee was raised with the need to ensure composition of the committee connected with the student experience portfolio and Academic Senate.
4. It was noted that the  has accepted an offer of employment at the University of Western Australia. This presented opportunity to reflect on the composition of the Senior Executive.
5. The Chancellor provided an overview of the recent University Chancellors Council with key matters highlighted being:
 - The Australian Institute of Company Directors (AICD) has developed a course specifically for Australian Universities and this could be used as the course of choice for Council members induction and 'refreshment'
 - The impact and reliance on overseas students
 - The under representation of women at senior levels within Universities

- The impending release of the Universities Australia sexual assault survey in August 2017.
6. The possibility that protest action may escalate in respect to a petition currently being circulated in relation to a request to exclude a current PhD student.
 7. The Council Charter requires that certain executive appointments, including the Secretary to Council, be approved by Council and the need to confirm that these appointments had indeed been formally approved by Council.

The Secretary absented himself and a motion was passed to approve the appointment of Mr Alastair McDougall as Secretary to Council.

17/3/827 Council appointed Mr Alastair McDougall as Secretary to the Council of the University of Tasmania.

1.2 * Remuneration and Nominations

This item was started at the request of Mr Corey Peterson. Professor Jamie Kirkpatrick stepped out of the meeting for discussion on the Enterprise Bargaining Agreement.

The need for the University to pursue two separate agreements was raised and discussed.

17/3/794 Council-

- endorsed the University continuing to seek a separate agreement covering University College, Australian Maritime College Vocational Educational and Training delivery and other teaching-focussed specialist staff
- noted that agreement on the new enterprise agreements is unlikely to be reached by 30 June 2017
- endorsed an administrative payment of 1.5% for all University staff on the first full pay period on/after 1 July 2017 if agreement has not been reached
- requested future detailed briefings in respect to progress and status as negotiations progress.

17/3/795 Council noted the outcomes [REDACTED].

17/3/796 Council appointed Ms Jo Willsmore to the Board of the Tasmania University Union for a term ending 31 December 2017.

17/3/797 Council approved the extension of appointment of Mr Brian Doyle to the Board of the Menzies Institute for Medical Research for a term ending 31 December 2017.

17/3/798 Council approved the extension of Mrs Charlotte Gilbertson as a Director of the University of Tasmania Foundation Board for an additional two years to 27 June 2019.

SECTION 2 - INTRODUCTORY ITEMS

2.1 *Apologies and Attendees

1. Apologies and attendees

Professor Peter Rathjen was granted leave of absence. Professor Mike Calford attended as Acting Vice-Chancellor.

attended for the presentation of the Inveresk Master Plan.

2. Declaration of interest

There were no new declarations of interest.

3. Minutes and actions

An amendment to the 31 March 2017 minutes was made at the request of a Member-

Resolution 17/2/765 dot point 3

Council

- noted that the committee asked management to consider alternative options to resource the progression of the Sandy Bay Campus Realisation of Land and Buildings, noting the importance that these resources people have strong community consultation skills.

17/3/799 Council confirmed the minutes of the meeting held on 31 March 2017 and the meeting held by circular in April 2017, as amended.

17/3/800 Council received the report showing progress on all outstanding items from previous Council meetings.

2.2 *Items to be starred / Motions on unstarred items

The motions relating to the unstarred items were passed in a block-

4.2 Electricity Retail Contract Delegation

5.2 External Review of Academic Senate

6.3 Minutes of Council Committees

8.1 Revocation of an Award.

SECTION 3 - CHANCELLOR'S REPORT

3.1 *2016 Annual Report

17/3/801 Council approved the draft 2016 University of Tasmania Annual Report, noting that only significant changes to the report will be returned to Council for approval.

SECTION 4 - VICE-CHANCELLOR'S REPORT

4.1 *Vice-Chancellor's Report

Key matters raised and discussed:

- The initial view of the Higher Education reform package and the need for further detailed analysis to understand implications given that the draft legislation has only recently been made available.
- Progress on preparation for renewal of registration as a self-accrediting authority under the Tertiary Education Quality Standards Agency

17/3/802 Council received the Vice-Chancellor's Report and the **attached** tabled addendum.

4.2 Electricity Retail Contract Delegation

- 17/3/803 Council approved the recommendation to increase the existing delegation of the Vice-Chancellor to approve electricity procurement contracts, from the current annual value of \$5 million, up to an annual value of \$10 million.

SECTION 5 - ACADEMIC SENATE

5.1 *Academic Senate

Key matters highlight included:

- Putting the University's values into practice
- The status and proposed timelines for submission, review and approval of the Degrees of Difference new course proposals
- The University College third party arrangements framework.

- 17/3/804 Council received the draft minutes of the Academic Senate meeting held on 7 April 2017 and the report of that meeting.

5.2 External Review of Academic Senate

- 17/3/805 Council approved the composition of the Review Panel and Terms of Reference for the 2017 Review of Academic Senate to be conducted during June-August 2017.

SECTION 6 - COUNCIL COMMITTEES

6.1 * Report from Chair of Built Environment and Infrastructure Committee

- 17/3/806 Council noted that the Built Environment and infrastructure Committee received the report on the 2017 review of the performance of the Built Environment and Infrastructure Committee.

joined the meeting at 12.17pm.

- 17/3/807 Council approved the draft Inveresk Master Plan.

left the meeting at 12.46pm.

- 17/3/808 Council approved the guiding principles, as amended, and the proposed process for developing a strategy and master plan for Southern Campus Infrastructure.

Council received the **attached** paper regarding the acquisition of the Australian Red Cross site in Melville Street, Hobart.

- 17/3/809 Council-
- noted that the Built Environment and infrastructure Committee received the presentation on the Red Cross Property, and noted that management are encouraged to investigate the potential for acquisition of the site.
 - received the update on the sale of the Conservatorium of Music.

- 17/3/825 Council-
- approved the proposal to purchase the Red Cross site at 40-42 Melville Street, Hobart, for a proposed purchase price of

- delegates authority to the Vice-Chancellor to sign, subject to appropriate legal advice, the contract for the purchase of the Red Cross site and any associated leaseback arrangements with Red Cross.

- 17/3/810** Council received the report on the Hedberg Project - Green Star rating and noted that while the project may not achieve a 5-Green Star rating, noted that there may be opportunities to improve green star rating points. Council encouraged the attainment of 5-Green Star rating at reasonable expense.
- 17/3/811** Council noted the Sandy Bay campus properties that have been approved for disposal and noted the communication plan to support the sale of the Commerce Building and Hytten Hall.
- 17/3/812** Council approved the Sustainable Transport Strategy 2012-2016 Final Report and the Sustainable Transport Strategy 2017-2021
- 17/3/813** Council received the Priority Infrastructure Projects report.

Mr Paul Gregg and Ms Leanne Topfer
left the meeting at 1.10pm.

6.2 * Report from Chair of Finance Committee

- 17/3/814** Council noted this preliminary perspective on the possible impacts on the University of Tasmania of the Federal Government's proposed Higher Education funding reforms.
- 17/3/815** Council received the 2018 Budget update report, the funding strategy presentation and the Higher Education reform package report.
- 17/3/816** Council received the 2017 March Forecast update.
- 17/3/817** Council, subject to appropriate legal advice, approved the proposed funding agreement from the Federal Government for their \$150m contribution to the Northern Transformation.
- 17/3/818** Council received the update on property disposals and acquisitions.
- 17/3/819** Council-
- received an update on the transition to a [REDACTED]
 - received the update on the University's investment performance and activities of the Investment Advisory Panel.
- 17/3/820** Council received the update on strategic position and the current status on negotiations with the Enterprise Bargaining Agreement.
- 17/3/821** Council received the update on the Student Accommodation Strategy - Key terms for Binding Bid Phase.

6.3 Minutes of Council Committees

- 17/3/826** Council received the draft minutes of these meetings-
- Built Environment and Infrastructure Committee (2 May 2017)
 - Finance Committee (5 May 2017).

SECTION 7 - CHIEF OPERATING OFFICER'S REPORT

7.1 *Operational Report

Key matters discussed included:

- While the report addresses the year to date to March 2017, financial performance improved into April
- The operation of Jane Franklin Hall
- Work, Health and Safety performance.

17/3/822 Council received the Chief Operating Officer's report.

SECTION 8 - CONFIDENTIAL ITEMS/GRADUATION

8.1 Revocation of an Award

17/3/823 Council revoked the award of Graduate Certificate in Nursing (Paediatric Nursing) awarded to Salina Blake (392290) on 11 November 2016.

8.2 *Graduation in Absentia and Conferring of Awards

17/3/824 Council approved the applications for the conferring of awards.

8.3 *Other Business and 2017 Meetings

1. Other Business.

There was no other business.

2. Confidential items

All items are to remain confidential until officially announced, or until members are advised otherwise.

3. 2017 Meetings

Remaining meeting dates for 2017 –

30 June (Launceston)
 11 August (Hobart)
 22 September (Hobart)
 10 November (Hobart)
 8 December (Launceston)

The Strategic and Performances Sessions scheduled for 30 June are-

- Strategic session- Student accommodation - Strategy demand (tbc)
- Performance session- Advancement (Young Dawkins).

The Meeting closed at 1:50 PM

Strictly Confidential**COUNCIL**

A meeting of the Council was held by circulation on 28 April 2017.

Alastair McDougall
Secretary

MINUTES**Introductory Items****1 Declaration of interest**

There were no new declarations of interest.

Business**2 Proposal for the establishment of a maritime study centre at Darling Harbour**

17/circ1/1 Council-

- approved the proposal for the establishment of a University of Tasmania study centre at the Australian National Maritime Museum, Darling Harbour, Sydney for the Australian Maritime College to deliver postgraduate maritime degrees.
- delegated authority to the Acting Vice-Chancellor to sign (subject to appropriate legal and financial advice) the licences to secure the leasehold for the necessary commercial space to operate. The leasehold arrangements are for an initial term of four years with options to renew for two further three-year terms.

3 Confidential Items

As this item is commercial in confidence it is to remain confidential until officially announced, or until members are advised otherwise.

Strictly Confidential

COUNCIL

A meeting of the University Council was held by circular in June 2017.

Alastair McDougall
Secretary

1 IMOS Funding Extension

17/circ2/1 Council delegated authority to the Vice-Chancellor to sign, subject to appropriate legal and financial advice, the [REDACTED] National Collaborative Research Infrastructure Strategy (NCRIS) Funding Agreement Variation for the Integrated Marine Observing System (IMOS)

2 ARC Centre of Excellence for Australian Biodiversity and Heritage

17/circ2/2 Council delegated authority to the Vice-Chancellor to sign the Australian Research Council Centre of Excellence for Australian Biodiversity and Heritage Collaboration Agreement, subject to appropriate legal and financial advice.

Strictly Confidential**COUNCIL**

A meeting of the University Council was held by circular 23 June 2017.

Alastair McDougall
Secretary

1 Collaborating Organisation Agreement – Australian Research Council Centre of Excellence for Climate Extremes

17/circ3/1 Council delegated authority to the Vice-Chancellor to sign the Australian Research Council Centre of Excellence for Climate Extremes Collaborating Organisation Agreement, subject to appropriate legal and financial advice.

2 Australian Synchrotron Bright Funding Agreement

17/circ3/2 Council delegated authority to the Vice-Chancellor to sign the Australian Synchrotron Bright Funding Agreement subject to appropriate legal and financial advice.

3 Northern Transformation funding agreement from State Government

17/circ3/3 Council delegated authority to the Vice-Chancellor to sign the proposed funding agreement from the State Government for the first [REDACTED] Grant Deed for their [REDACTED] contribution to the Northern Transformation project.

Council

The University Council met in the President's room, University of Tasmania Stadium, on Friday, 30 June 2017, starting at 12.11pm.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Peter Rathjen), Mr Clark Cooley, Dr Peter Davis, Mr Rhys Edwards, Professor Dom Geraghty, Mr Harvey Gibson, Mr Paul Gregg, Professor Kwong Lee Dow, Ms Pip Leedham, Mr Corey Peterson and Ms Leanne Topfer.



Mr Alastair McDougall attended as Secretary.

SECTION 1 - MEMBERS ONLY

1.1 *Members Only

Members of Council met in closed session. The Vice-Chancellor absented himself from the Members session.

- The Chancellor provided an update on Vice-Chancellor transition activities and noted:
 - [REDACTED]
 - [REDACTED] has been selected to assist with the recruitment process
 - Continuity is very important and will be incorporated into the selection criteria for a new Vice-Chancellor
- Council members will have an opportunity to review the draft criteria.
- The election of the student member on Council was raised and it was noted the intention is to conduct a process specifically to elect a student member, for a term of one year, separate from TUU elections and similar in nature to the election of the staff representatives.
 - A request was made for an update to future Council meetings on how demand for student accommodation was being met for 2018
 - A query was raised in respect to the timing of the item listed for the next Strategic Session scheduled for the August Council meeting. Currently the session is Strategic master planning specifically moving from Sandy Bay into the city - including financial implications and linkages to the capital planning framework. It was suggested that this matter may need to be deferred to a more suitable time.

SECTION 2 - INTRODUCTORY ITEMS

2.1 *Apologies and Attendees

1. Apologies and attendees

Mrs Sue Chen, Professor Jamie Kirkpatrick and Professor Di Nicol were granted leave of absence. Professor Dom Geraghty attended as Acting Chair of Academic Senate.



2. Declaration of interest

3. Minutes and actions

30-06-2017_UC_1727-877

Council confirmed the minutes of the meeting held on 19 May 2017 and the meeting held by circular in June 2017, as amended.

30-06-2017_UC_1727-878

Council received the report showing progress on all outstanding items from previous Council meetings.

2.2 *Items to be starred / Motions on unstarred items

Item 4.3 University Foundation Review was starred [REDACTED] request.

These items were passed in a block-

- 4.5 University Co-operative Bookshop tenancy
- 5.2 Academic Senate Membership
- 6.2 Ceremonial and Honorary Degrees Committee
- 6.3 Minutes of Council Committees
- 8.1 Reissue of award testamur.

Professors [REDACTED]
[REDACTED] joined the meeting at 1.10pm.

SECTION 4 - VICE-CHANCELLOR'S REPORT

4.1 *Vice-Chancellor's Report

Key matters raised and discussed:

- the emerging opportunities related to defence, particularly for small to medium enterprises in the North and North-West Tasmania
- recent tours of the Melville Street apartments conducted by the Vice-Chancellor
- the impending departure of Professor Chris Earley, Dean, Tasmanian School of Business and Economics
- the need to continue to build the capability of research below the top line of leadership

30-06-2017_UC_0870-880

Council received the Vice-Chancellor's Report, including the 30 March 2017 Menzies Board and 24 May 2017 AMC Board minutes, and the attached tabled addendum.

30-06-2017_UC_0870-1051

Council requested a report on how the risks associated with demand for student accommodation in being addressed for 2018.

Professor Kwong Lee Dow left the meeting at 1.40pm

4.3 *University Foundation Review

This item was dealt with before Members Session
[REDACTED] joined the meeting at 11.20am

Key matters raised and discussed:

- the report identified four possible options

- management had met with Foundation representatives and there was acknowledgement of the need for changes to the existing model
- the principles of the recommendations were accepted and needed to be implemented but further discussion was required on how these would be implemented in the most appropriate manner.

30-06-2017_UC_2451-1043

Council endorsed the principle of the findings of the Independent Review of the structure and governance of the University of Tasmania Foundation to ensure a modern and compliant approach to fundraising and philanthropy for the University.

30-06-2017_UC_2451-1052

Council requested the detail of how those recommendations are to be implemented be reported to the next meeting of Council.

4.4 *Proposed Formation of the College of Arts, Law and Education

The significance of the formation of the College of Arts, Law and Education was acknowledged by Council.

30-06-2017_UC_7797-941

Council approved the formation of the College of Arts, Law and Education.

30-06-2017_UC_7797-942

Council approved the change of school name from "Tasmanian College of the Arts" to "School of Creative Arts".

30-06-2017_UC_7797-943

Council approved the amendments to:

- Governance Level Principle 8 – Public Relations and Communications
- Governance Level Principle 12 - Academic Standards
- Ordinance 14 – Academic Structure and the associated Academic Structure Policy
- Ordinance 8 – Student Complaints
- Delegations Policy - Schedule of Financial Delegation

to incorporate the College of Arts, Law and Education and the Pro Vice-Chancellor (Arts, Law and Education) and other minor updates.

4.5 University Co-operative Bookshop tenancy, Elizabeth St, Hobart

30-06-2017_UC_1686-946

Council delegates to the Vice-Chancellor, authority to sign (subject to appropriate legal and financial advice) a lease for the University Co-operative Bookshop to occupy premises in the University's Hobart Apartments Complex, corner Melville and Elizabeth Streets, [REDACTED].

SECTION 5 - ACADEMIC SENATE

5.1 *Academic Senate

30-06-2017_UC_8991-939

Council received the draft minutes of the Academic Senate meeting held on 26 May 2017 and the report of that meeting.

5.2 Academic Senate Membership

30-06-2017_UC_0733-940

Council approved the amendments to Ordinance 13 (Academic Senate) to incorporate the College of Arts, Law and Education.

SECTION 6 - COUNCIL COMMITTEES

6.1 * Report from Chair of Audit & Risk Committee

Key matters raised and discussed:

- There was acknowledgement that the activities of the Audit & Risk Committee were substantial and there was discussion on the extent of resources required to monitor implementation of actions arising from recommendations to the committee
- Compliance is an area requiring resourcing and attention
- The outcome from the follow up on the Special Programs internal audit report were considered positive.

30-06-2017_UC_4234-961

Council received the report from the Chair of Audit & Risk Committee, together with the attachments to that report.

6.2 Ceremonial and Honorary Degrees Committees

30-06-2017_UC_6739-937

Council approved the inaugural Benefactor Robes be awarded to Dr David Warren in recognition of his \$2.6 million gift, which enabled the University of Tasmania to establish the first Endowed Chair.

30-06-2017_UC_6739-983

Council noted the introduction of a \$20.00 ticket price for supplementary graduation ceremony tickets available for purchase through box offices. External box offices would continue to charge their standard booking fees on top of the ticket price.

6.3 Minutes of Council Committees

30-06-2017_UC_4069-881

Council received the draft minutes of the Audit and Risk Committee meeting held on (30 May 2017).

SECTION 7 - CHIEF OPERATING OFFICER'S REPORT

7.1 *Operational Report

30-06-2017_UC_7459-882

Council received the Chief Operating Officer's Report.

SECTION 8 - CONFIDENTIAL ITEMS/GRADUATION

8.1 *Graduation in Absentia and Conferring of Awards

30-06-2017_UC_7643-945

Council approved the applications for the conferring of awards (list attached).

8.2 * Reissue of award testamur under new name

30-06-2017_UC_4009-947

Council approved the issue of a new award testamur to [REDACTED], Bachelor of Information Systems, originally conferred 8 July 2016

8.3 *Other Business and 2017 Meetings

1. Other Business.

There was no other business.

2. Confidential items

All items are to remain confidential until officially announced, or until members are advised otherwise.

3. 2017 Meetings

Remaining meeting dates for 2017 –

- 11 August (Hobart)
- 22 September (Hobart)
- 10 November (Hobart)
- 8 December (Launceston)

The Strategic and Performances Sessions scheduled for 11 August 2017 are-

- Strategic session- Strategic master planning specifically moving from Sandy Bay into the city - including financial implications and linkages to the capital planning framework (subject to resolving suitability of timing)
- Performance session- Commercialisation (Brigid Heywood)

The Meeting closed at 2:11 PM.

Council

The University Council met in the Council room, Sandy Bay campus on Friday, 22 September 2017, starting at 12 noon.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Peter Rathjen), Mrs Sue Chen, Mr Clark Cooley, Mr Rhys Edwards, Mr Harvey Gibson, Mr Paul Gregg, Professor Jamie Kirkpatrick, Professor Kwong Lee Dow, Ms Pip Leedham and Professor Di Nicol.



Mr Alastair McDougall attended as Secretary.

SECTION 1 - MEMBERS ONLY

1.1 *Members Only

Members of Council met in closed session and the following matters were raised:

Professor Rathjen left the meeting at 12.01pm
Professor Rathjen rejoined the meeting at 12.13pm
Mr Rhys Edwards joined the meeting at 12.20pm

2. Science and Engineering College restructure

A query was raised in respect to the quality of facilities within the Engineering buildings on Sandy Bay campus, and their impact on any accreditation that the University is required to maintain to deliver courses. This matter was raised in light of the Sandy Bay campus walk around by Council members to consider the existing built environment prior to the Council meeting.

3. Reallocation of the Deputy Vice Chancellor – Students and Education portfolio

A query was raised in respect to the replacement of Professor David Sadler's role of Deputy Vice Chancellor – Students and Education. Clarification as to how the Deputy Vice Chancellor – Students and Education's portfolio had been reallocated was provided to members.

4. Appointment of Professor

:

• [REDACTED]

█ [REDACTED]
would assume the role of Deputy Provost during the transition to the new Vice
[REDACTED]

• [REDACTED]

█ [REDACTED]

█ [REDACTED]

█ [REDACTED]

[REDACTED]

[REDACTED]

22-09-2017 UC 7789-1766

[REDACTED]

Professor [REDACTED] rejoined the meeting at 12.22pm

1.2 * Remuneration and Nominations Committee

1. Council Succession Planning

22-09-2017 UC 0904-1638

Council established the Extended Nominations Committee, in accordance with its terms of reference, to consider the options presented for the appointment or reappointment of Council

members whose terms expire on 31 December 2017.

2. Vice-Chancellor Acting Arrangements

22-09-2017_UC_0904-1764

Council confirmed the appointments of Professor [REDACTED] as Acting Vice-Chancellor and Professor [REDACTED] as Acting Provost from 30 October 2017 to 31 December 2017, or until the incoming Vice-Chancellor commences.

3. Appointment to Board of the Tasmania University Union

22-09-2017_UC_0904-1765

Council appointed Professor [REDACTED] to the Board of the Tasmania University Union for a term ending 31 December 2018.

1.3 *Ceremonial and Honorary Degrees Committee

22-09-2017_UC_3812-1640

Council resolves to confer an honorary Doctor of Letters (DLitt) degree on Professor [REDACTED]
[REDACTED]n

22-09-2017_UC_3812-1641

Council resolves to confer an honorary Doctor of Laws (LLD) degree on the [REDACTED]
[REDACTED]

22-09-2017_UC_3812-1642

Council resolves to confer an honorary Doctor of Letters (DLitt) degree on Professor [REDACTED]
[REDACTED]

22-09-2017_UC_3812-16430

Council approved the conferral of the title Emeritus Professor on Professor [REDACTED].

22-09-2017_UC_3812-1644

Council approved the conferral of the title Emeritus Professor on [REDACTED]

22-09-2017_UC_3812-1645

Council approved the amendment to Schedule 1 of Ordinance 33 Academic Dress to reflect the use of the colour purple (Medical Science) for all Dementia Degree graduands.

22-09-2017_UC_3812-1646

Council approved minor amendments to the layout of textual elements on testamurs, to take effect from 30 November 2017.

SECTION 2 - INTRODUCTORY ITEMS

2.1 *Introductory Items

1. Apologies

Dr Peter Davis, Mr Corey Peterson and Ms Leanne Topfer were granted leave of absence.

2. Declarations of interest

There were no new declarations of interest.

3. Minutes

22-09-2017_UC_8435-1703

Council confirms the minutes of the meetings held on 11 August 2017 and 29 August 2017.

4. Actions

22-09-2017_UC_8435-1704

Council received the report showing progress on all outstanding items from previous Council meetings.

2.2 *Items to be starred / Motions on unstarred items

Item 4.3 College of Sciences and Engineering was starred at the request of Professor Kirkpatrick

The motions relating to the unstarred items were passed in a block-

3.1 Meeting Dates

4.4 College Nomenclature

8.2 Revocation of an award.

SECTION 3 - CHANCELLOR'S REPORT

3 Chancellor's Report

3.1 2018 Meeting Dates

22-09-2017_UC_9571-1639

Council received the proposed University of Tasmania calendar for 2018 and noted the Council and Committee meeting dates.

SECTION 4 - VICE-CHANCELLOR'S REPORT

4.1 *Vice-Chancellor's Report

22-09-2017_UC_2882-1657

Council received the Vice-Chancellor's report, including the 25 May 2017 Menzies Board minutes.

4.2 *Southern Infrastructure Strategy

Council members were provided with a strategic presentation in respect to the Southern Infrastructure Strategy prior to the Council meeting. It was resolved that:

22-09-2017_UC_8435-1703

Council members are to provide to the Council Secretary by email any questions they may have for management in respect to the Southern Infrastructure Strategy presentation.

4.3 *College of Sciences and Engineering

The following matters were discussed:

- A query was raised in respect to the extent of consultation with staff that had taken place in respect to the formation of the College and also in respect to the extent of costs associated with administrative reorganisation of the University in recent years. Management responded to this query indicating that extensive consultation had taken place across the University including through the Academic Division and Academic Senate. It was noted that this consultation importantly resulted in feedback which led to amendments to proposed structures.
- A query was raised in respect to the role that the Australian Maritime Collage (AMC) Board may play in the new structure, particularly in respect to work health and safety obligations. It was suggested that consideration be given to how these obligations are discharged by the University as the AMC is integrated into the College structure.

22-09-2017_UC_7996-1658

Council approved the formation of the College of Sciences and Engineering.

4.4 College Nomenclature

22-09-2017_UC_5975-1705

Council noted the nomenclature framework which will be applied to the academic units of the University as the College model is adopted.

4.5 High Performance Soils CRC – Major Partners Agreement

22-09-2017_UC_8800-1750

Council-

1. delegated authority to the Vice-Chancellor to sign, subject to appropriate legal and financial advice, the High Performance Soils Cooperative Research Centre (CRC) Major Partners Agreement.
2. delegated authority to the Vice-Chancellor to approve and sign any future minor and administrative amendments in relation to this contract, subject to appropriate advice.

SECTION 5 - ACADEMIC SENATE

5 Academic Senate

5.1 *Academic Senate

An update was provided to Council noting:

- That the most recent meeting of Academic Senate was the Vice Chancellor's last
- The significant volume of activity which had occurred in respect to Rules 2 & 3 and that further consultation was required.
- The discussion in respect to the formation of the College of Sciences and Engineering and in particular the functioning of the College Board.
- Further clarification being required in respect to third party teaching arrangements particularly in respect to the arrangement with the Foundry
- The receipt of an initial draft report of the external review of Academic Senate and that this required further consideration and consultation prior to being finalised.

22-09-2017_UC_4494-1706

Council received the verbal report from the Chair of Academic Senate.

SECTION 6 - COUNCIL COMMITTEES

6 Council Committees

6.1 *Report from the Chair of Audit & Risk Committee

An update was provided to Council noting:

- The accounting complexity in respect to some of the matters requiring resolution in the finalisation of the 2017 financial statements
- The focus of the Executive Risk Presentation – Tasmanian School of Business & Economics on the importance of accreditation. Also noted was the absence of sufficient detail in report in respect to the mitigations of identified key risks.
- The revision of the nominated whole of University Strategic Risks following recent workshops conducted with management.
- The adverse findings of the [REDACTED] internal audit report and acknowledgement of subsequent improved results on further detailed internal audit testing
- The diligence with which IT have addressed the many internal audit recommendations.
- The recent appointment of the Associate Director Compliance and the need to address the outstanding internal audit actions particularly in respect to conflicts of interest.

22-09-2017_UC_2915-1631

Council received the Financial Audit Strategy.

22-09-2017_UC_2915-1632

Council received the Tasmanian School of Business and Economics – Executive Risk Presentation.

22-09-2017_UC_2915-1633

Council received the Whole of University Strategic Risk Profile update August 2017.

22-09-2017_UC_2915-1634

Council received the Higher Education Standards Framework Preparedness internal audit

report – August 2017.

22-09-2017_UC_2915-1635

Council received the Payroll Data Analytics internal audit report – August 2017.

22-09-2017_UC_2915-1636

Council received the Virtualisation and Mass Storage security review.

22-09-2017_UC_2915-1637

Council received the Internal Audit Recommendations Progress Report.

6.2 * Report from Chair of Built Environment & Infrastructure Committee

1. Proposed purchase of Crown land at Taroona

22-09-2017_UC_7198-1707

Council approved the purchase of Crown Land, (2.990ha) adjacent to the existing IMAS site at Taroona, for the primary purpose of; researching the ability to grow and farm rock lobster on a commercial scale; and creating a research/innovation precinct that is pre-eminent for future aquaculture research in Australia.

2. Brand Identity System

22-09-2017_UC_7198-1767

Council-

- received a presentation on the University of Tasmania Brand Identity System.
- approved the University of Tasmania Brand Identity System, noting that further applications of the brand and accompanying style guide will be developed based on this Brand Identity System.

6.3 *Report from Chair of Finance Committee

An update was provided to Council noting:

- The on-going uncertainty in respect to Federal Government policy settings and that on this basis the 2018 budget will be predicated of what is known at present. It was also noted that the University is well placed financially to deal with this current uncertainty
- There were no significant issues expected to adversely impact the 2017 forecast position
- The need to consider the University's investment portfolio and how this is best managed in the future. This included discussion on the performance of the University's current investment advisers.
- The increased scale and complexity of the investment portfolio and the potential need for a greater degree of in-house capability to more effectively manage the portfolio in conjunction with external investment advisers.
- Recent constructive meetings with representatives of the University Foundation in respect to the implementation of the recommendations arising from the independent review of the Foundation

1. Budget Update 2018

22-09-2017_UC_2487-1768

Council received the 2018 Budget update.

2. Investment of Funds – PBSA Transaction

22-09-2017_UC_2487-1769

Council approved the investment of the net funds received from the Purpose-Built Student Accommodation (PBSA) agreement into the University's long term investment portfolio.

3. Investment Advisor Panel

22-09-2017_UC_2487-1770

Council-

1. received the update on the University's investment performance and activities of the Investment Advisory Panel.
2. noted the performance of the University's investment in [REDACTED].

4. Student Accommodation transaction update

22-09-2017_UC_2487-1771

Council received the update on the Student Accommodation Transaction.

SECTION 7 - COUNCIL COMMITTEES

7.1 *Chief Operating Officer's Report

An update was provided to Council noting:

- The success of international student numbers and their impact on the 2017 financial forecast
- The expectation that a paper updating Remuneration and Nominations Committee in respect to the Enterprise Bargaining Agreement was expected shortly.

22-09-2017_UC_1513-1660

Council received the Chief Operating Officer's Report.

SECTION 8 - COUNCIL COMMITTEES

8 Other Business

8.1 *Graduation in Absentia and Conferring of Awards

22-09-2017_UC_1890-1661

Council approved the applications for the conferring of awards.

| Student ID | Award Formal Name 1 | Award Title |
|------------|---------------------|---------------------------------------|
| 396236 | [REDACTED] | Graduate Diploma of Clinical Pharmacy |

| | | |
|--|--|---|
| | | Graduate Diploma of Clinical Pharmacy |
| | | Diploma of Dementia Care |
| | | Graduate Certificate in Nursing (Clinical Nursing and Teaching) |
| | | Graduate Diploma of Legal Practice |
| | | Graduate Diploma of Clinical Pharmacy |
| | | Graduate Diploma of Legal Practice |
| | | Bachelor of Nursing |
| | | Graduate Diploma of Clinical Pharmacy |
| | | Graduate Certificate in Nursing (Renal Nursing) |
| | | Diploma of Dementia Care |
| | | Graduate Diploma of Legal Practice |
| | | Graduate Certificate in Nursing (Cardiovascular Nursing) |

8.2 Revocation of an award

22-09-2017_UC_5967-1659

Council revoked the award of Bachelor of Fine Arts (incorrectly awarded 17 December 2015) to [REDACTED]).

8 Other Business

8.3 *Other Business, Confidential Items and Future meetings

1. Other Business

The Chancellor thanked Vice-Chancellor Professor Peter Rathjen noting that his relationship with the Vice-Chancellor's had strengthened during their time of working closely together and that this underpinned recent successes at the University.

The Chancellor recorded formal thanks to Vice-Chancellor and President, Peter Rathjen, for the profound and positive mark he has left on the University over the last 6 ½ years. The University Council wishes him well in his new role at the University of Adelaide.

2. Confidential Items

All items are to remain confidential until officially announced, or until members are advised otherwise.

3. Meeting & Function Dates

Remaining dates for 2017-

- 10 November (Hobart)
- 8 December (Launceston).

Meeting closed at 2.09pm

Council

The University Council met in the Council room, Sandy Bay campus and the Executive Meeting room 2, Newnham campus, on Friday, 11 August 2017, starting at 11.39am.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Peter Rathjen), Mrs Sue Chen, Mr Clark Cooley, Dr Peter Davis, Mr Rhys Edwards, Mr Paul Gregg, Professor Jamie Kirkpatrick, Professor Kwong Lee Dow, Ms Pip Leedham, Professor Di Nicol, Mr Corey Peterson and Ms Leanne Topfer.



Mr Alastair McDougall attended as Secretary.

SECTION 1 - MEMBERS ONLY

1.1 *Members Only

Members of Council met in closed session.

The Vice-Chancellor left the meeting at 11.39am

1.2 *Update on VC recruitment process

The Chancellor provided an update to members in respect to activities since the June 2017 Council meeting. These activities included:

- Formal appointment of Cordiner King as executive search consultants following a competitive process, with Dr Sean Davies leading the search. Dr Davies has met with members of the Remunerations and Nominations Committee, members of the Senior Executive and some members of the Selection Panel
- Formal notification of Vice-Chancellor's departure was received on 16 July 2017
- A broad timeline for recruitment has been agreed
- Emails have been sent to University staff, students, alumni and key stakeholders providing an update on the process and advising that the Provost will assume the Acting Vice-Chancellor role from 30 October with the Vice-Chancellor on leave from this time until 31 December 2017.
- An advertisement was placed on 2 August 2017 in the Australian and online in the UK Times
- A candidate pack has been prepared and is available to applicants (a copy was sent to Council members earlier this week)
- Closure for applications for the Vice-Chancellor role is 1 Sept 2017
- Interviews are tentatively scheduled to occur during September and October 2017 subject to Selection Panel availability.

11-08-2017_UC_2342-1282

Council received the update on the recruitment process for a new Vice-Chancellor

██████████ returned at 11.46am
██████████ departed at 11.40am

1.3 *University Foundation Review

The Chancellor provided an update to members in respect to independent review of the University Foundation and in particular the matters resolved in the meeting with the Foundation Board.

There was discussion and clarification of outcomes from the meeting with the Foundation Board.

30-06-2017_UC_2451_1266

Council received the update on the review of the University Foundation.

1.4 *Student Member on Council

The Chancellor provided an update to members on this matter:

- There currently isn't an established process within the University to conduct an election for a student member on Council and more detailed work is required to develop a process.
- Timing does not permit the development and conduct of an election process for 2017.
- An interim process is proposed for 2017 in order to appoint a student member on Council which will include:
 - Development of a position statement and eligibility criteria
 - An advertised and promoted call for expressions of interest
 - An interview process to identify a preferred applicant.

11-08-2017_UC_4080_1264

Council resolved to appoint as the 2018 student member on Council the student who is endorsed as the preferred applicant following an expression of interest and interview process conducted by a panel to include representatives from Council, the TUU and Student Experience.

11-08-2017_UC_4080_1375

Council noted that the necessary documentation to conduct a student election for the 2019 year will be drafted and submitted for endorsement to allow an election to be conducted well in advance of the end of Semester 2, 2018.

1.5 Release of recent staff survey results

A member raised a query in respect to the release of results from recent staff surveys on the basis that it was perceived that there was increased staff unhappiness particularly within the University's academic community.

The Vice-Chancellor responded that:

- surveys had been conducted to assist management identify areas requiring specific attention and on that basis results would not be released broadly to staff.
- A key areas of focus is to develop mid-level leadership within the University and targeted staff development activities were underway.

11-08-2017_UC_

Council requested a report on the status of the Communications Strategy.

[REDACTED] joined the meeting at 12.08pm.

2 Introductory Items

2.1 *Introductory Items

30-06-2017_UC_1727_1259

Council confirmed the minutes of the meeting held on 30 June 2017.

30-06-2017_UC_6384-1260

Council received the report showing progress on all outstanding items from previous Council meetings.

1) Apologies and Attendees

Mr Harvey Gibson was granted leave of absence.

[REDACTED] and Mr [REDACTED] joined for the item on the Student Accommodation transaction.

2) Declaration of Interest

[REDACTED]

2.2 *Items to be starred / Motions on unstarred items

There were no additional items starred. These items were passed in a block-

3.4 Vice-Chancellor's Annual Review report

3.5 Proposed formation of the College Health and Medicine

3.6 Melville Street Apartments carpark

3.7 IMAS Taroona Sea-water pump station

3.8 iMOVE CRC Participants agreement

5.3 Minutes of Council Committees.

3 Vice-Chancellor's Report

3.1 *Vice-Chancellor's Report

The Vice-Chancellor presented his report with particular focus on the following matters:

- Results of the nationwide student survey undertaken by the Australian Human Rights and the significant effort from key staff including the appointment of [REDACTED] to the position of Pro Vice-Chancellor (Culture and Wellbeing).

- Engagement with TasTAFE including a recent meeting with the TasTAFE Executive to discuss potential co-location opportunities, pathways and articulation, and centres of excellence
- The University has just received carbon neutral certification, under the Australian Government's Carbon Neutral Program, which certifies organisations, products and services as carbon neutral against the National Carbon Offset Standard.

30-06-2017_UC_2451_1266

Council received the Vice-Chancellor's report, including the 25 May 2017 IMAS Board minutes.

11-08-2017_UC

Council received the report of the University's carbon neutral certification and endorsed Management making public statements in respect to this.

3.2 *Demand for Student Accommodation

An overview of the demand for student accommodation was provided and it was noted that demand remains strong. Jane Franklin Hall was noted as currently having capacity. There is currently sufficient demand to warrant consideration of a further housing project.

Council discussion included:

- [REDACTED]
- The desire for a broad student accommodation strategy be developed which considers an appropriate blend of accommodation models and that this be presented to Council before the end of 2017.

11-08-2017_UC_5788_1263

Council received the report on the risks associated with student demand for 2018.

11-08-2017_UC_5788_1263

Council requested a broad student accommodation strategy be developed which considers an appropriate blend of accommodation models to be presented to Council before the end of 2017.

3.3 *Acquisition of land at Inveresk

The Chief Operating Officer provided an overview of the land acquisition and how it benefits the broader transformation project.

11-08-2017_UC_

Council approved the acquisition of land at Inveresk included in the Northern Transformation [REDACTED] million budget, to deliver the benefits of the proposed master plan.

11-08-2017_UC_

Council delegated to the Vice-Chancellor (subject to appropriate financial and legal advice), the authority to acquire the land at Inveresk necessary to support the Northern Transformation project, up to an amount not to exceed his delegation ([REDACTED]).

3.4 Vice-Chancellor's Annual Review Report

11-08-2017_UC_

Council received the report of the Vice-Chancellor's Annual Review 2017.

3.5 Proposed formation of the College of Health and Medicine

11-08-2017_UC_

Council approved the formation of the College of Health and Medicine.

3.6 Melville Street Apartments Carpark

11-08-2017_UC_

Council delegated to the Vice-Chancellor, authority to sign, subject to satisfactory legal advice, a Lease with the City of Hobart to operate car parking spaces in the University's Melville Street Apartments complex [REDACTED].

3.7 IMAS Taroona Seawater Pump Station Derwent River Intake Pipeline

11-08-2017_UC_

Council delegated to the Vice-Chancellor, authority to sign, subject to satisfactory legal advice, a Licence with the State for the University to establish and maintain a sea-water intake pipe in the Derwent River, adjoining the University's property at Taroona [REDACTED].

3.8 iMOVE CRC Participants agreement

11-08-2017_UC_

Council delegated authority to the Vice-Chancellor to sign, subject to appropriate legal and financial advice, the iMOVE Cooperative Research Centre (CRC) Participants Agreement.

11-08-2017_UC_

Council delegated authority to the Vice-Chancellor to approve and sign any future minor, administrative amendments in relation to this contract subject to appropriate advice.

[REDACTED] left the meeting
[REDACTED] joined the meeting at 1.30pm

4 Academic Senate

4.1 *Academic Senate Meeting 21 July 2017

4.2 The Chair of Academic Senate provided an overview of the July 2017 meeting of Academic Senate with key areas of focus being:

- Enterprise, Innovation and Commercialisation Framework
- Proposed Formation of the College of Health and Medicine
- Progression, Retention and Attrition
- Benchmarking Course Quality Assurance and Third Party Arrangements

Council received the draft minutes of the Academic Senate meeting held on 21 July 2017 and the report of that meeting.

7 Confidential items / Graduation

7.1 *Other Business, Confidential Items and Future meetings

1) Other Business

STEM Presentation

Council, at its 11 August 2017 Strategic Session, received a presentation from the Vice-Chancellor on the proposal for the Science, Technology, Engineering and Maths (STEM) Centre and agreed

11-08-2017_UC_

Council supports the STEM Centre proposal as the University's infrastructure project. Accordingly, Council endorses the Vice-Chancellor to negotiate with Federal, State and Local Government to secure funding support.

Melville Street tour

11-08-2017_UC_

Council members undertook a guided tour of the Melville Street apartments on the evening prior to the Council meeting. [REDACTED]

2) Confidential Items

All items are to remain confidential until officially announced, or until members are advised otherwise.

3) Meeting & Function Dates

Remaining dates for 2017-

- 21 September (University Dinner)
- 22 September (Hobart)
- 10 November (Hobart)
- 8 December (Launceston)

A list of upcoming Strategic and Performances Sessions is **attached**.

Meeting closed at 2.50pm

Strictly Confidential**COUNCIL**

A meeting of the University Council was held by circular on 29 August 2017.

Alastair McDougall
Secretary

Student Accommodation Transaction

17/circ4/1 Council delegated authority to the Vice-Chancellor to negotiate and sign the final agreement, including the negotiation and execution of the PBSA Agreement and all related agreements, documents and approvals.

COUNCIL

A meeting of the University Council was held by circular in September 2017.

Alastair McDougall
Secretary

Nomination for an Honorary Degree – Professor [REDACTED]

17/circ5/1

Council resolved to confer an honorary Doctor of Letters (DLitt) on Professor [REDACTED].

Strictly Confidential**COUNCIL**

A meeting of the University Council was held by circular in October 2017.

Alastair McDougall
Secretary

North West campus funding agreement from the State Government

17/circ6/1 Council delegated authority to the Acting Vice-Chancellor to sign the proposed funding agreement from the State Government for the [REDACTED] Grant Deed for their contribution to the West Park campus as part of the \$75m commitment to the Northern Transformation project.

Council

The University Council met in the Council room, Sandy Bay campus on Friday, 10 November 2017, starting at 9.00am.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Acting Vice-Chancellor (Professor Mike Calford), Mrs Sue Chen, Mr Clark Cooley, Dr Peter Davis, Mr Rhys Edwards, Mr Harvey Gibson, Professor Jamie Kirkpatrick, Professor Kwong Lee Dow, Ms Pip Leedham, Mr Corey Peterson, Professor Dom Geraghty and Ms Leanne Topfer.

[REDACTED]

Mr Alastair McDougall attended as Secretary.

SECTION 1 - MEMBERS ONLY

1.1 *Members Only

Members of Council met in closed session and the following matters were raised:

Announcement of the new Vice-Chancellor

The Chancellor provided a brief overview of the activities to publicly announce the new Vice-Chancellor's appointment which were occurring during the day.

Coalition for Marriage event 6 October 2017

[REDACTED]

An overview of the events leading up to and subsequent to the event was provided and subject to member discussion. It was agreed that the Acting Vice-Chancellor would issue correspondence in response to the open letter within the next week and that the event hire policy be reviewed and outcomes reported to Council following the commencement of the new Vice-Chancellor.

[REDACTED] joined the meeting at 9.23am for an ITS performance presentation from [REDACTED] (Chief Information Officer).

SECTION 2 - INTRODUCTORY ITEMS

2.1 *Introductory Items

1. Apologies

Mr Paul Gregg was granted leave of absence.

2. Declarations of interest

3. Minutes

11-10-2017_UC_8435-1703

Council confirmed the minutes of the meetings held on 22 September 2017 and the minutes held by circular in September and October 2017.

4. Actions

11-10-2017_UC_8435-1704

Council received the report showing progress on all outstanding items from previous Council meetings.

2.2 *Items to be starred / Motions on unstarred items

The motion relating to the unstarred item was passed in a block-

5.3 Council minutes.

5.1 & 5.2 *Southern Infrastructure Strategy

████████████████████ and ██████████████████████ joined the meeting at 10.30am

Council members were provided with a strategic presentation in respect to the Southern Infrastructure Strategy prior to the Council meeting. Management provided an overview of the presentation previously made to Built Environment and Infrastructure Committee and Finance Committee which was followed by discussion. Key points of focus included:

- The current state of the Sandy Bay campus with particular regard the requirements for a modern University, the academic perspective, lack of growth in students numbers on this site, the impact on student experience and the ability to interact with business.
- An overview of the presentations provided to both Built Environment and Infrastructure Committee and Finance Committee in respect to Southern Infrastructure which focused on:
 - The University's future infrastructure needs and competitor activity
 - adequacy of existing infrastructure
 - The eight principles which have guided activity to date and preliminary consideration of three options
 - Outcomes of a high level assessment of the three options against the guiding principles

Members engaged in discussion including:

- Questioning how the criteria had been applied and quantified in assessing each of the options.

- Noting that further, more detailed work, is required before any decisions are made in respect to the location of the southern campuses.
- The need to give consideration to the extent of resource and effort to be directed to the detail and analysis supporting each of the options.
- The need to ensure that detailed analysis is undertaken with appropriate detail and rigor and the desire for data to support assessments.
- The period for not resolving a way forward is becoming increasingly shorter
- A masterplan was developed over a decade ago and little has been progressed in respect to the future of the Sandy Bay campus.
- The tendency for newer higher educational institutions to locate campuses either in central business districts or very close by.
- The need to consider an outcome which does not include receipt of financial support from the Federal Government for the proposed STEM development.
- The importance of maintaining a sustainable operating surplus.

[REDACTED] left the meeting at 11.22am
 [REDACTED] and [REDACTED] left the meeting at 11.35am

11-10-2017_UC_8435-1703

That Council approves the development of a masterplan business case for a Hobart CBD campus and the future use of the Sandy Bay campus, so an informed decision can be made about the future of the southern campus.

11-10-2017_UC_8435-1703

That Council approves the development of a detailed financial and socio-economic analysis as part of the masterplan business case for a Hobart CBD campus and the future use of the Sandy Bay campus, with the analysis to include a comparison against a realistic alternative.

SECTION 3 - VICE-CHANCELLOR'S REPORT

4.1 *Vice-Chancellor's Report

The Acting Vice-Chancellor presented the Vice-Chancellor's report with focus and discussion including:

- An update on the status of Enterprise Bargaining Agreement negotiations noting that there is a proposed meeting with the National Tertiary Education Union (NTEU) in late November 2017 which is expected to conclude negotiations. It was noted financials outcomes would be reported through Remuneration & Nominations Committee when known.
- The on-going uncertainty of Federal Government funding given the reform bill did not pass the Senate. Notwithstanding it is expected that funding cuts will progress and that the nature and extent of at least some of these will be known following release of the Government's mid-year economic financial outlook update in late November / early December 2017.
- The outstanding results for the University following recent Australian Research Council grant announcements.
- Expected improved student attrition results.

[REDACTED]

Discussion matters raised by members included:

- The impact on reputation and resulting student enrolments of a greater degree of granularity in the reporting of Times Higher rankings particularly for less well performed faculties.
- The need to ensure that risks associated with commercialisation of the University's research into rock lobster production are actively monitored and managed.

Management acknowledged the matters raised and provided responses to Council.

11-10-2017_UC_2882-1657

Council received the Vice-Chancellor's report, including the 14 & 15 September 2017 AMC Board minutes.

SECTION 4 - ACADEMIC SENATE

5 Academic Senate

5.1 *Academic Senate

An update was provided to Council noting in particular key matters raised at the meeting of Academic Senate on 3 November 2017 including discussion associated with the:

- recent independent review of Academic Senate.
- growing demand for student spaces in the Hobart central business district.

11-10-2017_UC_4494-1706

Council received:

- the verbal report from the Chair of Academic Senate
- the draft minutes of the Academic Senate meeting held on 15 September 2017 and the report of that meeting.

SECTION 5 - COUNCIL COMMITTEES

6 Council Committees

5.1 *Report from Chair of Built Environment & Infrastructure Committee

Key matters highlighted in presentation of the report are detailed in the Chair's report to Council.

Inveresk Masterplan Additional Land Strategy

11-10-2017_UC_4494-1706

Council approved the proposed use of the additional parcels of land acquired through the asset exchange with the City of Launceston for the relocation of the National Automobile Museum of Tasmania.

5.2 *Report from Chair of Finance Committee

Key matters highlighted in presentation of the report are detailed in the Chair's report to Council.

The matter of the status of discussions with the Foundation to implement the actions arising from the independent review was raised with the desire to ensure that this activity be completed as soon as practicable. The Chief Operating Office provided an update as to status and reported that the joint University and Foundation working party were resolving the way forward in a constructive manner.

5.2 Minutes of Council Committees

11-10-2017_UC_4494-1706

Council received the draft minutes of the 14 September and 17 October 2017 Built Environment & Infrastructure Committee meetings and the draft minutes of the 15 September and 23 October 2016 Finance Committee meetings.

██████████ joined the meeting and was introduced to Council at 1.57pm

The Chancellor vacated the Chair and the Chair was assumed by the Deputy Chancellor, Mr Harvey Gibson. The Chancellor and ██████████ departed the meeting at 2.10pm.

SECTION 6 - CHIEF OPERATING OFFICER

6.1 *Chief Operating Officer's Report

An update was provided to Council noting:

- An update on the 2017 forecasted financial result
- An approach has been made by the owners of the Philip Smith building to discuss the potential acquisition of this property on the Domain site.
- An update on the final stages of the 2018 budget process including the proposed final review by the Acting Vice-Chancellor and sensitivity analysis yet to be undertaken prior to consideration by Finance Committee.

11-10-2017_UC_1513-1660

Council received the Chief Operating Officer's Report.

SECTION 7 - OTHER BUSINESS

7.1 *Graduation in Absentia and Conferring of Awards

11-10-2017_UC_1890-1661

Council approved the applications for the conferring of awards.

7.2 *Other Business, Confidential Items and Future meetings

1. Other Business

There was no other business raised for discussion.

2. Confidential Items

All items are to remain confidential until officially announced, or until members are advised otherwise.

3. Meeting & Function Dates

Remaining date for 2017-

- 8 December (Launceston).

Meeting closed at 2.13pm

Council

The University Council met in the AMC Board room, Newnham campus and by video conference on Friday, 8 December 2017, starting at 9.00am.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Acting Vice-Chancellor (Professor Mike Calford), Mrs Sue Chen, Dr Peter Davis, Mr Rhys Edwards, Professor Dom Geraghty, Mr Harvey Gibson, Professor Jamie Kirkpatrick, Professor Kwong Lee Dow, Ms Pip Leedham, Mr Corey Peterson and Ms Leanne Topfer.



Mr Alastair McDougall attended as Secretary.

SECTION 1 - MEMBERS ONLY

1.1 *Members Only

Members of Council met in closed session and the following matters were raised:

Presentations from College Executive Deans in 2018:

- To enable more detailed consideration and discussion, College Executive Deans should be scheduled to present to Council on College performance and activities progressively throughout 2018.

Publishing of Council minutes:


- Professor Kirkpatrick questioned why the minutes of Council are not available on the University intranet. It was resolved that this matter would be considered and reported back to Council at a future meeting.

TEQSA

- Council were informed of a request from TEQSA for Council related documentation, including Council minutes, reports and presentations, for consideration as part of their upcoming review of the University.

1.2 *Remuneration and Nominations Committee

The Extended Remuneration and Nominations Committee and Remuneration and Nominations Committee met on Thursday 7 December 2017 to consider a range of matters.

 left the meeting at 11.21am and returned at 11.31am.

1. Enterprise Bargaining Agreement update

A verbal update was provided to Council on the progress and status of enterprise bargaining agreement activities. Key matters noted included:

08-12-2017_UC_3003-2250

Council noted the enterprise bargaining agreement update.

2. Council appointments by the Minister for Education and Training and by the University Council

The matter of appointments by the Minister for Education was discussed and the need to proactively manage potential, perceived and actual conflicts of interest in respect to [REDACTED] appointment was raised given her current role as [REDACTED]. It was noted that Council has previously had members of Council who had been in this role and that it would be managed on a case by case basis.

The timeframe for confirming the ministerial appointment was drawn out and took in excess of 6 months to receive ministerial approval.

08-12-2017_UC_3003-2323

Council noted that the Minister has agreed to the reappointment of Mrs Sue Chen and the appointment of Ms Jenny Gale to the University Council, both for 3-year terms ending 31 December 2020.

Mr Rhys Edwards, Ms Pip Leedham left the meeting at 11.32am and returned at 11.35

08-12-2017_UC_3003-2324

Council:

- appointed Mr Rhys Edwards to the University Council for a 1-year term ending 31 December 2018
- reappointed Ms Pip Leedham to the University Council for a 3-year term ending 31 December 2020.

3. Student appointed by Council

A short video from [REDACTED] was played to members with particular focus on the student member appointment by Council. Key matters noted by [REDACTED] included:

- The process for section worked exceedingly well and resulted in three appointable candidates.

08-12-2017_UC_3003-2325

Council appointed Ms Tania Price as the student member appointed by Council for a 1-year term, ending 31 December 2018.

4. Council Committee Appointments

4.1 Audit & Risk Committee

08-12-2017_UC_3003-2326

Council reappointed Ms Janelle O'Reilly to the Audit & Risk Committee for a 3-year term ending at the first Council meeting in 2021.

4.2 Built Environment & Infrastructure Committee

██████████ noted his current role within ██████████) may present a conflict of interest in certain circumstances should he be appointed to this committee. ██████████ noted he would endeavor to operate in an open and transparent manner to identify and proactively manage conflicts of interests if and when they arise.

The following matters were raised and considered by Council:

- ██████████ proposed appointment to Built Environment & Infrastructure Committee was discussed given his substantive role within the ██████████ and the need to manage potential, perceived and actual conflicts of interest that may arise. It was noted that Mr ██████████ skills would be particularly useful on this Committee. It was agreed that the Chancellor would formally write to the Acting Vice-Chancellor and Chief Operating Officer to acknowledge this conflict of interest and how it would be addressed in practice.
- The proposed retention of the current Chair of Built Environment & Infrastructure Committee, Dr Davis. Notwithstanding Dr Davis will no longer be a member of Council from 1 January 2018, it was noted that the proposed Chair of this committee was comfortable that this would not present impediment to the effective operation of the Committee.

Mrs Sue Chen, Mr Corey Peterson and Dr Peter Davis left the meeting at 11.44am and returned at 11.49am

08-12-2017_UC_3003-2327

Council:

- appointed Mrs Susan Chen as Chair of the Built Environment and Infrastructure Committee for a 3-year term ending 31 December 2020
- appointed Dr Peter Davis as a member for a 3-year term ending 31 December 2020
- reappointed Mr David Button as a member for a 2-year term ending 31 December 2019
- appointed Mr Corey Peterson as a member for a 1-year term ending 31 December 2018.

08-12-2017_UC_3003-2328

Council approved the increase in membership of the Built Environment and Infrastructure Committee to 4 other members appointed by Council.

4.3 Finance Committee

Mr Rhys Edwards and Ms Pip Leedham left the meeting at 11.50am and returned at 11.51am

08-12-2017_UC_3003-2329

Council:

- reappointed Mr Rhys Edwards as Chair of Finance Committee for a 1-year term ending 31 December 2018
- reappointed Ms Pip Leedham as a member of Finance Committee for a 3-year term ending 31 December 2020.

5 Institute Board Appointments

08-12-2017_UC_3003-2330

Council:

- reappointed Mr Paul Gregg as Chair of the Australian Maritime College (AMC) Board for a 2-

08-12-2017_UC_3003-2333

Council appointed Dr Damian Bugg AM QC, Mr Valentine Smith, Associate Professor Ashley Townsend, Mr Gerald Loughran and Mr Nick Cretan to the Board of the University of Tasmania Foundation Incorporated for the period 8 December 2017 until 30 June 2018 and Mr David Clerk's appointment be extended until 30 June 2018.

08-12-2017_UC_3003-2334

Council noted that:

- [REDACTED]

Mr Harvey Gibson left the meeting at 12.25pm

1.3 * Ceremonial & Honorary Degrees Committee

1. Amendment to Conferral Scripting at Graduation Ceremonies

08-12-2017_UC_9476-2272

Council approved an amendment to the wording for the conferral of degrees and awarding of diplomas used during graduation ceremonies.

2. Emeritus Professor Nomination

08-12-2017_UC_9476-2335

Council approved the conferral of the title Emeritus Professor on Professor [REDACTED].

Mrs Sue Chen left the meeting at 12.56pm

[REDACTED] joined the meeting at 12.56pm

SECTION 2 - INTRODUCTORY ITEMS

2.1 *Introductory Items

1. Apologies

Mr Clark Cooley and Mr Paul Gregg were granted leave of absence.

2. Declarations of interest

There were no new declarations of interest declared at this time other than the matters identified in Members Only section of the meeting.

3. Minutes

08-12-2017_UC_9686-2232

Council confirmed the minutes of the meetings held on 10 November 2017.

4. Actions

08-12-2017_UC_9686-2233

Council received the report showing progress on all outstanding items from previous Council meetings.

2.2 *Items to be starred / Motions on unstarred items

Item 4.1 External Review of Academic Senate was starred at the request of [REDACTED].

The motions relating to the unstarred items were passed in a block-

3.3. Formation of Colleges - Amendments to Ordinances, Governance Level Principles and Policies

3.4 Alignment of TSBE with the College Model

5.3 Minutes of Council Committees.

SECTION 3 - VICE-CHANCELLOR'S REPORT

3.1 *Vice-Chancellor's Report

The Acting Vice-Chancellor presented the Vice-Chancellor's report with focus and discussion including:

- Potential funding solutions for the proposed STEM development.
- Professor [REDACTED] recent appointment to the Board of TasTAFE
- The recently conducted Salmon Symposium conference held at the University which addressed a range of topics including the need to revitalise salmon farming in Tasmania
- The status of the [REDACTED] This resulted in discussion to clarify the timeline of events and other aspects of this arrangement and a request that regular updates be provided to the respective chairs of Audit & Risk and Finance Committee.
- An update on the National Ship Building College and the outcome of the recent tender process.

08-12-2017_UC_8173-2231

Council received the Vice-Chancellor's report, including the 23 November 2017 AMC Board minutes, the 31 August 2017 IMAS Board minutes and the tabled Vice-Chancellor's tabled addendum.

3.2 * Review of Delegations Framework

The delegations framework was presented to Council. Discussion included:

- The extent of activity to develop the new framework and consult widely with key impacted forums and individuals. It was noted that the draft framework has been considered by Senior Management Team and Finance Committee.
- A number of new concepts have been introduced including distinction between budgeted and unbudgeted expenditure and the introduction of delegation profiles.
- Noting that the policy had only recently been issued to the Policy Network and that once feedback has been incorporated into the framework, the documentation return to Council for final approval.
- Acknowledging that this framework would be subject to review on or around June 2018 to consider the first six months of operation and to enable necessary amendment to be made.

- The requirement that policies be subject to Council approval. It was noted in this regard that certain policies require consideration and approval of various forums including academic policy (Academic Senate), Council policies (Council) and other policies (Vice-Chancellor). If this approach was not considered appropriate it was requested that a recommendation from member(s) be presented to a future meeting of Council to suggest an alternate approach.
- Some minor amendments to the 'Budgeted operational and capital expenditure' and 'Delegated travel approvers schedules' were noted for amendment prior to the policy being finalised.

08-12-2017_UC_9642-2273

Council approved the amended Delegations Policy and accompanying Delegations Profiles and Schedules, for implementation from 1 January 2018.

08-12-2017_UC_9642-2337

Following feedback from the Policy Network, the updated Delegations Policy, accompanying Delegations Profiles and Schedules be submitted to Council for final approval.

3.3 Formation of Colleges – Amendments to Ordinances, Governance Level Principles and Policies

08-12-2017_UC_0813-2252

Council approved:

- amendments to *Governance Level Principle 8 – Public Relations and Communications* and *Governance Level Principle 12 -Academic Standards*
- amendments to *Ordinance 14 – Academic Structure* and the associated *Academic Structure Policy*
- amendments to *Ordinance 8 – Student Complaints* and *Ordinance 9 – Student Discipline* to establish Colleges as the primary academic organisational structure of the University.

3.4 Alignment of TSBE with the College Model

08-12-2017_UC_9091-2244

Council approved the recognition of the Tasmanian School of Business and Economics (TSBE) as a College within the University's structure.

SECTION 4 - ACADEMIC SENATE

4 Academic Senate

4.1 * External Review of Academic Senate

Discussion included:

- Querying and clarifying the inclusion of the Chief Operating Officer as a member of Academic Senate.
- While the outcomes of the review were considered revealing, the depth and extent of the review, particularly in the context of the significant changes to organisational structure, was questioned.
- The extent of analysis of the review outcomes by Academic Senate was commended particularly in light of the impending TEQSA review of the University.

08-12-2017_UC_0767-2226

Council received:

- the Report of the 2017 External Review of Academic Senate
- the Response to the Report and Implementation Plan.

08-12-2017_UC_0767-2227

Council approved the consequential amendments to Ordinance 13 - Academic Senate.

4.2 *Academic Senate

An update was provided to Council noting in particular key matters raised at the Academic Senate Planning Day on 30 November 2017 including discussion associated with the:

- 2018 University Budget.
- Relevance of College Boards in the new College structure currently being implemented across the University. It was considered that there is merit in disestablishing the College Boards.
- Desire for more effective and greater extent of communication of the role of Academic Senate and proposed key initiatives across the University community.

08-12-2017_UC_9658-2230

Council received:

- the verbal report from the Chair of Academic Senate
- the draft minutes of the Academic Senate meeting held on 3 November 2017 and the report of that 30 November Planning Day.

SECTION 5 - COUNCIL COMMITTEES

5 Council Committees

5.1 *Report from Chair of Audit and Risk Committee

Key matters highlighted in presentation of the report are detailed in the Chair's report to Council.

Discussion included:

- The impact of the adoption of new accounting standards particularly in respect to accounting for the student accommodation transaction (minimal impact) and the accounting for revenue from Contracts with Customers. While the contract revenue standard will not be early adopted it will impact accounting treatment particularly for research contracts. In this regard it will be important to understand fully the implications this may have on reporting of research income to other forums and particularly University rankings.
- Global Division's executive risk presentation.
- The value and of discussions resulting from the rolling updates of whole of University strategic level risks.
- The 2018 Annual Internal Audit Plan.
- The gradual improvement in closing out internal audit recommendations.

08-12-2017_UC_7738-2228

Council received the report from the Chair of Audit & Risk Committee, together with the attachments to that report.

08-12-2017_UC_7738-2249

Council approved the University of Tasmania 2018 Annual Internal Audit Plan (November 2017).

5.2 *Report from Chair of Finance Committee

Key matters highlighted in presentation of the report are detailed in the Chair's report to Council.

Key points of discussion included:

- An update on 2017 financial performance.
- An overview of the 2018 budget with key areas of focus including:
 - Significant drivers of financial performance being growing international revenue and salaries. The University's changing revenue profile was highlighted as was the benchmarking activity in respect to staff salaries. In addition, consumer price index (CPI) and Enterprise Bargaining Agreements (EBA) impacts on salaries are also been reflected in the budget.
 - On-going uncertainty of Federal Government funding was also noted and potential implications which may arise as a result of the Government re-drafting the reform bill.
 - Implications of the financial treatment of the Purpose Built Student Accommodation accounting treatment.
 - The absorption of the impact of student attrition and fee scholarships into the 2018 budget.
 - The capital funding strategy is cognisant of the Northern Transformation and Hedberg projects.
 - The need for continued focus on performance of academic staff and also to fill key academic vacancies as a matter of urgency.
- The proposed changes to the Investment Policy in the context of an increased portfolio of funds requiring management.

08-12-2017_UC_1086-2229

Council received the report from the Chair of Finance Committee.

08-12-2017_UC_1086-2255

Council approved the 2018 Operating Budget, the 2018 Capital Budget and the 2018 Cash Flow Budget as outlined in the 2018 Budget Presentation paper.

08-12-2017_UC_1086-2256

Council approved the extension of the Transformation budgeted funds into 2019 and 2020 as outlined in the Transformation Program Finance Update paper.

08-12-2017_UC_1086-2257

Council approved amendments to the Investment Policy incorporating changes to the Investment Portfolio objectives as outlined in the Amendment to Investment Policy paper.

5.3 Minutes of Council Committees

08-12-2017_UC_6924-2234

Council received the draft minutes of the 21 November 2017 Audit & Risk Committee meeting and the 24 November 2017 Finance Committee meeting.

SECTION 6 - CHIEF OPERATING OFFICER

6.1 *Chief Operating Officer's Report

An update was provided to Council noting:

- Progress on the Hedberg development.
- The restructuring activities currently in training and the need to recognize a provision in the 2017 financial statements.

08-12-2017_UC_3529-2254

Council received the Chief Operating Officer's Report.

Council discussed the potential acquisition of sites for student accommodation. Papers in respect to this matter were tabled at the meeting given the need to maintain strict confidentiality on this matter. Key matters discussed included:

- A number of sites have been considered for future student accommodation development for approximately 300-450 beds. Based on analysis undertaken, sites located in Elizabeth and Bathurst Streets, Hobart, have been identified as being the most appropriate locations.

- [REDACTED]

Council requested that Council approval be obtained prior to final settlement.

08-12-2017_UC_3529-2336

1. (i) Council approved the purchase of selected sites for the purpose of a new student accommodation development up to cumulative limit of [REDACTED] from the University investment portfolio:
 - 44 Melville Street
 - 131 Elizabeth Street
 - 141-143 Elizabeth Street
 - 129 Elizabeth Street
 - 139 Elizabeth Street
 - 127 Elizabeth Street
 - 135-137A Elizabeth Street
 - 125 Elizabeth Street
 - 133 Elizabeth Street
 - 121 – 123 Elizabeth Street
- (ii) Council delegated the authority to the Vice Chancellor to sign, subject to appropriate legal and financial advice, any relevant documentation for the purchase of the sites and any associated leaseback arrangements.
- (iii) Final settlement is subject to Council approval.
2. (i) Council approved the acquisition of options to purchase selected sites to retain flexibility around the Science Technology Engineering Mathematics (STEM) development:
 - 45-71 Bathurst Street
 - 73 Bathurst Street (Suite 1)
 - 74 Bathurst Street (Suite 2).
- (ii) Council delegated the authority to the Vice Chancellor to sign, subject to appropriate legal and financial advice, any relevant documentation for the purchase of options over these sites.

SECTION 7 - OTHER BUSINESS

7.1 *Other Business, Confidential Items and Future meetings

1. Other Business

The Chancellor extended a vote of thanks to Dr Peter Davis for his tenure on Council. It was noted that Dr Davis has been a well informed and committed member of Council. This was acknowledged by Council members with applause.

There was no other business raised for discussion.

2. Confidential Items

All items are to remain confidential until officially announced, or until members are advised otherwise.

3. Meeting & Function Dates

Dates for 2018-

- 9 February (Hobart)
- 23 March (Launceston)
- 11 May (Hobart)
- 22 June (Burnie)
- 3 August (Hobart)
- 21 September (Launceston)
- 9 November (Hobart)
- 14 December (Launceston)

Meeting closed at 3.12pm.

Strictly Confidential

COUNCIL

A meeting of the University Council was held by circular in December 2017.

Alastair McDougall
Secretary

1 Premier of Tasmania Education Inspiration Fund – Undergraduate Scholarships

17/circ7/1 Council delegated authority to the Vice-Chancellor to sign, subject to appropriate legal and financial advice, the Premier of Tasmania Education Inspiration Scholarship Grant Deed.

2 Premier of Tasmania Honours Scholarship

17/circ7/2 Council delegated authority to the Vice-Chancellor to sign, subject to appropriate legal and financial advice, the Premier of Tasmania Honours Scholarship Grant Deed.

Strictly Confidential**COUNCIL**

A meeting of the University Council was held by circular on 18 January 2018.

Kellie Dean
Acting Secretary

Grant Deed: Relocation and Expansion of the Launceston Campus at Inveresk

18/circ1/1 Council delegated authority to the Acting Vice-Chancellor to sign the proposed Grant Deed from the State Government for \$50m, for their contribution to the Inveresk development as part of the \$75m commitment to the Northern Transformation project. Inherent in this deed is surrender of part of the land at the Newnham campus to the Crown.

Council

The University Council met in the Council room, Sandy Bay campus on Friday, 9 February 2018, starting at 9.00am.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Acting Vice-Chancellor (Professor Mike Calford), Mrs Sue Chen, Dr Peter Davis, Mr Rhys Edwards, Professor Dom Geraghty, Mr Harvey Gibson, Professor Jamie Kirkpatrick, Professor Kwong Lee Dow, Ms Pip Leedham, Mr Corey Peterson, Ms Tania Price and Ms Leanne Topfer.



Mr Alastair McDougall attended as Secretary.

SECTION 1 - MEMBERS ONLY

1.1 *Members Only

Members of Council met in closed session and the following matters were raised:

The Chancellor formally welcomed Ms Tania Price to the meeting.

Vice-Chancellor portraits

- Members were advised that former Vice-Chancellors Alec Lazenby and Don McNicol had been invited, and accepted, as sitters for portraits as part of the University of Tasmania's Fine Art Collection. The intention is that the painting of these portraits will initiate an ongoing tradition that captures the history of the institution and celebrates their contribution as Vice-Chancellor to the University.
- Arts Tasmania will manage the process on the University's behalf, engaging artists who are alumni of the University's Tasmanian College of the Arts.
- [REDACTED] requested that his opposition to the portraits be formally noted.

Professional development for Council members

In order to discharge responsibilities as Council members, it is important that members ensure that personal knowledge and skills are maintained current and up to date. Accordingly, it was proposed that members be offered the opportunity to attend one relevant conference, forum, or professional development opportunity specifically for this purpose.

On this basis it was proposed that to assist with ensuring Council members maintain knowledge and skills in order to discharge Council responsibilities that:

- Members be able to attend one endorsed forum/conference annually.
- Endorsed forums/conferences include:
 - Universities Australia Higher Education Conference
 - University Chancellors Council (UCC) National Conference on University Governance
 - LH Martin Institute Leadership programs
 - Australian Institute of Company Director (AICD) Company Directors
 - Australian Financial Review Higher Education Summit (bi-annual).

- New Council members are encouraged to attend the Australian Institute of Company Director's (AICD) (through LH Martin Institute Leadership Program) if an AICD course has not previously been attended.
- In the event that a conference or professional development opportunity other than those listed arises, this can be attended on approval of the Chancellor.
- Reasonable costs of travel, accommodation, meals and registration will be covered by the University.

Federal Government capping of undergraduate places

Council was provided with an update on confidential advice, in advance of an expected announcement in the next week or so, from Federal Minister Birmingham that while undergraduate places will be capped, the University has received approval for an additional 500 places in both 2018 and 2019 based on a pre-existing commitment to the University. It was requested that this matter remain confidential until the advice is formally reviewed.

Availability of Council minutes

A follow up query was raised in respect to the availability of Council minutes. It was acknowledged that this matter had been raised at the prior Council meeting and that it had yet to be considered. It was suggested that consideration be given to what practices currently exist within Australian Universities in respect to publication of Council minutes and report to a future Council meeting.

[REDACTED] joined the meeting at 9.14am.

SECTION 2 - INTRODUCTORY ITEMS

2.1 *Introductory Items

1. Apologies

Ms Jenny Gale was granted leave of absence.

2. Declarations of interest

An update was received from Brigid Heywood-

Add-

- UNA (UTAS Nexus Aquasciences), Director
- ACES ARC Centre of Excellence, Partner Board Member (ACES- ARC Centre of Excellence for Electromaterials Science)
- Lattice, Director
- Fulbright Australia, Panel(s) Member 2018

Remove-

- Massey Ventures ltd

Additional interests were received from Tania Price-

Add-

- A director of Tasracing
- Consultant to various companies and organisations.

3. Minutes

09-02-2018_UC_1814-2393

Council confirmed the minutes of the meetings held on 8 December 2017 and the minutes of the meetings held by circular in December 2017 and January 2018.

SECTION 4 - VICE-CHANCELLOR'S REPORT

4.1 *Vice-Chancellor's Report

The Acting Vice-Chancellor presented the Vice-Chancellor's report with focus and discussion including:

- [REDACTED]
- The recent visit of the Prime Minister to Hobart in respect to the STEM and Macquarie Point initiatives as part of the 'City Deal' for Hobart and Launceston in respect to funding for the University's Launceston Transformation Project.
- Acknowledging the University's HERDC research income results for 2016 and receiving the top rank outside of Go8 universities for the third year in a row.

09-02-2018_UC_7279-2396

Council received the Vice-Chancellor's report, including the 17 December 2017 IMAS Board minutes, the 15 December 2017 Menzies Board minutes and the tabled Vice-Chancellor's tabled addendum.

4.2 * Update on Demand for Hobart Student Accommodation

Management provided an update to Council in respect to the demand for Hobart student accommodation. Discussion included:

- Progress in respect to the proposed opportunity for a second Purpose Built Student Accommodation in Hobart.
- Noting that URBIS are currently conducting an analysis to gauge demand for student accommodation in Hobart.
- Potential demand impact of the amended State Government visa arrangements for international students.
- The status of Jane Franklin Hall's infrastructure and operations and the University's intentions particularly in respect to how this complements other existing and potential student accommodation options.

09-02-2018_UC_7455-2398

Council noted the information regarding the Hobart student accommodation and requested a report back to the next meeting on the status and options in respect to the operation of Jane Franklin Hall and how this complements other existing and potential student accommodation options.

4.3 * Update on Acquisition of Student Accommodation Site

Management provided an update to Council in respect to acquisition of properties for the proposed student accommodation site in Hobart CBD. Matters raised included:

- The existence of any lease issues which may impede progression of site development for student accommodation purposes.
- Whether the properties acquired could sustain a commercial rate of return or other contingency plan in the event that the development not progress.

09-02-2018_UC_1138-2421

Council approved the purchase of the following four selected sites for the purpose of complementing the Red Cross Site for a new student accommodation development. The negotiated sums are as follows:

44 Melville Street

141-143 Elizabeth Street

139 Elizabeth Street

123 Elizabeth Street

[1] Negotiated outcome not yet finalised with expectation this will be less than [REDACTED].

4.4 * Institute Board Governance

Council discussion included noting:

- That there were some minor amendments proposed to the draft Board Charters which require consideration prior to finalisation and approval.
- The need to ensure that within the College structure, the Institute Boards remain advisory without consuming significant management time and accordingly incorporate a mechanism to facilitate periodic reviews of Board effectiveness and suitability.

09-02-2018_UC_8774-2397

Council approved the Ordinance which continues the University's Institutes of the Australian Maritime College (AMC), Institute for Marine and Antarctic Studies (IMAS) and Menzies Institute for Medical Research (Menzies).

09-02-2018_UC_8774-2426

Council noted the Charters for the Boards of the Australian Maritime College (AMC), Institute for Marine and Antarctic Studies (IMAS) and Menzies Institute for Medical Research (Menzies).

4.5 Approval Process for New Enterprise Agreement

09-02-2018_UC_9966-2423

Council noted that following the successful conclusion of a Heads of Agreement, the University and the union parties are finalising a new Agreement during January/February 2018 with a view to eligible staff voting on the new Agreement during early March 2018

SECTION 5 - COUNCIL COMMITTEES

5 Council Committees

5.1 *Report from Chair of Audit and Risk Committee

The Chair provided a brief oral update to Council noting that a written report will be provided to the March meeting. Matters included an update on the audit of the University Foundation and the strong desire to amend the timing of the meeting where Council consider and approve the annual financial statements in light of the legislated 45 day time frame.

09-02-2018_UC_0474-2399

Council received the report from the Chair of Audit & Risk Committee.

09-02-2018_UC_0474-2523

Council agreed to a Special Meeting of Council specifically to approve the annual financial statements on the last day of the timeframe stipulated by the *Audit Act 2008* be scheduled for future years.

SECTION 6 - CHIEF OPERATING OFFICER

6.1 *Chief Operating Officer's Report

Management provided an update to Council noting:

- The strong performance of equity markets and the positive impact on the 2017 result.
- [REDACTED]

09-02-2018_UC_4148-2400

Council received the Chief Operating Officer's Report.

SECTION 7 - OTHER BUSINESS

7.1 *Other Business, Confidential Items and Future meetings

1. Other Business

The Chancellor extended a vote of thanks to Professor Mike Calford and Professor Janelle Allison for their contribution to the University in their respective leadership roles.

There was no other business raised for discussion.

2. Confidential Items

All items are to remain confidential until officially announced, or until members are advised otherwise.

3. Meeting & Function Dates

Dates for 2018-

- 23 March (Launceston)
- 11 May (Hobart)
- 22 June (Burnie)
- 3 August (Hobart)
- 21 September (Launceston)
- 9 November (Hobart)
- 14 December (Launceston)

Meeting closed at 11.57pm.

Strictly Confidential**COUNCIL**

A meeting of the University Council was held by circular on 6 March 2018.

Graduation in Absentia

18/circ2/1 Council approved the application for the conferring of the award of Doctor of Philosophy on [REDACTED] (Id [REDACTED]).

Council

The University Council met in the AMC Board room, Sandy Bay campus on Friday, 23 March 2018, starting at 11.20am.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Rufus Black), Mrs Sue Chen, Ms Jenny Gale, Mr Rhys Edwards, Professor Dom Geraghty, Mr Harvey Gibson, Professor Jamie Kirkpatrick, Professor Kwong Lee Dow, Ms Pip Leedham, Mr Corey Peterson, Ms Tania Price and Ms Leanne Topfer.

[REDACTED]
attended for all items other than members only.

Mr Alastair McDougall attended as Secretary.

SECTION 1 - MEMBERS ONLY

1.1 *Members Only

Members of Council met in closed session and the following matters were raised:

Academic Senate

- Members were reminded of the opportunity to attend meetings of Academic Senate in 2018.

Publishing of Council minutes

- Members were requested to provide suggestions to the Secretary of the process to communicate matters discussed at Council to University staff in order to inform how this will be best implemented.

Student representative on Council

- Members were asked to consider the process to appoint the student member on Council with a view to discussing and resolving the process to be implemented for future appointments at the May 2018 meeting.
- Models identified included direct election and expression of interest.

Release of staff survey outcomes

- The Vice-Chancellor was thanked for presenting the key outcomes of the staff survey which was conducted towards the end of 2017.

Recent national media report

- A member raised a recent media report in a national publication which reported the matter of sexual harassment in Australian Universities and in particular reference to the University of Tasmania in the article.
It was reported that the University is still in the process of implementing recommendations associated with the Respect Now and Always report and needs to have continued focus to ensure we have better practices, processes and structures to respond to these situations and prevent them in the first place.

1.2 *Remuneration and Nominations Committee

A paper from the Remuneration and Nominations Committee in respect to the appointment of Professor [REDACTED] to the role the [REDACTED] was tabled and considered by members. It was noted that Professor [REDACTED] would commence in the role in early June 2018 but would also be available to attend key strategic planning sessions prior to this time.

23-03-2018_UC_0575-2684

Council approved the appointment of Professor [REDACTED] on terms conditions to be agreed between the Chair of the Selection Panel, the Executive Director, Human Resources and Professor Long and consistent with the previously endorsed remuneration framework for senior executive appointments including the role of the Provost.

[REDACTED] joined the meeting at 11.39am.

SECTION 2 - INTRODUCTORY ITEMS

2.1 *Introductory Items

1. Apologies

Mr Paul Gregg was granted leave of absence.

2. Declarations of interest

There were no new declarations of interest.

3. Minutes

23-03-2018_UC_1335-2682

Council confirmed the minutes of the meetings held on 9 February 2018 and the minutes of the meetings held by circular on 6 March 2018 and 14 March 2018.

4. Actions

23-03-2018_UC_1335-2683

Council received the report showing progress on all outstanding items from previous Council meetings.

The Vice-Chancellor provided Council with an update on the recently attended Housing Summit hosted by the Premier. While there was opportunity to contribute to valuable discussion in respect to policy, it was considered that it was not the appropriate forum to make significant announcements in respect to how the University might contribute to a solution. It was noted that:

- the Vice-Chancellor is scheduled to meet with the Treasurer following the Council meeting.
- there had been a significant effort from a number of staff, particularly within the Office of the Chief Operating Office, to prepare matters for Council to consider in respect to student accommodation matters.

2.2 *Items to be starred / Motions on unstarred items

Item 3.4 Community Engagement Awards and Distinguished Service Medal was starred at the request of [REDACTED].

The motions relating to the unstarred items were passed in a block-

3.3 Enterprise Agreement Update

23-03-2018_UC_ 0385-2723

Council noted:

- A Heads of Agreement covering the key matters for the next University Enterprise Agreement was concluded in late December 2017
- The University and the union parties are finalising the full Enterprise Agreement and this will be settled in March 2018
- Eligible University staff will vote on the new Agreement during April 2018.

3.4 * Community Engagement Awards and Distinguished Service Medal

23-03-2018_UC_ 4157-2685

Council appointed [REDACTED] to the selection committee for the Vice-Chancellor's Award for Outstanding Community Engagement.

23-03-2018_UC_ 4157-2686

Council appointed [REDACTED] and [REDACTED] to the Distinguished Service Medal Selection Committee.

SECTION 4 - CHIEF OPERATING OFFICER

4.1 *Chief Operating Officer's Report

Management provided an update to Council noting:

- 2018 financial performance
 - The expectation that subject to student load revenues, core operating result could range between [REDACTED]. It is also expected that current reported variances in expenses could be maintained for the balance of 2018.
 - There is on-going significant reliance on the financial performance of [REDACTED]
 - [REDACTED]
- Cradle Coast infrastructure
 - The current architects have not proved able to produce a design that meets the budget or requirements for the project. New architect will be sought. The University also needs to develop a clearer brief based on good analysis of what courses and modes of delivery and other activities it is planning for each of its campuses.
 - It is critical that the University communicates clearly and in a timely manner with key community stakeholders and that internal project governance models are appropriate. In this regard it was noted that the Vice-Chancellor, Provost and Chief Operating Officer would form the steering committee for key infrastructure projects.
 - Learnings from the Cradle Coast project should inform the infrastructure developments in other University locations including Launceston.
- The increased casualisation of professional staff and the need to ensure that associated risks are considered and appropriately mitigated.

23-03-2018_UC_ 5166-2693

Council received the Chief Operating Officer's Report.

- Built Environment and Infrastructure Committee (20 February 2018)
- Finance Committee (9 March 2018).

SECTION 6 - ACADEMIC SENATE

6.1 *Academic Senate Meeting 23 February 2018

The Chair provided an oral update to Council. Matters raised included:

- Academic Senate's desire for simplifying research performance expectations and the need for greater clarification and socialisation of the proposal.
- Recognising on going activity to monitor and address student attrition.

23-03-2018_UC_ 2209-2613

Council received the draft Minutes of the Academic Senate meeting held on 23 February 2018 and the report of that meeting.

6.2 2017 Academic Senate Annual Report to Council

23-03-2018_UC_ 3003-2614

Council received the 2017 Academic Senate Report to Council.

6.3 Academic Senate Annual Performance Review

23-03-2018_UC_ 5345-2615

Council received the report on the 2017 Academic Senate Annual Performance Review.

6.4 Review of Academic Senate – Implementation Progress Report

23-03-2018_UC_ 7117-2617

Council noted the Review of Academic Senate – Implementation Progress Report.

6.5 Academic Senate 2018 Workplan

23-03-2018_UC_ 4837-2616

Council received the Academic Senate Workplan.

SECTION 7 - OTHER BUSINESS

7.1 Revocation of reissue of awards

23-03-2018_UC_ 4394-2694

Council revoked the award Bachelor of Arts and Bachelor of Laws for [REDACTED], conferred on 19 December 2017, and admits the student to the degree Bachelor of Arts and Bachelor of Laws with Honours in Laws, backdated to 9 February 2018.

23-03-2018_UC_ 4394-2695

Council revoked the award Bachelor of Paramedic Practice (ADF Conversion) for [REDACTED], conferred on 30 June 2017 and admits the student to the degree of Bachelor of Paramedic Practice, backdated to 9 February 2018.

23-03-2018_UC_4394-2727

Council approved the issue of a new award testamur for graduate [REDACTED] for the award Diploma of Music, conferred 19 December 2017.

7.2 *Graduation in Absentia

23-03-2018_UC_3512-2729

Council approved the applications for the conferring of awards.

7.1 *Other Business, Confidential Items and Future meetings

1. Other Business

There was no other business raised for discussion.

2. Confidential Items

All items are to remain confidential until officially announced, or until members are advised otherwise.

3. Meeting & Function Dates

Dates for 2018-

- 11 May (Hobart) (and 12 May Council planning conference)
- 22 June (Burnie)
- 3 August (Hobart)
- 21 September (Launceston)
- 9 November (Hobart)
- 14 December (Launceston)

Meeting closed at 1.20pm.

Strictly Confidential

COUNCIL

A meeting of the University Council was held by circular on 14 March 2018.

18/circ2/1 Council delegated authority to the Vice-Chancellor to sign the Commercial Terms Sheet proposed between the University and [REDACTED] for the proposed design, construction and operation of a new student accommodation opportunity on the Red Cross site in Melville Street, Hobart.

18/circ2/2 Council –

1. endorsed the negotiation and purchase, subject to due diligence, of the Midcity

[REDACTED]

2. delegates authority to the Vice-Chancellor to sign the necessary documentation.

Student representative on Council

Following the March 2018 Council Members were asked to consider the process to appoint the student member on Council with a view to discussing and resolving the process to be implemented for future appointments. Models identified included direct election and expression of interest.

Discussion raised:

- The difficulty for student members to be across the breadth of matters requiring consideration in the one term period and the need to ensure that student members are appropriately qualified to make a meaningful contribution.
- Querying why the term is restricted to one year.
- The need to ensure that the process which facilitates student member appointment encourages participation by prospective student members who have diverse perspectives.
- The apparent level of interest in Council activities by the broader student body.

Given the extent of discussions and the current consideration of the Tasmanian University Union's activities and operating model, it was resolved to defer this item until the next meeting of Council scheduled for June 2018.

Finance Committee succession planning

██████████ raised the pressing need to bring a suitably qualified and experienced external member onto Finance Committee particularly given his role on Council concludes at the end of 2018.

Accordingly, ██████████ requested members provide feedback to him on potential new Finance Committee members so an appointment to that forum can be made well in advance of his departure from Council.

Discussion also included the need for a broader review of what skills and attributes are required on Council in the future and the option to use Council Committees to source future Council members. It was resolved to defer discussion of Council's skills and attributes needs until the next meeting of Council scheduled for June 2018.

██████████ joined the meeting at 11.33am

1.2 *Remuneration and Nominations Committee

Enterprise Agreement

Discussion included:

██████████
██████████
██████████
██████████
██████████
██████████

11-05-2018_UC_8936-3002

Council approved the proposed Staff Agreement to be put to staff for voting.

University Foundation Committee

This matter was considered together with agenda item 4.2 University Foundation Update.

11-05-2018_UC_8936-3149

Council appointed, subject to receipt of nomination:

- to the Friends of the University:
 - Mr Gerald Loughran as Chair and member
 - Dr Brian Hartnett, Mr David Rowell, Ms Charlotte Gilbertson, Distinguished Professor Don Chalmers, Mr Eoin Breen, Mr Val Smith, Mr Ron Banks, Miss Rhonda Ewart, Mr Nick Cretan, Mr Dick Watson and Dr Damian Bugg AM QC as members.

- to University Foundation Committee:
 - Hon. Michael Field AC as Chair
 - Dr Damian Bugg AM QC and Mrs Yvonne Rundle as Council appointed members
 - Associate Professor Ashley Townsend as the Alumni Committee member
 - Dr David Warren, Ms Susan Gough and Mr Peter Worrall as Friends of the University members.

1.3 *Ceremonial and Honorary Degrees Committee

Honorary degree nomination – [REDACTED]

Following discussion and notwithstanding [REDACTED] significant contribution to the University, given that he has only recently departed it was resolved to defer the decision on conferral of honors at this point.

11-05-2018_UC_6906-3001

Council agreed to defer the decision to confer an honorary degree on Professor [REDACTED] Honorary Doctor of Letters (DLitt).

Honorary Degree Nomination – Professor [REDACTED]

11-05-2018_UC_6906-3007

Council agreed to confer an honorary degree on Professor [REDACTED], Honorary Doctor of Medicine

Honorary Degree Nomination – Professor [REDACTED]

11-05-2018_UC_6906-3008

Council agreed to confer an honorary degree on [REDACTED]

Emeritus Professor Nomination – Professor [REDACTED]

11-05-2018_UC_6906-3009

Council agreed to confer the title of Emeritus Professor on Professor [REDACTED].

Honorary Professor Nomination – [REDACTED]

11-05-2018_UC_6906-3010

Council reappointed [REDACTED] as an Honorary Professor until 30 June 2019.

[REDACTED] joined the meeting at 11.50am.

SECTION 3 - GOVERNOR'S REPORT

3.1 *2017 Annual Report

Council considered the Annual Report and provided minor editorial feedback.

11-05-2018_UC_4143-2916

Council approved the draft 2017 University of Tasmania Annual Report, noting that only significant changes to the report will be returned to Council for approval.

SECTION 4 - OPERATIONAL REPORT

4.2 *University Foundation Update

This matter was considered by Council in conjunction with agenda item 1.2. Key matters discussed included:

- [REDACTED]
- The terms of UFC members. It was noted that under the Ordinance, the terms of UFC members are to be set at the initial meeting of UFC.

11-05-2018_UC_7297-3076

Council notes:

- the minor amendments made to Ordinance 20 – University Foundation Committee;

- [REDACTED]

4.3 *Opportunity in Hospitality

[REDACTED]

4.4 * IMOS 2017-2022 forward funding 2017-2018 to 2021-2022

The Integrated Marine Observing System (IMOS) variation to funding agreement resulting from additional funding announced in the 8 May 2018 Federal Budget was tabled at the meeting noting that the need for Council approval was required given the revenue impact.

11-05-2018_UC_2397-3154

Council delegates authority to the Vice-Chancellor to sign the Integrated Marine Observing System variation to funding agreement resulting from additional funding announced in the 8 May 2018 Federal Budget, subject to appropriate legal and financial advice and endorsement of the IMOS Governing Board.

SECTION 5 - COUNCIL COMMITTEES

5.1 *Report from Finance Committee

The Chair presented the report from Finance Committee providing an overview of key matters.

Specific discussion included key impacts on the March 2018 forecast included:

- [REDACTED]

A presentation on the Southern Infrastructure Plan was also provided by management. Key matters highlighted included:

- The need for the University to make some long term infrastructure choices in respect to southern campuses.
- It is apparent that there are low levels of building utilisation on the Sandy Bay campus with in excess 18,000 square meters of space surplus to current needs.
- Two options are being assessed and that while significant work has been undertaken to date, particularly in respect to spatial planning and quantitative business case, further work is required in respect to the qualitative business case and funding options. In respect to funding, it was noted that at present there is not expected to be funding available from the Federal Government.
- The need for more detailed and robust rationale in respect to the classification of each building on the Sandy Bay campus as either refurbish, relocation or uneconomic to refurbish.
- Each option is expected to result in different asset realisation values and that based on modelling to date the city option is expected to result in a modest uplift in student numbers driven largely by student retention and accessibility.
- Based on currently financial modelling, indicative costs are that it is slightly more economical to remain on the Sandy Bay site but there is further work to be undertaken. Quantitative factors requiring consideration include remedial costs for any contamination, removal costs for specialist equipment and importantly the desired approach to realising Sandy Bay campus properties as this will impact expected financial returns.

11-05-2018_UC_ 8714-2870

Council received the report from the Chair of Finance Committee.

11-05-2018_UC_ 8714-3079

Council-

- [REDACTED]

SECTION 7 - OTHER BUSINESS

7.3 *Other Business, Confidential Items and Future meetings

1. Other Business

A member raised an issue in respect to the Work Health and Safety (WHS) item contained in the University Performance Report (agenda item 4.1). Specifically, it was queried whether the existing systems were broken. Management advised that the existing systems were not to be considered broken but rather that WHS practices were not at the desired level. Further discussion included:

- It did not appear that there was a safety first workplace culture in all instances.
- A number of emails with WHS concerns had been received by the Vice-Chancellor
- A number of external internal audits have been conducted in recent years in respect to WHS and that perhaps these reports should be revisited.

A recent near miss incident involving a vehicle from the School of Biological Sciences was reported,

noting that:

- the matter has been discussed at various senior executive forums to highlight the nature of the issue, the critical importance to undertake urgent and detailed follow up to clearly understand causal factors and inform necessary changes to existing WHS procedures.
- issues with the vehicles had been logged in WHS systems but had not been followed up in a timely manner.
- it was apparent that there was a diverse range of attitudes towards WHS across the University, including areas where there is strong WHS culture, behaviors and attitudes but this appears to be highly dependent on local leadership.

The importance of appropriate WHS metrics as a key component a robust WHS system was also highlighted

There was no other business raised for discussion.

2. Confidential Items

All items are to remain confidential until officially announced, or until members are advised otherwise.

3. Meeting & Function Dates

Dates for 2018-

- 22 June (Burnie)
- 3 August (Hobart) and 4 August (Hobart Planning conference)
- 21 September (Launceston)
- 9 November (Hobart)
- 14 December (Launceston)

Meeting closed at 1.12pm.

Council

The University Council met by circular to consider items not dealt with at the 11 May 2018 Council meeting.

1.1 *Introductory Items

3. Minutes

11-05-2018_UC_1900-2866

Council confirmed the minutes of the meeting held on 23 March 2018.

4. Actions

11-05-2018_UC_1900-2867

Council received the report showing progress on all outstanding items from previous Council meetings.

2.1 *University Performance Report

11-05-2018_UC_9430-2868

Council received the University Performance report.

2.2 *IMOS-AAD Participant Agreement

11-05-2018_UC_2397-3003

Council delegated authority to the Vice-Chancellor:

- to sign the Integrated Marine Observing System (IMOS) and Australian Antarctic Division Associate Participants Agreement subject to appropriate legal advice.
- to sign any future IMOS Associate Participants Agreements, subject to appropriate legal advice.

3.1 *Academic Senate Meeting 20 April 2018

11-05-2018_UC_0392-2871

Council received the draft Minutes of the Academic Senate meeting held on 20 April 2018 and the report of that meeting.

4.1 Revocation of reissue of awards

11-05-2018_UC_2962-2954

Council revoked the award of Bachelor of Applied Science (Marine Engineering) for [REDACTED] (conferred 9 December 2017).

11-05-2018_UC_2962-3021

Council revoked the award of Doctor of Philosophy (conferred 13th December 2016) for [REDACTED] and confers the award of Doctor of Philosophy in the name [REDACTED].

4.2 *Graduation in Absentia

11-05-2018_UC_2397-3003

Council approved the applications for the conferring of awards.

Strictly Confidential**COUNCIL**

A meeting of the University Council was held by circular on 15 May 2018.

Hobart Midcity Hotel Refurbishment

18/circ4/1

Council endorsed and delegated to the Vice Chancellor the authority to:

- purchase the Midcity Hotel in the Hobart CBD for [REDACTED] million;
- make available [REDACTED] n to fund the Stage 1a and 1b refurbishments of the Midcity Hotel to enable the occupation by residents in Semester 2, 2018;
- make available [REDACTED] to fund stage 2 to refurbish level 7, and
- complete stage 1a works by contracting with a managing contractor, under a sole supplier arrangement.

Council

The University Council met in room WP101, Domestic Arts Building, West Park, Burnie on Friday, 22 June 2018, starting at 9.00am.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Rufus Black), Mrs Sue Chen, Ms Jenny Gale, Mr Harvey Gibson, Professor Jamie Kirkpatrick, Professor Kwong Lee Dow, Ms Pip Leedham, Professor Di Nicol, Mr Corey Peterson, Ms Tania Price and Ms Leanne Topfer.

[REDACTED]

Mr Alastair McDougall attended as Secretary.

The Chancellor welcomed Professor Nicol back to Council following her period of leave from the Chair of Academic Senate and also welcomed Professor Jane Long to her first meeting of Council.

STRATEGIC SESSION

1.1 *Strategic Session

The Vice-Chancellor presented an overview of his philosophical underpinnings to strategy development, including discussion on design and leadership in a postindustrial organisation as well as approaches to organisational cultural change.

[REDACTED] joined the meeting at 9.58am

The Vice-Chancellor presented:

- An overview of the emerging principles and themes arising from the 'cascading conversations' in respect to strategic direction.
- Outcomes of student modelling activities
- Academic and regional campus operational framework.

Council discussion included consideration of how this information and data might inform strategic decision making including the extent, nature and location of campus design and development.

Council received the presentations on:

- Council Strategic Update
- Draft Operating Framework
- Student Profile Modelling.

[REDACTED] left the meeting at 11.05am

MEMBERS ONLY

2.1 *Members Only

Members of Council met in closed session and the following matters were raised:

Management of community expectations given prior commitments associated with northern developments

- Considering the discussion in the Strategic Session, this matter was highlighted as one requiring proactive management with the suggestion that it be a potential topic for the Council Planning Day in August 2018. There is a need to consider the stakeholder management options available to the University.

- There is a desire to be open, transparent and to work collaboratively with the State Government on the Northern developments.
- It was resolved to circulate the strategic session slides to members to assist in their thinking on this matter in preparation for the Council Planning Day.
- It was also suggested that if available, there would be benefit in the Vice-Chancellor attending an upcoming forum with some community leaders.

Work health and safety matters

- It was noted that the work health and safety matters raised in the University Performance Report and the Chair report from Audit & Risk Committee represented a significant issue that needs addressing. It was suggested that this was broader than just a cultural issue and that work health and safety practices have been impacted by a number of restructures and resourcing decisions over a 6 to 7 year period.
- It was acknowledged that work health and safety performance is variable and that there is work required to address shortcomings.

Fossil free divestment

- The status of divestment of investments in the fossil fuel industry was raised.
- It was noted that management are keen to revisit this matter and would welcome Council discussion on this topic. It was proposed that a paper on this matter be prepared for consideration at the next Council meeting.

Support for senior research fellow, Professor [REDACTED]

- [REDACTED]

Sub-division of University owned properties in Sandy Bay

- A member queried the status of any plans to sub-divide properties in Sandy Bay owned by the University.
- It was noted that the plan to sub-divide Sandy Bay properties owned by the University had been paused pending the larger decision on the future of the campus.

2.2 *Council succession planning

Council members were requested to give thought to succession planning, including the desired skill sets and use of external members on Council Committees, for discussion when the members meet individually with the Chancellor in 2018. It was noted that skill set parameters for Council will be sent to members in advance of this meeting to inform thinking and discussion.

22-06-2018_UC_0693-3471

Council noted that further consideration will be given to succession planning following discussion with individual members.

2.3 *Student representative on Council

At the May 2018 meeting of Council, members were asked to give consideration on the process to appoint the student member on Council with a view to discussing and resolving the process for future appointments. Models identified included:

- Direct election
- Expression of interest.

Following discussion, it was agreed that a hybrid model would be adopted. This would include:

- A nominations process which incorporates an Expression of Interest (EOI) component
- A panel assessment following the EOI
- An election process similar to that used for staff election of Council members.

There is also a need to clarify the University of Tasmania 1992 Act's position in respect to the 1 year term of the student member on Council.

22-06-2018_UC_9516-3470

Council agreed to the process for appointment of a student member on Council to include an Expression of Interest component, panel assessment, full election, then appointment by Council

2.4 Appointment to the TUU Board

22-06-2018_UC_2276-3468

Council reappointed [REDACTED] to the Tasmania University Union Inc. Board for a term ending 31 December 2018.

2.5 Professional Development Opportunities

Council were advised of various professional development opportunities.

INTRODUCTORY ITEMS

[REDACTED] joined the meeting at 12.17pm.

3.1 *Introductory Items

1. Apologies

Mr Rhys Edwards and Mr Paul Gregg were granted leave of absence.

2. Declarations of interest

There were no new declarations of interest.

3. Minutes

22-06-2018_UC_0584-3419

Council confirmed the minutes of the meetings held on 11 May 2018 and the minutes of the meetings held by circular on 14 May 2018.

4. Actions

22-06-2018_UC_0584-3420

Council received the report showing progress on all outstanding items from previous Council meetings.

It was requested that the action in respect to the Event Hire Policy remain on the action item list until the policy has been formally approved.

3.2 *Items to be starred / Motions on unstarred items

There were no additional items starred.

The motions relating to the unstarred items were passed in a block-

2.4 Remuneration and Nominations Committee

2.5 Professional Development Opportunities for Council members

4.5 2016 Attrition rates

5.3 Finance Committee - appointment of Investment Advisory Services

5.4 Investment Performance Portfolio

5.6 Minutes of Council Committees.

OPERATIONAL REPORT

4.1 *University Performance Report

The Vice-Chancellor presented the University Performance report with focus and discussion including:

- The rationale for the proposed changes to the report and the intention that it be a single platform of knowledge using appropriate metrics to measure and monitor the University's performance. It was acknowledged that the community component of the report requires evolution.
- Noting that in 2019 it is expected that there will be 'deeper dives' on key performance themes and that the structure to facilitate Council consideration of these themes was in development.
- A range of more specific queries were raised by members. These included:
 - The reason for the significant uplift in Launceston EFTSL. Management will provide Council with specific feedback on this matter.
 - The status of the 'Degrees of Difference'. Management are yet to undertake a full analysis of courses being discontinued and the impact on offerings.

22-06-2018_UC_1475-3421

Council received the University Performance report.

4.2 *Sexual Assault and Sexual Harassment report

The University's response to the Sexual Assault and Sexual Harassment (SASH) reports is expected in the week commencing 25 June 2018. There are processes and procedures which have been subject to amendment, however much more work is required over the balance of 2018.

It was noted that the status of a TEQSA (Tertiary Education Quality Standards Assurance) investigation on a specific matter is taking significant time and is not yet clear when this will be resolved or what remedial action may be required.

22-06-2018_UC_9301-3422

Council noted:

1. the current status in respect to the University's response to the Australian Human Rights Commission report Change the Course (August, 2017);
2. the University's commissioned report by [REDACTED] (March, 2018); and
3. the Vice-Chancellor's commitment to implementing all the recommendations from both reports, and the governance structure and resourcing that is being put in place to support this commitment.

Ms Gale left the meeting at 1.53pm

4.3 *Principal consultant for Northern Transformation Program

This item was considered after item 4.4

Management provided Council with an overview of the proposed timelines for the Northern Transformation Program noting that these have been shared with local Councils. Key points noted included:

- The interest and focus on the Launceston development is intense and the proposed timelines are very tight.
- The use of probity auditors to ensure integrity of the process is maintained in appointment of the principal consultant.
- The information and data presented in the Strategic Session provides clearer picture of the considerable nature of the challenge to meet by the Northern Transformation projects.
- There is a critical need for proactive engagement and management of key Northern stakeholders particularly given that the maturity in the University's thinking may not align with some expectations of the broader Launceston community

- The risk profiles for the Northern and North-Western developments are quite different. Management is keen to understand Council's risk appetite around these projects to inform decision making.
- In respect to the Northern development, Council raised matters for consideration including:
 - The need to clearly understand the University's legal obligations and ramifications of any slippage on proposed timelines.
 - Resolving the appropriate time to communicate with key stakeholders if there was any slippage
 - The need to work in a collaborative and transparent manner with State Government including sharing relevant data used to inform decision making.

It was considered that to engage and work constructively with key stakeholders, including the State Government, decisions can only be made on an informed basis once relevant information is available. As a result, management needs to progress master planning activities and receive feedback from the principal architect, once appointed, to inform the way forward and impact on proposed timelines.

22-06-2018_UC_8849-3461

Council noted progress to date in relation to the Northern Transformation Program and the process to engage a principal consultant.

■■■■■ left the meeting at 2.18pm
Ms Gale rejoined the meeting at 2.18pm

4.4 * Southern Transformation update

■■■■■ joined the meeting at 1.35pm
This item was considered after item 4.4

Management provided an update on the Southern Infrastructure Business Case and Master Plan and highlighted two key components. The first being an overview of the potential socio-economic impact of the proposed relocation of the University of Tasmania Sandy Bay campus to the Hobart central business district. The second a Preliminary Traffic Impact Assessment for Central Hobart.

■■■■■ provided an overview of the potential socio-economic impact noting that the scope of the assessment and the constrained timeframe within which the assessment was undertaken. The assessment was an extensive scan and consideration of case studies however, literature is scarce and proxy measures were required due to the lack of available data and information and the time available to pursue for this work

It was suggested that:

- Given the qualitative nature of certain aspects of the assessment, caution should be applied when drawing conclusions
- Deakin University's waterfront campus was noted as having some relevance for consideration
- On this basis quantitative analysis through survey work was requested on the socio-economic impact of a potential move.

■■■■■ left the meeting at 1.53pm

22-06-2018_UC_6757-3463

Council received the update on the Southern Infrastructure Business Case and Master Plan.

4.5 2016 Attrition rates

22-06-2018_UC_0820-3472

Council received the update on the 2016 attrition rates.

COUNCIL COMMITTEES

5.1 *Report from Chair of Audit and Risk Committee

The Committee Chair presented the report noting:

- A request for a report or presentation from Information Technology Resources on the University's cloud based solutions, the University's exposure and how key risks are being mitigated.
- That given the apparent lack of progress in the actions arising from the Independent External Review of Mechanisms to Support the Responsible Conduct of Research Report, future progress will be monitored as part process used to monitor progress of actions arising from internal audit report.

[REDACTED] Management advised it would investigate and report to Council on this matter.

22-06-2018_UC_5886-3423

Council received the report from the Chair of Audit & Risk Committee.

22-06-2018_UC_5886-3570

Council requested for its next meeting a report on the [REDACTED].

5.2 *Report from Chair of Built Environment and Infrastructure Committee

The Committee Chair presented the report noting:

- An additional meeting of Built Environment and Infrastructure Committee has been scheduled to consider the Sandy Bay campus. The focus of this meeting will be consideration of the qualitative values of the Sandy Bay campus and the extent to which these values can be experienced in the CBD option.
- That the Strategic Framework for Sustainability was endorsed by the Committee but not progressed to Council until University sustainability aspirations are clarified.

22-06-2018_UC_8658-3424

Council received the report from the Chair of Built Environment and Infrastructure Committee.

5.3 Finance Committee – appointment of Investment advisory services

22-06-2018_UC_3294-3425

Council appointed [REDACTED] as the independent investment advisor for a [REDACTED] year term with a [REDACTED] and delegated authority to the Vice-Chancellor to sign the relevant documentation, subject to appropriate legal and financial advice.

5.4 Investment Portfolio Performance

22-06-2018_UC_2880-3467

Council received the Investment Portfolio Performance as at 31 May 2018.

5.5 *University Foundation Committee

The Chancellor presented the report noting:

- That the inaugural meeting was successful, highly engaged and cordial.
- That there was acknowledgement that all consulted and engaged during the transitional period demonstrated significant goodwill and a desire to see the proposed operating model succeed.
- An overview of events which led to the formation of the University Foundation Committee.
- The importance of a broad strategy to guide and inform philanthropic activities and a scholarships strategy.
- That proposed committee member terms of office have been staggered to assist with committee continuity, renewal and succession planning activities.

- The inefficiencies and relatively high costs associated with administering a large number of low value funds and that there are a number of funds which have had little or no activity for a number of years.

22-06-2018_UC_9330-3416

Council received the report on the University Foundation Committee.

22-06-2018_UC_9330-3417

Council approves the University Foundation Committee's Terms of Reference.

5.5 *Minutes of Council Committees

22-06-2018_UC_2396-3274

Council received these draft minutes:

- Audit and Risk Committee (22 May 2018)
- Built Environment and Infrastructure Committee (15 May 2018)
- Finance Committee (7 May 2018)
- University Foundation Committee (7 June 2018).

ACADEMIC SENATE

6.1 *Academic Senate Meeting 1 June 2018

The Chair of Academic Senate presented the report noting that the:

- Presentation on the researcher development framework was well received and there was enthusiasm expressed for a similar framework for both learning & teaching and community.
- Discussion on the separation of staff performance and career development was welcomed.

22-06-2018_UC_3074-3426

Council received the draft Minutes of the Academic Senate meeting held on 1 June 2018 and the report of that meeting.

OTHER BUSINESS

7.1 *Graduation in Absentia

22-06-2018_UC_3792-3427

Council approved the applications for the conferring of awards.

7.2 *Other Business, Confidential Items and Future meetings

1. Other Business

There was no other business raised for discussion.

2. Confidential Items

All items are to remain confidential until officially announced, or until members are advised otherwise.

3. Meeting & Function Dates

Dates for 2018-

- 3 August (Hobart) (and 4 August Council planning conference)
- 21 September (Launceston)
- 9 November (Hobart)
- 14 December (Launceston)

Meeting closed at 3.07pm.

Strictly Confidential**COUNCIL**

A meeting of the University Council was held by circular on 3 July 2018.

Principal consultant for Northern Transformation Program

18/circ5/1 Council:

- Noted the outcome in relation to the Tender Evaluation process to engage a principal consultant for the Northern Transformation Program.
- Delegated to the Vice-Chancellor the authority to sign, up to a value of [REDACTED] relevant documentation to engage [REDACTED] Architects as the principal consultant for the West Park and Inveresk campuses, subject to appropriate legal and financial advice and terms and conditions by negotiation.

Council

The University Council met in the Council room, Sandy Bay campus on Friday, 3 August 2018, starting at 9.00am.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Rufus Black), Mrs Sue Chen, Mr Rhys Edwards, Ms Jenny Gale, Mr Harvey Gibson, Mr Paul Gregg, Professor Jamie Kirkpatrick, Professor Kwong Lee Dow, Ms Pip Leedham, Professor Di Nicol, Mr Corey Peterson, Ms Tania Price and Ms Leanne Topfer.

[REDACTED]

[REDACTED] attended as Secretary.

[REDACTED]

STRATEGIC SESSION

1.1 *Performance Session

[REDACTED] presented the Student Lifecycle Project. Key matters noted included:

- This project is part of a broader project which is fundamentally directed to providing an excellent student experience. The broader project covers people, space, process & systems and evaluation.
- An overview of the project methodology, resulting in the production of the 'Student Journey' document, was distributed to members. The document collates and summarises feedback gathered at each stage of the student lifecycle including both positive and negative experiences for student.
- A number of areas presenting opportunity for improvement were identified and these have been prioritised by management. The most prominent area for improvement was the student enrolment process.
- Student enrolments were identified as currently being complex and crossing many administrative boundaries. It was noted that to simplify this process it would require shared accountability and empowerment of both academic and administrative staff. Importantly, to enhance the efficiency and effectiveness of the process, a whole of institution perspective needs to be adopted with students placed at the center of the solution.

Council discussion included:

- The extent to which benefits resulting from improving the enrolment process could be measured. It was noted that there would undoubtedly be an impact on student load but there were other benefits including enabling staff to work with colleagues across administrative boundaries and the cultural shift that will be required to effect this outcome.
- The existing complexity within courses, such as Bachelor of Arts, which is problematic for the student enrolment process.
- Questioning the extent to which the IT solution (AKARI) adds to the process complexity and drives the process design. It was noted that while AKARI created some issues it was suggested that the the more significant issues are more how the courses are represented and reflected in the system.
- Recognising the need, and challenge, to develop a culture that is willing to accept change and take an institutional view rather an enhance existing practice. It was noted that there is a drive

• [REDACTED]

03-08-2018_UC_ 6994-3819
[REDACTED]

2. [REDACTED]

Staff Agreement Endorsement

03-08-2018_UC_ 6994-3820

Council noted:

- that University staff have voted in favour of the new UTAS Staff Agreement
- the Parties will proceed to formally lodge the new UTAS Staff Agreement with the Fair Work Commission
- the Parties have agreed to implement the new UTAS Staff Agreement prior to the formal Fair Work Commission approval.

[REDACTED]

[REDACTED]

[REDACTED]

03-08-2018_UC_ 6994-3821

Council approved the payment of the annual salary increases provided in the UTAS Staff Agreement to senior managers and senior executives not covered by the Staff Agreement.

[REDACTED]

[REDACTED]

[REDACTED]

03-08-2018_UC_ 6994-3822

Council approved the extension of the contract of employment for [REDACTED] as the [REDACTED] [REDACTED] until [REDACTED] on his existing terms and conditions.

2.3 2019 Student Member on Council

03-08-2018_UC_ 5277-3790

Council received the report on the process for appointment of a student member on Council.

Mr Peterson joined the meeting at 10.40am

INTRODUCTORY ITEMS

[REDACTED] joined the meeting at 10.42am.

3.1 *Introductory Items

1. Apologies

There were no apologies.

2. Declarations of interest

[REDACTED] noted for the record that she is a member of the Senior Officials Committee for the Hobart City Deal.

There were no other new declarations of interest.

3. Minutes

03-08-2018_UC_7816-3748

Council confirmed the minutes of the meetings held on 22 June 2018 and the minutes of the meetings held by circular on 2 July 2018.

4. Actions

A member queried whether the PageUp issue needed to be included on the Council Action Items list. The Vice-Chancellor reported that he has discussed the matter with management and provided Council a brief overview of the timeline of events which addressed the issue.

3.2 *Items to be starred / Motions on unstarred items

There were no additional items starred.

The motions relating to the unstarred items were passed in a block-

2.3 Student Member on Council

4.3 Review of Delegations

5.3 Minutes of Council Committees

6.2 Ordinance 9 Student Discipline - minor amendments

7.1 Revocation and Reissue of Awards.

OPERATIONAL REPORT

4.1 *University Performance Report

Council discussion included:

- [REDACTED]

- [REDACTED]

- [REDACTED]

- [REDACTED]

[REDACTED]

03-08-2018 UC 1575-3974

[REDACTED]

Council were provided with an overview of the June 2018 forecast noting that this had yet to be reported to Finance Committee. Key matters noted included:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

03-08-2018 UC 1575-3792

Council received the University Performance report.

4.2 Update on Northern Transformation Program

03-08-2018 UC 9943-3791

Council received the progress report on the Northern Transformation Program.

4.3 Review of Delegations

03-08-2018 UC 0838-3779

Council received the update on the review of the Delegations Framework.

COUNCIL COMMITTEES

5.1 *Report from Chair of Audit and Risk Committee

The Committee Chair provided a report to Council with key aspects noted including:

- Commending the standard of the College of Health & Medicine's executive risk report. It was noted that there appears to have been considerable progress in maturing the collaborative relationship between not only Menzies and the School of Medicine but between each of the four legacy areas. The constructive style of leadership currently in evidence within Menzies was noted as a significant benefit to more cohesive college operation.
- The risk paper highlighting the 'overloaded strategic agenda' as a means to prioritise resource allocation.
- [REDACTED]

[REDACTED]

Management were again commended for their handling of the flood crisis.

03-08-2018_UC_ 9001-3788

Council received the report from the Chair of Audit & Risk Committee.

5.2 *Report from Chair of Built Environment and Infrastructure Committee

The Committee Chair report was tabled at the meeting. The Committee Chair noted key aspects including:

- Assessment of the current infrastructure on the Sandy Bay campus has involved an audit of building condition and functionality. This has resulted in an assessment of the most cost-effective approach to managing each building, over a 20-30-year timeframe, through either refurbishment or replacement.
- Recognition of factors impacting the future strategy for the University's southern campus, including the condition of several buildings (particularly following the recent flood damage), the potential impact of the Hobart City Deal and several concurrent CBD developments
- The University has signed a contract for the purchase of the Philip Smith Building, on the Domain, which will provide the University with ownership of the whole Domain site
- Noting that negotiations are continuing with the owner of a property on Bathurst Street, adjacent to the STEM site
- An update on the Purpose Built Student Accommodation opportunity (PBSA2) was provided noting that learnings from the existing Melville St apartments would inform design eg. communal spaces and waste chutes

Discussion included the importance of consultation in respect to any proposed sale of land at the Sandy Bay campus.

03-08-2018_UC_ 6539-3789

Council received the report from the Chair of Built Environment and Infrastructure Committee.

03-08-2018_UC_ 6539-3855

Council approved the Southern Infrastructure Plan engagement strategy to be undertaken internally and externally.

5.3 Minutes of Council Committees

03-08-2018_UC_ 2302-3827

Council received these draft minutes:

- Audit and Risk Committee (24 July 2018)
- Built Environment and Infrastructure Committee (26 July 2018) (tabled at the meeting).

ACADEMIC SENATE

6.1 *Academic Senate Meeting 13 July 2018

The Chair of Academic Senate provided a report to Council with key aspects noted including:

- Recognising the need to streamline the course development, management and approval process while balancing this with the need to meet regulatory requirements. It was noted that currently the volume of paperwork and time required to effect course approvals was significant and also that the quality of course approval documentation prepared for review was in many cases not up to a necessary standard. A further report is expected to be presented to the September meeting of Academic Senate and would also be considered by the University Executive Team.
- The preliminary outcomes of the gender equity survey which noted a broad satisfaction at the local manager and supervisor level but less satisfaction from an institutional perspective in respect to matters such as flexible working arrangements.
- Feedback that the University's commitment to an integrated honours program has given rise to a number of risks which require management.

03-08-2018_UC_ 4201-3794

Council received the draft Minutes of the Academic Senate meeting held on 13 July 2018 and the report of that meeting.

6.2 Ordinance 9 Student Discipline – minor amendments

03-08-2018_UC_ 6722-3825

Council approved the minor amendments to Ordinance 9 – Student Discipline.

OTHER BUSINESS

7.1 Revocation and Reissue of Awards

03-08-2018_UC_ 0312-3781

Council revoked the award of Bachelor of Science (conferred 18 December 2014) for [REDACTED] (student id [REDACTED]) and conferred the award of Bachelor of Science in the name of [REDACTED].

03-08-2018_UC_ 0312-3783

Council revoked the award of Diploma of Music (conferred 14 December 2015) for [REDACTED] (student id [REDACTED]) and conferred the award of Diploma of Music in the name of [REDACTED].

7.2 *Other Business, Confidential Items and Future meetings

1. Other Business

It was suggested that the order of the agenda be rotated to ensure that those items generally listed towards the end of the Council meeting agenda are afforded appropriate time for consideration and discussion.

There were no other business matters raised for discussion.

2. Confidential Items

All items are to remain confidential until officially announced, or until members are advised otherwise.

3. Meeting & Function Dates

Dates for 2018-

- 21 September (Launceston)
- 9 November (Hobart)
- 14 December (Launceston)

Meeting closed at 12.20pm

Council

The University Council met in the AMC Board room, Newnham campus on Friday, 21 September 2018, starting at 9.00am.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Rufus Black), Mrs Sue Chen, Mr Rhys Edwards, Ms Jenny Gale, Mr Harvey Gibson, Mr Paul Gregg, Professor Jamie Kirkpatrick, Professor Kwong Lee Dow, Ms Pip Leedham, Professor Di Nicol and Ms Tania Price.

[REDACTED]

Mr Alastair McDougall attended as Secretary.

[REDACTED]
attended for the Performance Session.

[REDACTED]

STRATEGIC SESSION

1.1 *Performance Session – Financial update

Management presented on the financial challenges facing the University, impacts on longer term financial sustainability and the strategic questions requiring consideration. Key matters noted included:

- An overview of recent College and Division financial performance and individual financial characteristics and challenges.
- [REDACTED]
- [REDACTED]
- The cost structures were reviewed and the importance of developing a cost structure to support the scale of the University with the breadth of its requirements was discussed.
- Recognition that the University needs to address [REDACTED] and that detailed analysis and market research is required to inform strategic decision making for future core offerings. It was noted that there is a critical need for differentiation in the University's core product offering and in doing so be bold and adopt a longer term perspective in developing strategies to arrest declining core load. It was noted that the University would be wise to look beyond Australia to successful university systems in smaller jurisdictions like smaller universities in the United States for models and ideas to meet our challenges.
- Management reported that market research and uniqueness of product offerings in the context of being an organisation that is place based but globally connected is currently being undertaken at individual College level.
- [REDACTED]

[REDACTED] left the meeting at 10.50am.

1.2 *Strategic Session – Council member survey and interview outcomes

Following the recent Council member survey and interview process, a number of recommendations were presented to Council for consideration and comment by exception. Council member discussion included:

- In respect to Council's role in the formulation of University strategic direction, it was noted that the strategic planning process is currently being documented and would be presented to Council before finalising. It was noted that the strategic sessions for Council would also provide a mechanism by which Council provides input at a strategic level.
- A degree of unease was expressed at the need to clarify Council's expectations of Academic Senate and considering how the obligations of Senate are discharged under the University of Tasmania Act 1992. The Chair of Academic Senate circulated 'Key documents on the role and function of Academic Senate'. It was resolved that members give consideration to the document for discussion at a Council meeting. It was also noted that consideration should be given to the mechanisms by which Council ensure quality of product including use of metrics which assess outputs and reporting to Council.
- Questioning why there was a need to clarify and resolve Council's role in the appointment of management other than the Vice-Chancellor. Notwithstanding, Council requested a recommendation on an appropriate approach in respect to this matter be presented to Council.

To the extent that there were no amendments, it was proposed that the recommendations would be progressively actioned in a coordinated manner and reported back to Council.

MEMBERS ONLY

2.1 *Members Only

Members of Council met in closed session. Discussion included:

- An update on the process to appoint the Student Member on Council for 2019. Members were advised that there were 26 responses to the expression of interest and these had been shortlisted to four comprising 3 undergraduates and one PhD student. An informal meeting with the shortlisted candidates was being arranged before proceeding to the election. The election process needs to be completed before the end of semester on 19 October 2018.

2.2 *Remuneration and Nominations Committee

Appointment of Senior Executives

It was noted that:

- The appointment process, conducted by [REDACTED], aligned with specific position descriptions, was rigorous and outputs will include an individually tailored professional development plan for each executive.
- The approach is consistent with the desire to grow and develop existing staff.
- The resulting reports were objective as the provider was not selling a product.

21-09-2018_UC_5432-4242

Council approved the appointment of [REDACTED] to the position Executive Dean, College of Sciences and Engineering for a period of 5 years on his current terms and conditions.

21-09-2018_UC_5432-4243

Council approved the appointment of [REDACTED] to the position of Executive Dean, College of Health and Medicine until December 31, 2021 on her current terms and conditions.

21-09-2018_UC_5432-4244

Council approved the appointment of [REDACTED] to the position of Executive Dean, College of Business and Economics for a period of 5 years on his current terms and conditions.

21-09-2018_UC_5432-4245

Council approved the appointment of [REDACTED], to the position of Deputy Vice-Chancellor (Global) for a period of 5 years on his current terms and conditions.

INTRODUCTORY ITEMS

[REDACTED] joined the meeting at 1.25pm.

3.1 *Introductory Items

1. Apologies

Mr Corey Peterson and Ms Leanne Topfer were granted leave of absence.

2. Declarations of interest

[REDACTED]

[REDACTED]

3. Minutes

21-09-2018_UC_5538-4067

Council confirmed the minutes of the meetings held on 3 August 2018.

4. Actions

21-09-2018_UC_5538-4068

Council received the report showing progress on all outstanding items from previous Council meetings.

3.2 *Items to be starred / Motions on unstarred items

Item 4.2 - 2019 University Planning Calendar was starred at request of Professor Kirkpatrick.

The motions relating to the unstarred items were passed in a block-

4.3 University Foundation

5.5 SASH update

5.6 Security Services Contract

7.5 Minutes of Council Committees

8.1 Revocation of an Award.

GOVERNANCE

4.1 * 2018 Council Strategy Day Outcomes

Members were asked to provide feedback, including the need to agree the key measures of success for the University.

Management noted that the recommendations will be considered by management and reported back to Council.

21-09-2018_UC_0250-4208

Council endorsed the outcomes of the Council Strategy Day.

4.2 * 2019 University Planning Calendar

A query was raised about the reduction in the annual number of Council meetings. The Secretary provided an overview of the rationale being:

- The proposed introduction of a five-year strategic planning horizon.
- Aligning Council and Finance Committee meetings with the proposed strategic planning and budget cycle.
- The intention of establishing a more structured annual program of Council activity.
- Recent changes to the framework of delegated authority.

It was also noted that this would reduce the amount of administrative time committed to conducting Council meetings which is consistent with a desire to simplify existing administrative processes.

The ability for members to attend Council Committee meetings was noted and also that subject to the need for timely decision making, the ability for ad hoc meetings of Council to be convened if required.

21-09-2018_UC_ 1581-4069

Council:

1. approved the conduct of six operational Council meetings, a Strategic Planning day and a reserve meeting day each year.
2. received the proposed University of Tasmania calendar for 2019
3. noted the Council and Committee meeting dates.

4.3 University Foundation

21-09-2018_UC_9880-4206

Council approved for appointment Dr Damian Bugg AM QC, Mr David Clerk, Mr Valentine Smith, Associate Professor Ashley Townsend, Mr Gerald Loughran and Mr Nick Cretan to the Board of the University of Tasmania Foundation Incorporated for such term or terms as is deemed necessary

OPERATIONAL REPORT

5.1 * University Performance Report

Council discussion included:

- The focus by management on casualisation of staff. It was noted that management is considering this issue and in particular recurring use of casual staff and use of rolling contracts which is particularly relevant for research staff.
- The difficulty in assessing overall research performance, and in particular research quality, based on the information being reported to Council. It was noted that reporting of research performance is being considered by management, but it was highlighted that reporting is influenced by rankings measures which appear to be driven largely by input measures. It was suggested that reporting research income in a similar manner as the financial forecast reporting of revenue may be helpful.
- The conciseness of health and safety reporting was noted, and the inclusion of benchmarking data has been a good initiative.
- The significance of investment income contributing to overall financial result was noted.

21-09-2018_UC_ 0751-4066

Council received the University Performance Report.

5.2 *Northern Transformation Project

[REDACTED] joined the meeting at 11.37am

This item was dealt with before item 1.1 (Members Only)

Management provided an update on the status of the Northern Transformation Project. Key matters noted included:

- An overview of the revised masterplan for Inveresk including the importance of ensuring critical mass on campus; the proposed use of the Willis Street building and also to act as a gateway to the site; the likelihood and possibility of at least some co-location with TasTafe on the Inveresk site.
- Acknowledging the extent to which desires of the local community have been incorporated in the revised masterplan to date and the critical importance to the success of the campus of ensuring no further dilution of critical mass on site.
- The expected challenges in managing various local community expectations and interests in order to deliver a campus which facilitates outcomes aligned to the University's strategic objectives and educational outcomes for the State has led to the proposal of an eight week pause on the project. This has been supported by the Treasurer and will require some amendment to the State and Federal Government funding agreements.
- Noting that additional on-site accommodation is not precluded in existing funding arrangements.
- The expected impact of further student accommodation on the Inveresk Site and the existing financial arrangement with [REDACTED].
- An overview of key aspects of the revised West Park masterplan noting that management are schedule to meet with the Burnie City Council next week to discuss the masterplan.
- An update on the proposed land use at Newnham including the status of the Defence Precinct study which is likely to impact outcomes.

In respect to the proposed Inveresk development, Council were supportive of the revised plan, the proposed pause and the need to inform the Launceston City Council of this approach.

21-09-2018_UC_8677-4196

Council received the update on the Northern Transformation Project.

[REDACTED] left the meeting at 1.15pm

5.3 * Short Course Strategy

Council discussion included:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- Noting an upcoming special meeting of Academic Senate to consider the initial group of short course proposals scheduled for delivery in 2018 and the ongoing activity to resolve how short courses are embedded into the organisational structure and development of an aligned short course quality assurance process.
- [REDACTED]
- [REDACTED] Noting the Colleges to date have embraced the development of this initiative and have been co-operative. It was also noted that capability to operationalise short courses such as these does not generally reside within the Colleges. This would need to be addressed and also the issues of revenue distribution across Colleges would need to be worked through.

21-09-2018_UC_2931-4073

Council noted:

- [REDACTED]
- The longer term strategic direction which focuses on industry engagement; disciplines of excellence and distinctiveness to the University; and credentialing.

5.4 * International Pathway Programs Opportunity

Management provided Council with an overview of the opportunity noting that:

- The existing course has approximately [REDACTED] students and generates a gross margin of [REDACTED]k. It is expected that the proposed arrangement is expected to cater for approximately [REDACTED] students and generate [REDACTED]m in annual revenue by year 2023.
- [REDACTED]
- There appears to be limited risks and quality standards of the University would not be compromised.
- [REDACTED] are a credible provider.
- Academic Senate has endorsed the proposed arrangement including the initial delivery of the existing foundations program.

21-09-2018_UC_6881-4202

Council

- endorses the awarding of the contract for the provision of our international pathways programs to [REDACTED] in accordance with the draft commercial term sheet
- delegates authority to the Vice-Chancellor to sign the contract for the provision of our international pathways programs, so long as it remains materially consistent with the draft commercial terms and subject to financial and legal due diligence.

5.5 Sexual Assault and Sexual Harassment (SASH) update

21-09-2018_UC_1242-4074

Council received the Sexual Assault and Sexual Harassment (SASH) project update.

5.6 Security Services Contract

21-09-2018_UC_7032-4192

Council delegated financial authority to the Vice-Chancellor to execute a contract with [REDACTED] subject to satisfactory legal advice, to provide security services to the University for a period of five years, with a full-term cost of approximately [REDACTED] million.

5.7 * Revised Investment Policy

Management provided an overview of the rationale for changes to the investment policy noting:

- [REDACTED]

21-09-2018_UC_3630-4246

Council endorsed the proposed changes to the investment strategy reflected in the revised Investment Policy and accompanying Investment Schedules.

21-09-2018_UC_3630-4246

Council requested a paper to consider:

- How, and in what circumstances, the investment portfolio could be accessed
- The University's desired credit rating.
- How the University should invest in the future.

5.8 * Purchase of 79-83 Melville Street (ex-Forestry building)

Management provided an overview of the property acquisition opportunity noting that:

- It was unexpected and presents increased optionality for the University for future use.
- The site:
 - Is significant in its size
 - Is one that would enable nearly all space requirements to be met should Council resolve a decision to relocate from the Sandy Bay campus to the Hobart central business district.
 - Has significant car parking capacity
- Only the façade to the existing structure is heritage listed.

21-09-2018_UC_3472-4247

Council approved the purchase of 79-83 Melville Street (ex- Forestry buildings) of up to ██████ m (plus GST) by way of draw down from the Investment Portfolio

21-09-2018_UC_3472-4248

Council delegated authority to the Vice-Chancellor to sign the contract for sale for the purchase of 79-83 Melville Street, for an amount of up to ██████ m (plus GST), subject to due diligence and appropriate legal and financial advice.

ACADEMIC SENATE

6.1 *Academic Senate Meeting 7 September 2018

The Chair of Academic Senate provided a report to Council with key matters including:

- Management of Complex Issues - the SASH and student well-being presentation to Senate which highlighted the awareness of the diverse nature of the University's student cohorts and the volume of existing policies and procedures.
- New Code for the Responsible Conduct of Research - the release of the Code, which is now more principles and values based, and presents opportunity for the University to reflect on existing policy structures. It was noted that this is a significant development and there was strong support from management for a simplified and principle based approach.
- University Pathways Provider – it was noted that Third Party Arrangements is an area of focus for the Tertiary Education Quality and Standards Agency (TEQSA) and the need to ensure that TEQSA's expectations are met in ensuring and monitoring quality of the proposed offering.
- 2019 Academic Senate meetings – it was noted that Senate agreed there should be three face to face meetings on each of the Tasmanian main campuses and that buses may be required to manage efficiency of transport.

21-09-2018_UC_9700-4082

Council received the draft Minutes of the Academic Senate meeting held on 7 September 2018 and the report of that meeting.

COUNCIL COMMITTEES

7.1 * Report from Chair of Audit and Risk Committee

The Committee Chair provided a report to Council with key aspects noted including:

- An overview of the key changes to accounting standards expected to impact the 2018 financial statements. The most significant areas impacted are leases and useful life of buildings.

- Following discussions, the [REDACTED] have agreed that matched funding can take place anytime between now and the end of 2021, with the University making up the difference in the match if required.
- The high quality of the University College – Executive Risk Report which highlighted challenges with engagement with schools and matters requiring management around Foundry arrangements given increased activity by other Australian Universities within Tasmania.
- The opportunity for members to provide feedback and input to the 2019 Annual Internal Audit plan for any specific areas requiring internal audit focus.

It was also noted that management were investigating an incident which has impacted the operation of the animal house which may adversely impact research activities.

A number of members requested that the full version of the University College – Executive Risk Report be provided to them.

21-09-2018_UC_6146-4120

Council received the report from the Chair of Audit & Risk Committee.

7.2 * Report from Chair of Built Environment and Infrastructure Committee (BEIC)

The key matter highlighted for Council attention included the purchase of a range of carbon offsets from projects and providers that are linked to areas of University research or to international student markets. It was suggested that there could be better application of resources in offsetting carbon footprint that are more localised and relevant to the University's place.

21-09-2018_UC_4445-4121

Council received the report from the Chair of Built Environment and Infrastructure Committee.

7.3 * Report from BEIC / Finance Committee Joint Meeting

The Committee Chair provided a report to Council with key aspects noted including:

- Southern Infrastructure Plan – the cost estimates for the options under consideration are finely balanced but the potential for the sale and development of land at Sandy Bay positions this as marginally more favourable. The two key issues that require more detailed consideration are:
 - What are the intangible elements relevant to a campus?
 - What is the extent of on-going surplus required to be generated by the University in order to finance any campus development?
- Purpose Built Student Accommodation Opportunity (PBSA2) – management noted that as of last Friday, three representations had been received by the University following lodgment of the Development Application with the Hobart City Council and that these were in the process of being addressed.

21-09-2018_UC_4276-4122

Council received the report from the joint meeting of Finance Committee and Built Environment and Infrastructure Committee.

7.4 * Report from Finance Committee

The Committee Chair provided a report to Council with key aspects noted including:

- The University's investment in [REDACTED] is significant and not liquid.

- Noting that management has held positive discussions with the members of the [REDACTED]

The status

of the broader residential college model was raised with management reporting that this was also currently under consideration.

21-09-2018_UC_6133-4123

Council received the report from the Chair of Finance Committee.

5.3 Minutes of Council Committees

21-09-2018_UC_4140-4199 Council received these draft minutes:

- Audit & Risk Committee (11 September 2018)
- Built Environment & Infrastructure Committee (26 July 2018)
- Finance Committee (14 August 2018)
- Joint BEIC and Finance Committee (14 August 2018).

GRADUATION ISSUES / OTHER BUSINESS

8.1 Revocation of an Award

21-09-2018_UC_8545-4198

Council revoked the award for [REDACTED] (student id [REDACTED]) in the Diploma of University Studies (Education) conferred on 18 August 2018.

8.2 * Graduation in Absentia

21-09-2018_UC_6320-4191

Council approved the applications for the conferring of awards.

8.3 Other Business, Confidential Items and Future meetings

1. Other Business

It was suggested that the order of the agenda be rotated to ensure that those items generally listed towards the end of the Council meeting agenda are afforded appropriate time for consideration and discussion.

There were no other business matters raised for discussion.

2. Confidential Items

All items are to remain confidential until officially announced, or until members are advised otherwise.

3. Meeting & Function Dates

Dates for 2018-

- 9 November (Hobart)
- 14 December (Launceston)

Meeting closed at 3.02pm.

Council

The University Council met in the Council room Sandy Bay campus on Friday, 9 November 2018, starting at 9.00am.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Rufus Black), Mrs Sue Chen, Mr Rhys Edwards, Mr Harvey Gibson, Mr Paul Gregg, Professor Jamie Kirkpatrick, Professor Kwong Lee Dow, Ms Pip Leedham, Professor Di Nicol, Mr Corey Peterson, Ms Tania Price and Ms Leanne Topfer.

[REDACTED]

Mr Alastair McDougall attended as Secretary.

[REDACTED]

[REDACTED] *attended for introductory comments*

The Chancellor provided the follow introductory comments:

- Thanks and appreciation was extended to those who attended the Vice-Chancellor's Awards ceremony and dinner on the evening before. Consideration is being given to the need to change the format of the evening to raise the profile of the event and attract a greater attendance.

[REDACTED]

[REDACTED]

PERFORMANCE AND STRATEGIC SESSIONS

1.1 *Overarching Organisational Strategy

The Vice-Chancellor provided an overview of the initial iteration of the organisational strategy which had emanated from a series of cascading conversations conducted broadly throughout the University over recent months. This document represents the first chapter in restating the foundation for the University's future strategic direction with an expressed desire to operationalise the strategy from the commencement of 2019. The Vice-Chancellor invited initial discussion and feedback from members.

Member views expressed were supportive of the direction stated in the document and recognised the quality of the content. Discussion and feedback included:

- Clarification of the timeframe over which the formal strategic plans will be developed in 2019. It was noted that while a progress update will be provided to the December 2018 Council meeting, it is the expectation that strategic plans will be finalised by June 2019.
- Clarification of the role of Schools within the University, particularly in the context of developing and delivering discrete strategic plans. It was noted that the importance of Schools within the University varied and that it would not be a 'one size fits all' solution.
- Strategic plans will be developed initially at the College, School/Institute or Discipline level depending on their particular roles and progressively rolled up to a whole of University level. It was noted that it is the intention that approximately four to five whole of University themes will be identified through this process. This approach will necessarily lead to a changed approach from many and particularly for staff working at College and Divisional levels.
- Noting that leadership and the ability to operate in a strategic manner are skills which are variable across the University and will require sustained support and development. The intention to introduce longer term planning horizons and the direct engagement of the Vice-Chancellor with organisational units will assist in developing these skills and individual unit strategic plans.
- Noting that this document articulates a genuine attempt to change the focus of the University from a Hobart centric focus to a whole of Tasmania perspective and that the University is uniquely positioned to deliver on this opportunity at this point in time.
- Careful consideration needs to be given as to how the messages and themes within this strategic document are communicated to external stakeholders.
- Positively noting that the document is presented in terms which are clearly articulated, easy to understand and incorporate a degree of specificity which will assist with implementation and monitoring delivery.
- Considering the need to draw out aspects related to student experience noting that the profile of the student body has changed significantly over time.
- Noting that as the University is a values based organisation, it is important that there is clear articulation and shared understanding of what these values mean from a behavioral perspective.

_____ left the meeting at 9.42am.

_____ joined the meeting at 9.42am.

1.2 *People Strategy

Management provided members with:

- An update of the process to develop the people strategy, noting that feedback on cascading conversations within the University is expected to be completed by mid-November 2018.
- The rationale for the development of a cohesive people strategy, noting that in a distributed leadership model it is critical that leadership skills of staff are developed and actively fostered.
- A presentation on some National higher education workforce benchmark data and how the University is positioned in light of these benchmarks.

Key matters raised for discussion included:

- The need to reduce the proportion on the workforce on fixed-term or casual appointments.
- The importance of strengthening the values component of the University approach to people and performance management.
- The task of managing the balance of professional and academic staff numbers within the University. It was noted that there is a need to get below the headline ratios to really understand the issues and opportunities in finding the right balance.

- The critical need to build leadership capability within the University's workforce.
- The need to consider the academic promotions policy and processes to ensure that they effectively support our academic community.
- The need to consider recruitment policies to ensure that they appropriately support our staff so that they can be challenged, developed and promoted in a way that delivers strong outcomes for the University.

It was noted that there are varying degrees of capability across the University. It was also noted that while there are examples of constructive behavior there are also a range of observed behaviours, which have been far from constructive. The power of role modelling, the importance of leadership development and inclusion of behavioural expectations in position descriptions are particularly important elements in developing constructive behaviours within our workforce. It was noted that University has, in the past, appeared to have had a high level of tolerance for poor behavior. The development of a revised behavior policy will provide a mechanism with which to address behavior by staff which is not appropriate or constructive.

Management noted that Council will be progressively kept informed as the people strategy is developed.

_____ left the meeting at 10.40am.

_____ joined the meeting at 11.05am

1.3 *Northern Transformation Update (Inveresk)

Management provided Council with an update on the progress of the Inveresk campus development. Matters highlighted included:

- Acknowledging the complexity of the project and also the outcomes of recent discussions with the State Government. This included the opportunity to restate the business case and provide a greater level of detail which underpin the rationale for the campus development. In addition, it has also offered an opportunity to articulate the risks associated with various components of potential growth in student numbers. It was noted that some of the factors which would underpin increased student numbers, such as increased educational attainment in Tasmania, were not fully within the control of the University. Further, it presented opportunity to more clearly articulate how the restated business case aligns with the broader organisational strategy presented in the Overarching Organisational Strategy (presented at item 1.1)
- The expectation that the campus will have a smaller physical footprint than the community and some external stakeholders may have expected.
- The restated business case will be supported by detailed risk adjusted modelling.
- Noting that while it is not expected that there would necessarily be changes to core aspects of the funding deed, it is expected that it will necessarily require changes to stated and agreed milestones within the funding deed.

Management advised that the restated business case would be presented to the December 2018 Council meeting but there may be the need for Council to consider some matters prior to the next meeting.

_____ joined the meeting at 11.30am

4.3 * Northern Transformations Project – West Park

Mr Wardle provided members with a presentation outlining the schematic design for the Westpark Campus. The Chair of the Built Environment and Infrastructure Committee reported that the design had received unanimous support from that Committee.

Key points of discussion included:

- That the original budget of _____m would not be sufficient to meet the schematic design as presented and would not result in a fit for purpose building. It was noted that the original budget did not take into account key requirements of the University and specifically it did not include a courtyard and expected increases in costs due to incorporation of a greater degree of specialisation which had been factored into teaching spaces.

- The revised budget is currently [REDACTED] m with value management activities still being undertaken.
- The impact on budget of costing due to an expected uplift in contractor costs driven by the volume of anticipated construction activity in Tasmania over the short to medium term had been factored in.
- [REDACTED]
- [REDACTED]
- Understanding the impact meeting costs incurred in excess of the approved budget may impact the timeframe within which other construction activity, particularly in respect to southern campuses, may be commenced and progressed.
- Clarifying the rationale for using concrete as the material for the exterior rather than timber. It was noted that durability was a key factor in this decision and that manufacturing would be undertaken in Tasmania. There will be significant use of timber in the interior including for some structural purposes.

09-11-2018_UC_4199-4595

That Council:

1. Approved the schematic design for the West Park campus and recommends that Council delegates authority to the Vice-Chancellor to refine the design to remain within the approved budget.
2. Approved the West Park campus construction budget of up to [REDACTED] M.

[REDACTED] left the meeting at 12.10pm

[REDACTED] left the meeting at 12.20pm

[REDACTED] left the meeting at 12.30pm

[REDACTED] left for Members at 12.30pm

[REDACTED] left the meeting at 1.45pm

MEMBERS ONLY

2.1 *Members Only

Members of Council met in closed session. There were no additional matters raised for discussion other than those included on the agenda.

2.2 *Council Succession Planning

Student Member on Council

Discussion included:

- Expressed disappointment due to the poor voter turnout for the election of the Student Member on Council.
- Anecdotal feedback was that notwithstanding significant effort of candidates and University staff, students broadly did not appear to engage in this process.
- Questioning as to whether the student body understood Council's role.

Considering these outcomes, Council resolved to consider the process for future years.

09-11-2018_UC_9128-4557

Council endorsed the approach to Council succession planning for 2019.

09-11-2018_UC_9128-4557

Council resolved to consider the process for the appointment of a student member on Council for future years on.

3. Minutes

09-11-2018_UC_5437-4316

Council confirmed the minutes of the meetings held on 21 September 2018.

4. Actions

09-11-2018_UC_5437-4317

Council received the report showing progress on all outstanding items from previous Council meetings.

3.2 *Items to be starred / Motions on unstarred items

The motions relating to the unstarred items were passed in a block-

2.4 Council Member Survey - recommendation status

4.5 IMOS Marine National Facility Contract

4.6 Contract for Cleaning Services

6.1 Planning Calendar Update

7.3 Inclusion of Primary Study Areas on Testamurs

7.4 Minutes of Council Committees

8.1 Revocation and Reissue of an Award.

OPERATIONAL REPORT

4.1 * University Performance Report

Key matters raised for discussion included:

- [REDACTED] It was noted that health and safety continue to be an area of focus for management and staff and together with improved reporting, there has been increased awareness of safety issues at all levels within the University. Notwithstanding, significant further effort is required to further raise staff awareness in respect to the individual health and safety obligations and responsibilities. It was noted that wellbeing and safety is a topic scheduled for discussion at an upcoming management leadership forum.
- The IMAS Taroona facility is expected to be rezoned to enable proposed activity by the University to proceed. The University will seek some further rezoning to protect an environmentally significant piece of the site and to reassure community concern about its long-term protection.
- [REDACTED]

09-11-2018_UC_5861-4318

Council received the University Performance Report.

[REDACTED] and [REDACTED] re-joined the meeting at 2.04pm

4.2 * Purpose Built Student Accommodation (PBSA) 2

An update on the status and progress of PBSA2 project was provided to Council. It was noted that the development application had been approved by the Hobart City Council and that the appeal process is nearly complete. Key points raised included noting

- There are some final design changes.
- Feedback from the community has been largely positive and it is expected that the facility will be open in mid-2020.
- There are some uncertainties which remain including fit out costs, impact of value management activities and the need to relocate a small substation.

- [REDACTED]
- The University has been able to reduce the proposed cost of the building from [REDACTED] m to [REDACTED] m by good value management and extended the length of the concession and increasing the terms of PBSA 1 to match it.

09-11-2018_UC_ 2518-4585

Council:

- notes the update in relation to the financial contribution the University will make to the Purpose-Built Student Accommodation 2 (PBSA2) development.
- delegates authority to the Vice-Chancellor, subject to appropriate financial and legal advice, to sign financial agreement with [REDACTED] for PBSA2 up to a maximum contribution of [REDACTED] M, noting that the university is attempting to complete the transaction with a final contribution of [REDACTED] M.

[REDACTED] and [REDACTED] left the meeting at 2.14pm

4.4 * Athena Swan presentation

(This item was discussed after of item 5.1)

[REDACTED] joined the meeting at 2.47pm

Management presented to Council on the SAGE Pilot of Athena SWAN Awards with the key matters highlighted including:

- The holistic approach adopted by the University, including all disciplines and professional staff.
- The extent of the University's engagement in the process.
- The hurdles required to achieve an Athena Swan Bronze Award.
- The key thematic areas of career pathways, flexible working arrangements and workplace diversity and culture.

There were several areas noted as opportunities for improvement for the University. These included:

- Better communication of entitlements
- Additional professional development for line managers – supporting our distributed leadership model
- Recording better data to identify and inform opportunities for improvement
- Considering diverse people's needs in all University processes
- Improving our understanding around inclusion, diversity and equity issues.

09-11-2018_UC_ 0918-4559

Council received the update on Athena Swan.

[REDACTED] left the meeting at 3.10pm

[REDACTED] left the meeting at 3.16pm

4.5 IMOS Marine National Facility Contract

09-11-2018_UC_ 2670-4561

Council delegates authority to the Vice-Chancellor to sign the Project Plan between the Integrated Marine Observing System (IMOS) and CSIRO for [REDACTED] million [REDACTED] subject to appropriate legal and financial advice.

4.6 Contract for cleaning services

09-11-2018_UC_ 2580-4562

That Council delegates authority to the Vice-Chancellor to sign a contract, subject to satisfactory legal advice, for cleaning services to the University for a period of five years.

ACADEMIC SENATE

(This item was discussed ahead of item 4.4)

5.1 * Role of Academic Senate

As agreed at the September 2018 meeting, the Chair of Academic Senate led discussion on the role of Academic Senate within Australian Universities and more specifically the University of Tasmania. Key points noted and discussed included:

- The University's current structure of academic governance is not dissimilar to other Australian universities.
- The *University of Tasmania Act 1992* and *Ordinance 13 Academic Senate* sets out the role of Academic Senate in some detail and in particular it was noted that Academic Senate is the primary collegial academic body, academic decision-making body and academic advisory body within the University.
- The current structure of Academic Senate and its various committees along with recent areas of focus and achievements were noted.
- Highlighting a need to clarify the nature and form of advice that Council may require from Academic Senate and the process by which this is facilitated in an efficient and effective manner to ensure that the academic view is appropriately represented at Council.
- The need to consider, by way of open and transparent discussion, how best to address matters including conflicts of interest between academic and management roles and incorporate professional staff perspectives.

09-11-2018_UC_6053-4550

Council received the 'Key documents on the role and functions of Academic Senate'.

5.2 *Academic Senate Meeting

The Chair of Academic Senate provided a report to Council with the key matter highlighted being Academic Senate's discussion and approval of several short courses, noting that some of these are now being delivered.

09-11-2018_UC_9472-4321

Council received the draft Minutes of the Academic Senate meeting held on 28 September 2018, the report of that meeting and the verbal update on the 2 November 2018 meeting.

GOVERNANCE

6.1 Planning Calendar update

09-11-2018_UC_1689-4563

That Council received the update to locations for Council meetings in 2019.

COUNCIL COMMITTEES

7.1 * Report from Finance Committee

Ms Jo Willsmore joined the meeting at 3.16pm

The Committee Chair provided a report to Council and highlighted the following matters:

- The 2019 budget remains under development and will be considered by Finance Committee prior to being presented to Council in December 2018 for approval. [REDACTED]
- Greater detail in financial reporting has led to more meaningful analysis and insight on financial performance. [REDACTED]

The impact of residential accommodation being potentially at full capacity was raised as a risk to maximizing student enrolments for 2019. Management acknowledged this risk and noted that it is a matter which is being considered by the University Executive Team along with strategies to be implemented to mitigate adverse impact. It was resolved that management would report the outcomes of these deliberations to the December 2018 Council meeting.

09-11-2018_UC_7935-4319

Council received the report from the Chair of Finance Committee.

09-11-2018_UC_7935-4668

Council noted that management would provide a report on risks associated with residential accommodation approaching capacity to the December 2018 meeting of Council.

left the meeting at 3.26pm
left the meeting at 3.30pm

7.2 * Report from Chair of University Foundation Committee

The Committee Chair provided a report to Council. Key matters discussed included:

- [REDACTED]

It was noted that these are matters which the working group, comprised of University Foundation Committee members, would consider and report to the December 2018 Committee meeting. It was acknowledged that this is a sensitive matter, that donor wishes needed to be respected and that an appropriate level of consultation with donors needs to occur through this transition process.

09-11-2018_UC_9820-4564

Council received the report from the Chair of the University Foundation Committee, noting that an updated would be provided to the December 2018 meeting of Council.

7.3 Inclusion of primary study areas on testamurs

09-11-2018_UC_8295-4549

Council approved the changes to the format of the testamur to allow for the inclusion of 8295-4549 study areas (majors, specialisations, honours specialisations and streams) in line with the Higher Education Standards Framework (Threshold Standards) 2015.

7.4 Minutes of Council Committees

09-11-2018_UC_7540-4320

Council received these draft minutes:

- Finance Committee (24 October 2018)
- University Foundation Committee (26 July 2018)

GRADUATION ISSUES / OTHER BUSINESS

8.1 Revocation of and reissue of an Award

09-11-2018_UC_9970-4566

Council revoked the awards for graduate [REDACTED] – Bachelor of Engineering with Honours and Master of Engineering Science (conferred 13 December 2005 and 18 December 2014, respectively) and confers the awards Bachelor of Engineering with Honours and Master of Engineering Science in the name [REDACTED].

8.2 * Graduation in Absentia

09-11-2018_UC_3181-4565

Council approved the applications for the conferring of awards.

8.3 Other Business, Confidential Items and Future meetings

1. Other Business

There were no other business matters raised for discussion.

2. Confidential Items

All items are to remain confidential until officially announced, or until members are advised otherwise.

3. Meeting & Function Dates

2018:

- Friday 14 December (Launceston)

2019:

- Thursday 14 Feb – Hobart
- Friday 5 Apr – Burnie (Uni Dinner Thursday 4 April)
- Friday 3 May – Hobart (Uni Dinner Friday 3 May)
- Friday 21 June – Hobart
- Friday 30 August – Launceston
- Friday 18 October – Launceston (Uni Dinner Thursday 17 October)
- Friday 6 December – Hobart.

Meeting closed at 3.43pm.

Council

The University Council met in the AMC Board room, Newnham campus on Friday, 14 December 2018, starting at 9.00am.

PRESENT: The Chancellor (The Honourable Michael Field) in the Chair, Vice-Chancellor (Professor Rufus Black), Mrs Sue Chen, Mr Rhys Edwards, Mr Harvey Gibson, Mr Paul Gregg, Professor Jamie Kirkpatrick (by video conference), Professor Kwong Lee Dow, Ms Pip Leedham, Professor Di Nicol, Ms Tania Price and Ms Leanne Topfer.

[REDACTED] attended for all items other than members only.

Mr Rick Inglis attended as Acting Secretary.

[REDACTED]

Introductory Items**1.1 *Introductory Items**

1. Apologies

Mr Corey Peterson was granted leave of absence.

2. Declarations of interest

[REDACTED]

3. Minutes

14-12-2018_UC 2731-4717

Council confirmed the minutes of the meetings held on 9 November 2018.

4. Actions

14-12-2018_UC_

Council received the report showing progress on all outstanding items from previous Council meetings.

1.2 *Items to be starred / Motions on unstarred items

Item 6.1- Risks associated with residential accommodation approaching capacity was starred at the request of the Chancellor.

The motions relating to the unstarred items were passed in a block-

2.7 Outcomes - 2018 Council Elections

4.4 2019 Annual Internal Audit Plan

4.5 Extension of the Construction Contract for MidCity Accommodation

4.6 Proposed restructure of the School of Health Sciences

4.7 Change of name of School of Creative Arts

6.2 Review of Academic Senate - Implementation Progress Report

6.3 Academic Senate - University attrition rate forecast.

Members Only

2.1 *Members Only

Members of Council met in closed session. The Chancellor noted that this is the final meeting for a number of members and thanked them for their contributions to Council and service to the University. He advised that a suitable event will be held to celebrate these contributions in early 2019.

2.2 * Appointments to Council and Appointments made by Council

Mr Gregg and Mr Gibson left the meeting at 9.08am

Discussion included:

- The recommended term for Mr Gibson of three years is intended to provide continuity and support for the next Chancellor, who is expected to be appointed at the end of 2020 following the completion of the Chancellor's current term.
- While Mr Blake is recommended for appointment as an external member of the Audit and Risk Committee, he may be considered for appointment to Council once any potential conflict with his current role as Chair of TasTAFE is resolved.
- With the recommended appointment of Mr Groom to Council, there will be a vacancy for an external member of Finance Committee.
- Further consideration by Council is required of the process to elect the Student member of Council, including the duration of the appointment (currently limited in the *University of Tasmania Act* to one year) and options to increase student participation in the process.

14-12-2018_UC_ 6170-4720

Council:

- reappointed Mr Harvey Gibson for a 3-year term ending 31 December 2021
- reappointed Ms Paul Gregg for a 2-year term ending 31 December 2020
- appointed Mr James Groom for a 3-year term ending 31 December 2021 to the University Council.

Mr Kirkpatrick left the meeting at 9.10am

14-12-2018_UC_ 6170-4756

Council:

- reappointed Mr Harvey Gibson as Chair of the Audit & Risk Committee for a 3- year term ending 31 December 2021
- reappointed Professor Jamie Kirkpatrick as a member of the Audit & Risk Committee for a 2-year term ending 31 December 2020
- appointed Mr Mike Blake as a member of the Audit & Risk Committee for a 3- year term ending at the first Council meeting in 2022.

Mr Kirkpatrick re-joined the meeting at 9.12am

14-12-2018_UC_ 6170-4757

Council:

- appointed Mr Paul Gregg as Chair of Finance Committee for a 1-year term ending 31 December 2019
- appointed Mr James Groom as a member of Finance Committee for a 3-year term ending 31 December 2021.

14-12-2018_UC_ 6170-4758

Council reappointed Professor Margaret Otlowski and Dr Michael Stoddart to the Tasmania University Union Inc Board for 1-year terms ending 31 December 2019.

14-12-2018_UC_6170-4759

Council approved the appointment of Mrs Yvonne Rundle, Ms Susan Gough and Mr David Warren to the Board of the University of Tasmania Foundation Incorporated for such term or terms as is deemed necessary to affect the proper administration of the Foundation until it is deregistered.

2.3 * Election of a Deputy Chancellor

[REDACTED] As a result, Mr Gibson was the only nominee for the position of Deputy Chancellor.

14-12-2018_UC_3829-4752

Council elected Mr Harvey Gibson as Deputy Chancellor for a 3-year term from 1 January 2019 to 31 December 2021.

Mr Gregg and Mr Gibson re-joined the meeting at 9.15am

2.4 Ceremonial and Honorary Degrees Committee

Discussion included:

- Professor [REDACTED] noted a personal conflict in relation to Professor [REDACTED] who previously reported to her [REDACTED], and to Dr [REDACTED] who is a family friend.

14-12-2018_UC_8148-4721

Council approved the conferral of the title Emeritus Professor on Professor [REDACTED].

14-12-2018_UC_8148-4768

Council approved the conferring of an honorary degree on Dr [REDACTED]

14-12-2018_UC_8148-4772

Council approved the conferring of an honorary degree on Professor [REDACTED] (MD).

2.5 * 2019 Council Meetings Framework

The revised agenda format for Council meetings was noted, with a request that members provide the Executive Director University Governance with any further suggestions for Strategic Sessions and any other comments in relation to the schedule for 2019.

14-12-2018_UC_4938-4718

Council received the 2018 Council meetings framework.

2.6 * AICD University Governance Course

Council was provided with a summary of the recent AICD course, highlighting the relevance of the content in relation to understanding the role of Council members, identifying the meaning of financial reports and considering strategy and risk scenarios faced by University Councils across the country. The benefit of sharing common experiences with Council members from other Universities was noted as a highlight.

14-12-2018_UC_0520-4731

Council received the report on the AICD Higher Education Foundations on University Governance Course.

2.7 Outcomes – 2018 Council Elections

14-12-2018_UC_7156-4719

Council received the outcomes of the 2018 Council elections.

2.8 * Leave of absence – Chair of Academic Senate

Discussion included the following:

[REDACTED]

14-12-2018_UC_4471-4774

Council resolved that Professor [REDACTED] take leave of absence as Chair of Academic Senate for the limited but indeterminate period during which he assumes the role of Acting Deputy Vice-Chancellor and reassumes this position once his role of Acting Deputy Vice-Chancellor is complete.

Strategic and Performance Sessions

[REDACTED] joined the meeting at 9.47am.

3.1 *University Performance Report

Discussion of the risks to student load associated with the availability of accommodation in Hobart is noted under item 6.1.

Discussion included:

- Management outlined the key themes arising from cascading conversations on the People Strategy, noting over 70 responses were received with generally strong support for the principles and the longer planning horizon. The responses indicated a desire for the framework to be specific to the University of Tasmania, expressed in plain language and for clarity on how the principles will be converted into practice. The feedback also indicated there is scope for improvement in relation to the level of accountability that accompanies the model of distributed leadership, particularly in middle management levels.

Matters for Decision

4.1 * 2019 Budget

Key matters raised for discussion included:

- The latest forecast for the 2018 operating result has improved with the budget figure of an surplus expected to be achieved

█

█

█

14-12-2018_UC_7956-4729

Council approved

- 2019 Operating Budget
- 2019 Capital Budget
- 2019 Cash Flow Budget (based on the abovementioned 2019 Operating and Capital Budgets).

█ left the meeting at 12.18pm.

4.2 * "Pooled Model" a new Operating Model for the University Foundation

Discussion included:

- █

14-12-2018_UC_7502-4770

That Council approved the adoption of a new Operating Model, to be known as the "Pooled Model", with adoption to be completed by May 2019.

█ joined the meeting at 12.55pm

4.3 * University Behaviour Policy and Student Behaviour Ordinance

Discussion included:

- The University is on track to implement almost all recommendations from the Australian Human Rights Commission report and the Rosenthal and Banks Report by the end of the year other than those requiring new IT systems or that are ongoing in nature through the efforts of a dedicated

Sexual Assault and Sexual Harassment (SASH) Project Team and Taskforce, with the Vice-Chancellor offering his thanks for the efforts and effectiveness of the Team.

- The University's existing policies and Ordinances in relation to student and staff behaviour have been reviewed in a holistic way, incorporating behavioural expectations for the University community in a single suite of documents.
- The documents are explicit in the positive behaviours that are expected as well as identifying inappropriate behaviour, while also moving to a restorative rather than an automatic punitive approach for managing inappropriate behaviour.
- The approach provides for early intervention and "make safe" arrangements, with support from a single centralised Safe and Fair Community Unit.
- The use of a "balance of probabilities" test for responding to incidents and complaints is consistent with the approach of other Universities around the country and is considered to be appropriate for the sorts of sanctions that are available to the University.
- The key requirements and expectations contained in the updated policy and Ordinance will be communicated to students and staff through a range of mechanisms, including through a dedicated website, student orientation, staff training and staff induction.
- A concern was raised in relation to the requirement that the support person of student who is the subject of a complaint cannot be a lawyer. It was noted that this approach is standard across Universities around the country and is intended to ensure fairness between parties and minimise the risk of an adversarial approach for managing complaints.
- Minor typographical changes were requested on page 3 (Fairness and justice) and page 4 (Honesty) of the updated policy.

14-12-2018_UC_8809-4730

Council approved

1. The revised University Behaviour Policy for implementation from 1 January 2019.
2. The removal of Part 2 – General Misconduct in Ordinance No 9 (Student Discipline); and replace it with Ordinance # (Student Behaviour and Conduct) for implementation from 1 January 2019.

14-12-2018_UC_8809-4761

Council noted the initiatives that have been implemented and the progress made on the Action Plan, which addresses the recommendations from the AHRC Report and the Rosenthal and Banks Report.

Professor [REDACTED] i left the meeting at 1.25pm

4.4 2019 Annual Internal Audit Plan

14-12-2018_UC_0384-4728

Council approved the 2019 Annual Internal Audit Plan.

4.5 Extension of the Construction Contract for MidCity Accommodation

14-12-2018_UC_2904-4769

Council approved the increase in delegation for the Vice-Chancellor to sign the Project Contract Variation, bringing the total project value to [REDACTED]

4.6 Proposed restructure of the School of Health Sciences

14-12-2018_UC_3994-4732

Council approved:

- the proposal to restructure the School of Health Sciences in the College of Health and Medicine;
- an amendment to Ordinance 14, Attachment 1 to update nomenclature for the academic units for the College of Health and Medicine as outlined below; and
- an amendment to the Academic Structure Policy to update nomenclature for the academic units and reflect the groups aligned with each academic unit in the College of Health and medicine as outlined below

4.7 Change of name of School of Creative Arts

14-12-2018_UC_1843-4733

Council approved

1. changing the name of the Discipline of Journalism, Media and Communications (JCM) to Media;
2. moving the Discipline of Media from the School of Social Sciences to the School of Creative Arts; and
3. that the School of Creative Arts (SoCA) changes its name to the School of Creative Arts and Media, with the new abbreviation of CAM.

4.8 * Hobart Hotel Acquisition and Refurbishments



14-12-2018_UC_6623-4773

Council approved and delegated to the Vice-Chancellor the authority to:

- purchase the Fountainside Hotel in the Hobart CBD for [REDACTED]M subject to satisfactory due diligence and an independent valuation that determines any differential between the appraised value and the agreed purchase price to be within his delegated limit
- make available [REDACTED]M to fund the refurbishments of the Fountainside Hotel to enable the occupation by residents in Semester 1 2019
- make available [REDACTED]M to fund the refurbishments of accommodation in the Theatre Royal Hotel.

6.1 * Risks associated with residential accommodation approaching

This item was considered out of sequence, along with item 3.1 and 4.8. Discussion included:

- The excess demand for student accommodation in Hobart has only arisen late in the year as it became apparent that the previous experience, where approximately 60% of continuing students chose to leave University accommodation, was not occurring for 2019 and in some instances 100% of returning students were reapplying for University accommodation.
- Coincident with this emerging trend was information showing that international student applications and offers had grown significantly but acceptances had not, due largely to a perception that there was no accommodation available in Hobart.
- In response to these developments, priorities have been developed for allocating accommodation, although it is clear that with demand outstripping supply it will not be possible to meet the desires of every applicant and there will be a challenge in finding accommodation for all students.
- The University is working directly with affected students (including post-graduate students) to provide support, information and manage logistical needs, as well as managing interest from the media and key stakeholders.
- It was also noted that compliance with NRAS requirements, which includes a prioritisation for Australian students, impacts on the mix of students that will end up allocated to the different University properties.
- [REDACTED]
- The possibility of securing portable accommodation as a short-term solution is currently being investigated, including the need for State Government support and involvement both in terms of student accommodation and its broader role in providing solutions to the shortage of affordable accommodation in Hobart.
- The University will continue to pursue longer term solutions, including construction of further purpose-built student accommodation in Hobart, that will enable the University to meet the core long-

term student demand which could include accommodation guarantees as part of bundled place-based on-campus course offerings.

14-12-2018_UC_2460-4771

Council received the update on the approach being taken to manage the allocation of student beds in Hobart.

5.1 * Update on Northern Transformation Program

Discussion included:

- The Development Approval documentation for West Park has been submitted to Burnie City Council.
- A comprehensive analysis of student and financial numbers has been provided to the State Government which is currently being considered [REDACTED]
- The University is establishing a Working Group with the Launceston City Council to progress key issues and stakeholder engagement around the Inveresk development. Given the complexity of the issues involved, it is considered that resolution of these will take some time.

14-12-2018_UC_8162-4753

Council noted the update on the Northern Transformation Program.

5.2 * Report from Academic Senate Meeting

Discussion included:

- Key issues considered by Senate in November included a review of delivery arrangements with Foundry, as well as consideration of the 2019 Budget and the challenge of declining core load.
- Senate members strongly endorsed the proposal to establish a separate School of Nursing.

14-12-2018_UC_8799-4754

Council received the draft minutes of the Academic Senate meetings held on 2 November and 29 November 2018 and the reports of those meetings.

5.3 * Report from Audit & Risk Committee

Discussion included:

- The CALE Executive Risk Presentation demonstrated a strong focus within the College on key risks.
- The Strategic Risk Review highlighted the importance of a range of key stakeholders also contributing to the management of the risk around Tasmanian participation in higher education.
- The internal audit reports into several important IT-related matters highlight the need to regularly test our systems to ensure that we continue to manage effectively the changing risks for our IT environment.

14-12-2018_UC_0911-4725

Council received and noted the:

- College of Arts, Law and Education (CALE) Executive Risk Presentation.
- Whole of University Strategic Risk Revision - Inability to grow Tasmanian participation in Higher Education.
- Audit & Risk Committee Chair's report and the draft minutes of the Audit & Risk Committee meeting held on 23 November 2018.

5.4 * Report from Built Environment & Infrastructure Committee

Discussion included:

- The continued work on the West Park design has delivered a high-quality outcome for the University and the community.
- The University is intending to secure funding during 2019 to enable the construction of a link from the Brooker footbridge to the Medical Science Precinct building.
- Members of the Committee inspected the former Forestry building and consider it an exciting prospect should the University choose to consolidate in the CBD.

14-12-2018_UC_4139-4724

Council received the report from the Chair of the Built Environment & Infrastructure Committee and the draft minutes of the meetings held on 9 & 20 November 2018.

5.5 * Report from Finance Committee

Discussion included:

- The key item considered by Finance Committee was the 2019 Budget, which was considered and discussed as a separate agenda item.
- The Chair provided a summary of the improvements that have been achieved to a number of key financial metrics for the University during his time on the Council and Committee, and thanked Mr Clerk and his team for their support to the Committee during this time.

14-12-2018_UC_8986-4755

Council received the report from the Chair of Finance Committee and the draft minutes of the 27 November 2018 Finance Committee meeting.

5.6 * Report from University Foundation Committee

Discussion included:

- The key item considered by the University Foundation Committee was the pooled model, which was considered and discussed as a separate agenda item.

14-12-2018_UC_9836-4766

Council received the report of the University Foundation Committee meeting held on 4 December 2018 and the draft minutes of that meeting.

Matters for Noting

6.2 Review of Academic Senate - Implementation Progress Report

14-12-2018_UC_4825-4763

Council received the Implementation Progress Report for the Review of Academic Senate.

6.3 Academic Senate - University attrition rate forecast

14-12-2018_UC_0857-4764

Council received the report on the University attrition rate forecast.

7 Other

7.2 * Other Business, Confidential Items and Future Meetings

- 1) Other Business If any.

Ms Price and Professor Nicol thanked members for the opportunity to be a part of the Council during their respective terms on Council and its committees.

2) Confidential Items

All items are to remain confidential until officially announced, or until members are advised otherwise.

3) Meeting & Function Dates

2019:

- Thursday 14 Feb – Hobart
- Friday 5 Apr – Burnie (Uni Dinner Thursday 4 April)

- Friday 3 May – Hobart (Uni Dinner Friday 3 May)
- Friday 21 June – Hobart
- Friday 30 August – Launceston
- Friday 18 October – Launceston (Uni Dinner Thursday 17 October)
- Friday 6 December – Hobart.

Meeting closed at 2.13pm.