

Application for Admission and Enrolment

Course title:*

Course code:

Personal details

Student ID Number if known

Unique Student Identifier

required for all students, get yours at usi.gov.au

Please enter your name as shown on your ID/birth certificate.

Title* Ms Mrs Miss Mr other

Family name*

Given name*

Preferred given name

Middle name

Previous name

Date of birth*

Gender* Female Male Other

Residential address*

Suburb

State

Country

Postcode

Please provide at least one phone number

Mobile

Home

Work

Emergency contact

Name*

Relationship*

Please provide at least one phone number

Mobile

Home

Work

Citizenship status*

Australian Citizen

New Zealand Citizen

Permanent Resident Visa

Temporary Entrant Visa

Permanent Humanitarian Visa

Language spoken at home*

If you were not born in Australia

What is your country of birth?

Year of arrival

We don't use this information to assess your application, but we have to ask on behalf of the Australian Government. Your responses may also help us to assess you for a Support to Study Scholarship Package in the future.

Are you an Aboriginal person?*

Yes No Prefer not to say

Are you a Torres Strait Islander person?*

Yes No Prefer not to say

Disability details

The University of Tasmania aims to ensure that people with disability and/or health conditions obtain equal access to university life. Don't worry, we'll keep this information confidential.

Do you have a disability, impairment or long term medical condition that may affect your studies?*

Yes No

If yes, please indicate the type of disability and/or health condition:

Specific learning disability

Medical condition

Low vision/blind

Mental health condition

Physical/mobility disability

Intellectual disability

Acquired brain injury

Neurological condition

Hard of hearing/deaf

Other disability

If yes, would you like to know about support services, equipment and facilities that may assist you?

Yes No

Application for Admission and Enrolment

Student Declaration and Signature

The University of Tasmania collects, stores and uses personal information, including student images, for the purposes of:

- administration of the student's enrolment and progress in their study;
- the provision of other services to the student by the University; and
- to comply with the Higher Education Support Act 2003, the Education Services for Overseas Students (ESOS) Act 2000 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007.

All information and images are:

- collected and stored on a secure server; only accessed by University staff for the purposes for which they have been collected; and
- will only be used or disclosed in accordance with the University of Tasmania Privacy Policy at utas.edu.au/policy/policies.

I understand that:

- I have the right to access my personal information held by the University in accordance with the Right to Information Act 2009 (Tas);
- I understand that I may make a Right to Information request to access my information and I am able to do so by following the information provided here: utas.edu.au/legal-services/compliance/right-to-information

I consent to The University of Tasmania disclosing my personal information to a person or body external to The University of Tasmania where:

- Disclosure is required or permitted by law to fulfil reporting requirements to Commonwealth/and or state departments, or statutory bodies, including Centrelink.
- Disclosure is made necessary for reasons associated with my enrolment at The University of Tasmania, and including:
 - For the purposes of other institutions involved in the delivery of my course of study,
 - For the purposes of providing me with careers advice, services and development, which will benefit me as a student,
 - For the purposes of disclosure to external organisations such as professional bodies, if the disclosure is necessary in order for me to undertake learning in a workplace,
 - For the purposes of providing information to third parties contracted to administer surveys of students and graduates on behalf of the University For the purposes of being part of the University of Tasmania Alumni database upon graduation to foster alumni relations,
 - For the purposes of being part of the The University of Tasmania Advancement Office database to engage with and support the university in the future, and,

- Any other circumstances in accordance with the The University of Tasmania Privacy Policy at utas.edu.au/policy/policies
- I authorise The University of Tasmania to obtain official records from any educational institution I have attended to enable my application to be considered. I understand that The University of Tasmania is not responsible if any educational body/institution does not supply these records. I understand that the results of the search will be made available to me on request and that an audit of this authority may also be undertaken.

In relation to my enrolment I acknowledge that:

- It is my responsibility to ensure that my enrolment is correct by the census date.
- I must have engaged in my units of study (as described in the Unit Outline, for example through attendance, submission of assessments, accessing of unit content, use of systems, etc.) to the satisfaction of the Dean by the semester census date, in order to illustrate reasonable endeavours to pass my units and ultimately succeed in the course in which I am enrolled. I must also continue to engage beyond the census date. If I do not display satisfactory commitment in either regard, the University reserves the right to cancel my enrolment;
- I agree to pay all fees, levies and charges within the specified timeliness;
- I acknowledge that I can withdraw from my unit without financial penalty up to the census date, and can withdraw with financial penalty but without academic penalty up until the end of week 7, or equivalent for non-standard semesters;
- I acknowledge that the University is obliged by law to provide enrolment information to the Australian Government. This may affect Centrelink and other Government payments;
- For international students, a failure to engage will result in reporting to the Government and impact visa compliance;
- I must enrol by the published enrolment closing date for a semester. A late enrolment fee of \$100 may be charged for late enrolment;
- I will receive information and notices in relation to my course of study or general information via my University e-mail account;
- I am required to abide by the University Ordinances, Rules, Policies and procedures available at utas.edu.au/policy/policies;
- I am aware of the conditions under which I can use the University's Information Technology facilities and I accept responsibility to obtain and read the relevant documents;
- I understand that the email service may be delivered using cloud services from another provider (e.g. Microsoft) with data centre hosted overseas.

Application for Admission and Enrolment

University of Tasmania College use only

Course liability category

Course load category

Scholarship Code

SSAF exempt

Entry Requirements for Course and Unit/s met? (if required)

Student is aware they are required to complete an eCAF (if required)

The College has ensured that the Study Period, Attendance Mode and Campus details the student listed in the Enrolment Section are correct and reflect an existing availability.

The course code for the student to be admitted into has been provided at the start of this form.

Please tick which Self Management Flags should be made active for this student:

None

Location

Withdraw

Enrol

Selection

Attendance mode

Offer, Admission and Enrolment approved by: Name

Date

Return this form by submitting a support request assigned to Student Operations/Enrolments/NTAP Processing or email to enrolments@utas.edu.au