# 2024 Club Committee Update Form

# Committee Update Procedure

1. Complete this Club Committee Update Form
2. Email the completed form to the Hobart Bookings Officer: Kate Harland: [unigymhbt.bookings@utas.edu.au](mailto:unigymhbt.bookings@utas.edu.au)
3. You will receive an email confirmation within two business days.

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| **Club:** |
| **Postal Address:** |

*For mail being delivered to UTAS: Club Name, C/O- Unigym Hobart, Private Bag 61, Sandy Bay, TAS, 7005*

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| **Position** | **Name** | **Contact Number** | **Club Email Address** | **Personal Email Address** | **Publish Details** |
| President |  |  |  |  |  |
| Vice-President |  |  |  |  |  |
| Secretary |  |  |  |  |  |
| Treasurer |  |  |  |  |  |
| Member |  |  |  |  |  |
| Member |  |  |  |  |  |
| Member |  |  |  |  |  |
| Member |  |  |  |  |  |
| Member |  |  |  |  |  |
| Member |  |  |  |  |  |
| Member |  |  |  |  |  |
| Member |  |  |  |  |  |
| Member |  |  |  |  |  |

**Publish Details:**

**Yes** – Position, Name, Phone and Club Email will be listed on your Club’s Page on the UTAS Sport Website

**No** – Only Position and Name will be listed on your Club’s Page on the UTAS Sport Website

**Email Only** - Position, Name and Club Email will be listed on your Club’s Page on the UTAS Sport Website

**Please Note:** If the club does not currently have a designated club email address, UTAS Sport highly recommends that one is set up so the following club members have access to important emails: such as: the Club Bookings Officer, President, Vic-President, Secretary and Treasurer. This will ensure that important emails are not missed by an individual.

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| **Club Facebook page: Website:**  **Other Social media accounts:** |  |
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Date Submitted: